

# Gamlingay Parish Plan



**2008 - 2012**

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## INTRODUCTION

The Parish Council and *Forward Gamlingay!* have been working closely together for some considerable time to identify the needs and aspirations of the residents of Gamlingay. Various surveys have been carried out and certain needs identified. To build on the Village Design Statement, which was published in 2004, and the results of the surveys a Parish Plan Steering Group was formed in February 2006. Grants were received from South Cambridgeshire District Council (SCDC), Cambridgeshire Action with Communities in Rural England (ACRE) and the Parish Council totalling £4,750.

The first job of the steering group was to oversee and design a village questionnaire to investigate a range of issues particularly those not previously covered by other means. The results from the questionnaire would be used to form the basis of an Action Plan to identify the needs of Gamlingay over the next five years and set targets for achieving the needs identified. A questionnaire was sent out to every household in April 2007 with a completion date of May 2007. Unfortunately there was a poor response and a further 400 copies were distributed via the schools. This increased the response rate to 15% and although this was still low the company used to analyse the results decided that the survey profile correlated broadly with the overall population of Gamlingay and considered that the results were representative of the village as a whole.

Working groups were set up to include individuals with particular interest in the various headings to compile a draft action plan. The first draft was presented to a public meeting on 12th November 2007 and the comments made were taken on board. The Parish Council also considered the needs of the survey results which directly affected them and they devised a list of actions to address those issues. Youth consultation for the Plan was mainly covered by a digital story telling exercise, completed in the autumn of 2006, which identified the specific issues that the youth of the Village felt should be addressed.

A second public meeting was held on 13th March 2008 to give everyone the opportunity to make any final comments. The resulting Action Plans are in Appendix 1. The Action Plan will be launched at the Parish Annual Meeting on the 22nd April 2008 and will be reviewed every year from then on.



## THE HISTORY OF GAMLINGAY

Gamlingay is one of the largest villages in Cambridgeshire. It is also one of the best recorded villages. Before the conquest the village is thought to have been centred on the Station Road area as Saxon bones from the burial ground were mentioned in the 1980's.

In 1260 Merton College was founded in Oxford by Walter de Merton who gave the College Gamlingay land on and around which it still holds today. Records are sketchy before 1279 but subsequently a wealth of information comes via charters, court rolls, wills and similar.

The village was divided into three manors, Merton, Avenells and Woodbury to the west. The land itself was divided into three great fields until the enclosures of 1848. The population consisted of the Lords of the Manor, who owned and administered the land, the free men who tenanted it and villeins who worked for their Lord and owned nothing but their bellies.

Following the Black Death, which reached Gamlingay in 1349, a decrease in population meant labour became scarce and serfdom ended. This was a time of poverty and shortages and there is much mention of repairs needed to buildings, and years later these still not having been done. The 1480-90's became a time of expansion, prosperity and wealth. The church was added to and improved and impressive Hall Houses were built at The Emplins and Merton Manor.

The mediaeval village was very compact and most houses faced the Cambridge to Bedford road. They had long narrow crofts behind them as may still be seen on the north side of Church Street and Church End. The Reformation is not noted as such in any records, but with the seizure of millions of acres of church land, there must have been sales of land belonging formerly to Sawtry Abbey and St Neots monastery as well as that belonging to the local Guild.



*The Emplins*

The Great fire of Gamlingay in the year 1600 was the next event of note. In an appeal to the Privy Council it was said that 76 houses, barns and corn stacks were totally destroyed. This was probably a gross exaggeration for effect as it was highly unlikely that there were that many houses at the time. However, the vicarage is recorded in 1601 as having been burnt down and probably the buildings of Avenells Manor.

In late Stuart times we see the building of the Sir John Jacobs Almshouses for *'the poor widows of good character resident in the village of Gamlingay'*. It should be mentioned in passing that eight did not pay rent so two had to wait for dead men's shoes.



*Sir John Jacobs Almshouses - Church Street*

The next great change in the pattern of village life came with the enclosures of 1848 when Gamlingay had its three great fields made into sensible size plots for modern progressive husbandry. That brings us more or less up to date, apart from the school building of the 1840's and latterly a Victorian terrace with a similar development on Church Street.

In the last 25 years there has been considerable building in the village following the huge development in the 60's of Greenacres, subsequently Brockwood Close, Dickenson Close, Chapelfields, Woodfields, Bell Foundry Close and even more recently the Maltings were developed. Gamlingay is a good village to live in with a strong feeling of community.

## ABOUT GAMLINGAY

The Parish of Gamlingay covers some 3,223 acres and at the last census in 2001 had 1435 occupied dwellings and a population of 3,535. It is now thought to have a population of around 4,000 and 3700 dwellings.

The age profiles at the census are shown in the table below and are compared with the age profiles of the people used in the survey.

Age Profile	Census %	Survey %
0-4	5.7	9.6
5-15	14.6	14.6
16-24	8.6	6.2
25-44	28.2	23.5
45-64	27.6	25.8
65-74	8.4	11.9
75+	6.9	7.1

From the table it can be seen that 28.9% of the population in 2001 were aged between 0-24 compared with the survey sample of 30.4%. Likewise the population over 65 was 15.3% compared with 19%. Those between 25 and 64 were 55.8% in 2001 compared with 49.3% in the survey. If the survey results are a true reflection of Gamlingay as a whole it would appear that there is a significant number in the older age bracket now compared with 2001.

Another point of general interest is the number of vehicles owned in each household. The table below again compares the 2001 census with the survey results.

No of vehicles	Census	Survey
Nil	11.9%	7.7%
One	36.9%	36.2%
Two	38.5%	45.1%
Three +	12.7%	10.7%

If the survey results are again a true reflection of the trend in Gamlingay there are less households with no cars and less with three cars. Overall the average per household remains the same at 1.6 vehicles per household.

Gamlingay is fortunate in having both the Parish Council and *Forward Gamlingay!* looking after the interests of the community. The Parish Council obviously is concerned with all aspects whereas *Forward Gamlingay!* is principally concerned with community development and provision for sport, youth, education and leisure.



*Sir John Jacobs Almshouses & the Almshouse Chapel*

# HOUSING AND DEVELOPMENT

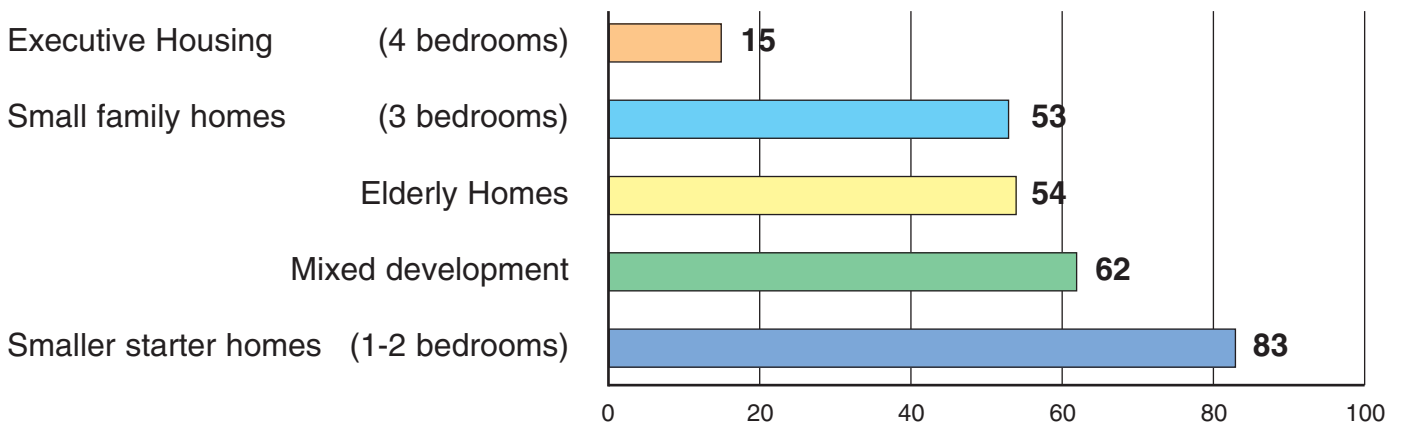
The majority of housing is privately owned and owner occupied.

Although the 2001 Census gives the proportion which is rented at over 20% the survey replies show the figure at around 7%. Of those replies 61% were semi-detached, 34% were detached and 5% were flats or apartments. Only 8% were in favour of increasing the housing stock with 71% having reservations. When asked what type of housing development would be acceptable the most popular was conversion of redundant buildings and the second was small groups of less than 10 houses. Comment was made that increase in road capacity, and the size of the Village College should be considered before housing development took place.

Regarding the type of housing most people felt that small starter homes and small family homes should predominate. Where possible developments should include a mix of affordable and market housing, suitable for single or family occupancy.

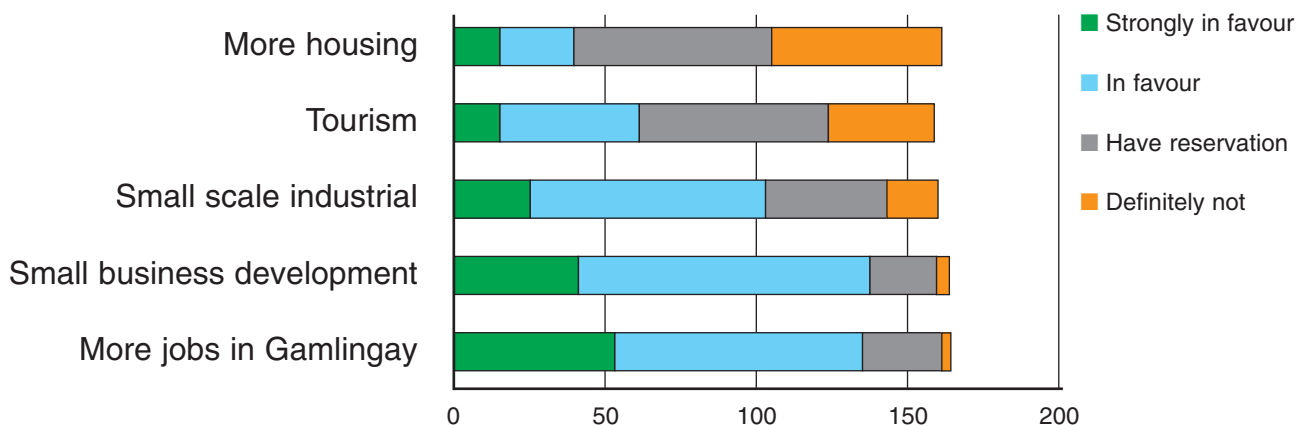
There was considerable support, 38% of those replying, who felt that dwellings suitable for elderly people be included in the mix. 10% of respondents supported the provision of affordable housing to be provided for rent or for sale under shared ownership.

**Type of housing to be provided**



On the subject of developments other than housing 78% are in favour of providing more jobs in Gamlingay and most people feel these would be best provided by small business development.

**What should be encouraged in Gamlingay**

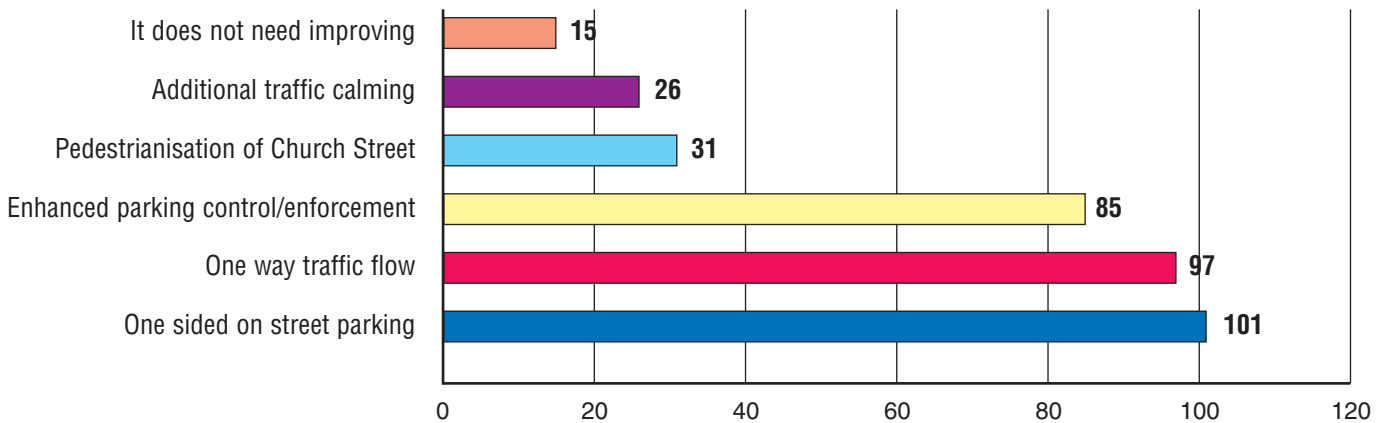


## TRAFFIC AND TRANSPORT

Respondents were asked to rank features of the bus service in order of importance. Reliability, followed by routes, followed by timetabling were the most important features. A number of people have difficulty with transport in visiting hospitals or getting to the railway station.

A number of suggestions were highlighted in the survey to improve traffic management in the centre of the village. Just over 50% of respondents felt that parking on one-side of certain streets only and a one way system would be likely to have the most beneficial effect.

### Improvements to the centre of Gamlingay



Most people felt that the pavements in Gamlingay were in reasonable condition, although a significant minority 35% felt they were poor. Comments were made that the condition was poor in certain areas, car parking on pavements was a problem and that paths were too narrow for children's buggies to be wheeled comfortably. The main problem areas appeared to be in Church Street, Mill Street and Cinques Road.

Many people felt that cycle ways on the Village approaches would be a good idea but comments were made that effort should be made to improve the provision of cycle tracks within the Village before dealing with the village approaches.



## HIGHWAYS AND FOOTPATHS

Most people seem to know where local footpaths and bridleways run and two thirds felt that they can use them without difficulty. There are some concerns over sign posting with opinion about equal as to whether the paths are well sign-posted or not.



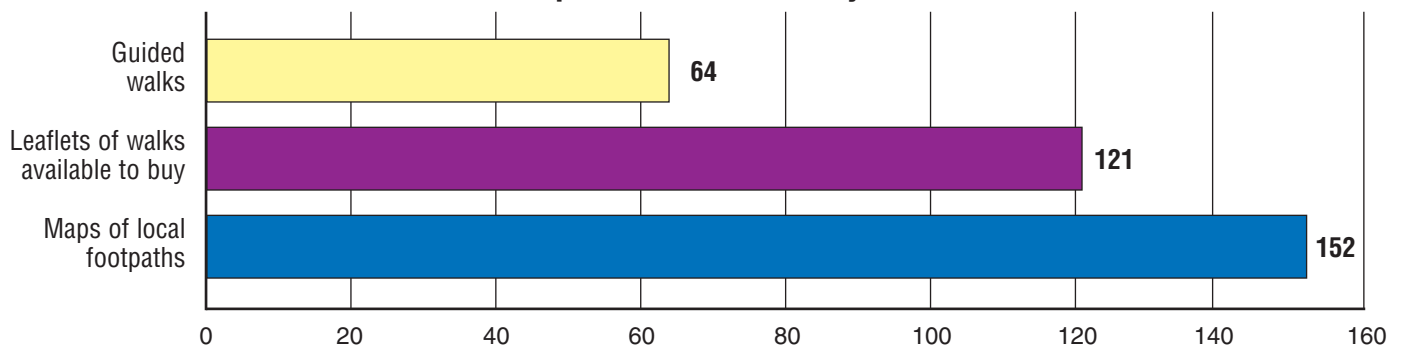
Perhaps indicative of a good community spirit, no less than 37 people indicated they would be willing to help maintain the paths and bridleways. The maintenance of footpaths was seen as being the most important factor in contributing to the preservation of the quality of the local environment.



People would like to see maps of local footpaths available, as well as leaflet guides to various established walks. There was also support for guided walks in the surrounding countryside.



### Footpaths and bridleways



## EDUCATION



Gamlingay caters for children up to the age of 13 in the Middle School, which is situated within the village. It would appear from the survey that, including pre-school and nursery school provision, 89% of the children who are able to, do attend schools and pre-schools in the village.

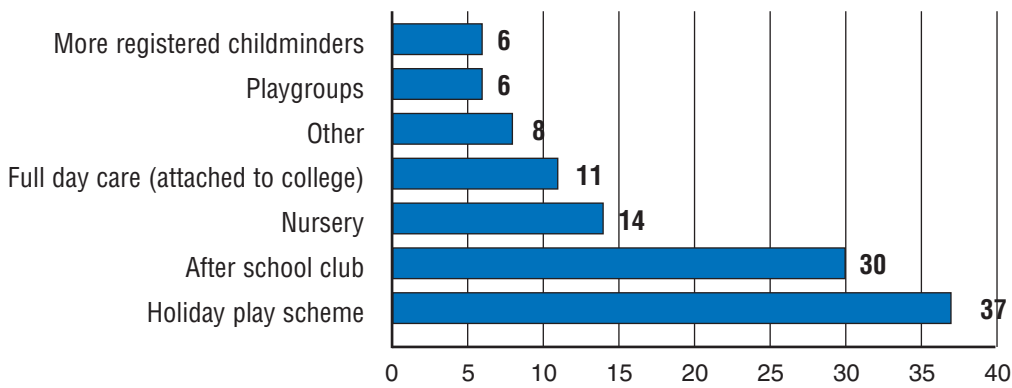
Some of the comments as to why children under 16 were unable to take part in after school activities were lack of transport home, distance between home and school and expense.

In the text answers a number of people used the question to explain why their children were unable to take part in normal 'play' activities. Speed of traffic

in Cinques Road, Community Centre car park locked, no toilet facilities at the Butts and football should be prevented at the Butts on safety grounds.

There appears to be a significant requirement for a 'Holiday Play Scheme', after School Club and Full Daycare (attached to the College). Similarly there appears to be a need for pre-school care of one sort or another. This suggests that working parents would appreciate these extra facilities in order to manage busy lives.

### Extra educational facilities required



A majority of people felt that Gamlingay should offer the opportunity of secondary education to age 16 in the village. Perhaps surprisingly, in view of the resistance to additional housing reported from the housing questions, a significant number of people would like to see the village grow in order to become large enough to accommodate the education of children to 16.

60% of people replying said they would be interested in Adult Education Classes and activities and of those two thirds would like classes to be in the evening, the balance preferring day-time. A brief analysis of the type of subjects requested put Creative Arts and Crafts first with languages second.

## ENVIRONMENT

The top three answers to the question regarding the best way to protect and enhance the local environment of Gamlingay were 1) Improved public transport 2) Recycling 3) Reduce traffic.

The following chart shows the results in full.

Improved public transport	175
Recycling	173
Reduce traffic	169
Energy saving	118
Improved street cleaning	110
More local employment	103
Improved rights of way	72
Community composting	56
Car sharing	22
Advice on healthier life style	16
Other	6



# CHURCHES



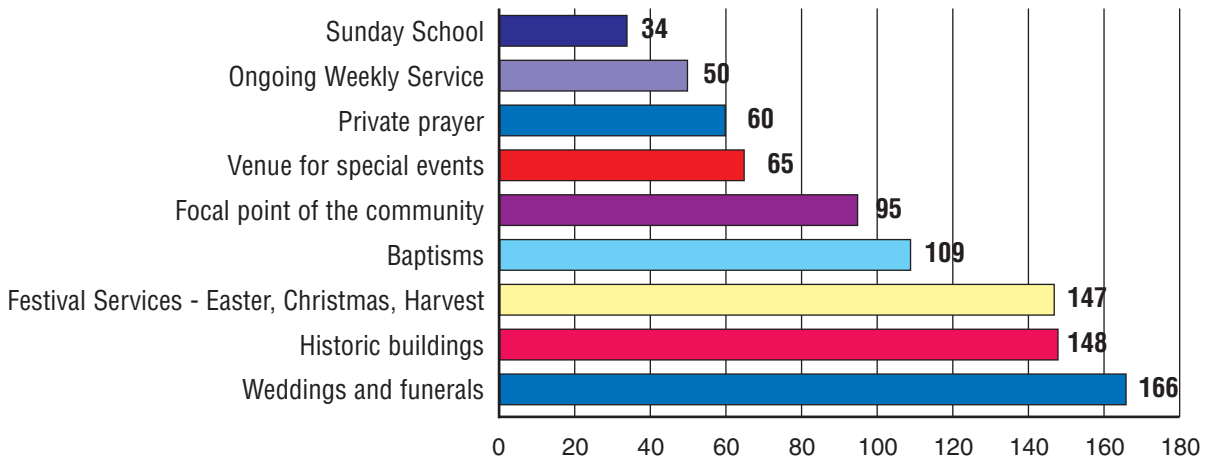
From the number of replies Gamlingay greatly values its Churches as historic buildings; and as focal points for the traditional ceremonies of weddings and funerals; and community services at Christmas, Easter and Harvest Festival.



It appears that over half the households in Gamlingay attend a place of worship at some time during the year.

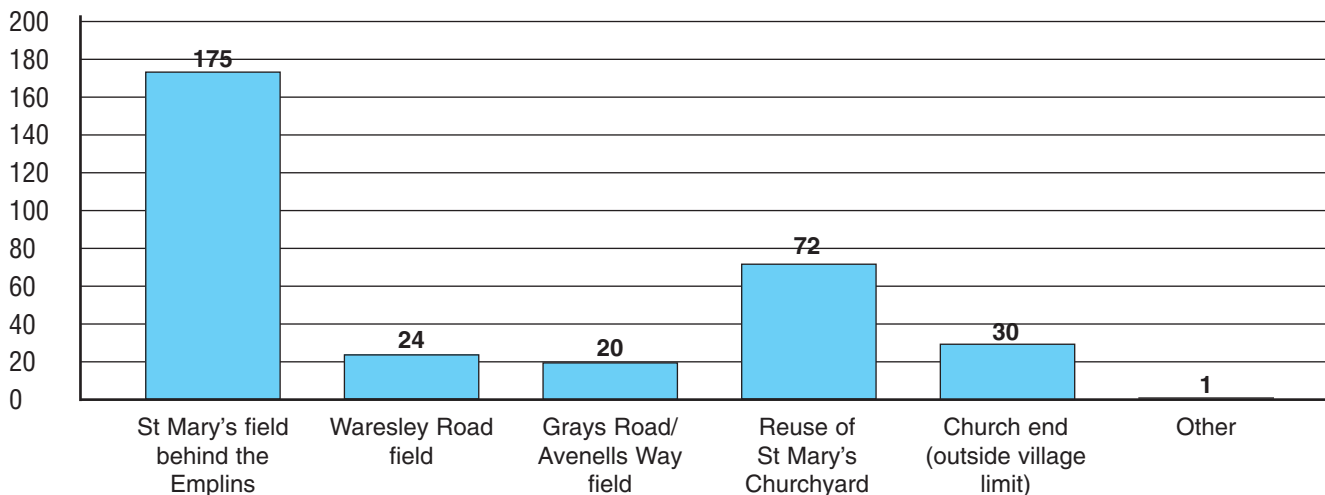
The suggestion for the holding of Weekday Services received little support, but further services around a

## What you value the Churches in Gamlingay for



particular theme, and this may include Christmas and Easter, would be welcomed. In addition a Youth Service and use of the church for a musical concert or special children's service would also be welcome.

## Where the new cemetery should be sited



The necessity to decide upon a place for a new cemetery concerned many people. The field behind the Emplins was the choice of most people (56%), but there was a significant number favouring the re-use of the current St Mary's Graveyard. It was pointed out in the text comments that the procedure for the re-use of an existing cemetery was rigorous and somewhat complex and in addition that any new cemetery should be easily accessible for older people.

## HEALTH AND SOCIAL CARE

The small number of replies to the question about services provided for people living in sheltered accommodation means that firm conclusions should not be drawn from the results. Nevertheless there does appear to be overall satisfaction with Personal Care and Care in the Home.

If the topic is considered to be of sufficient importance in the community, it would be wise for a further more comprehensive survey to be arranged.

A significant number of people made suggestions about possible improvements in NHS medical services for the village. The greatest number called for the provision of dental services, but also for chiropody and physiotherapy services, which would require the provision of a treatment room (perhaps in the Community Centre).



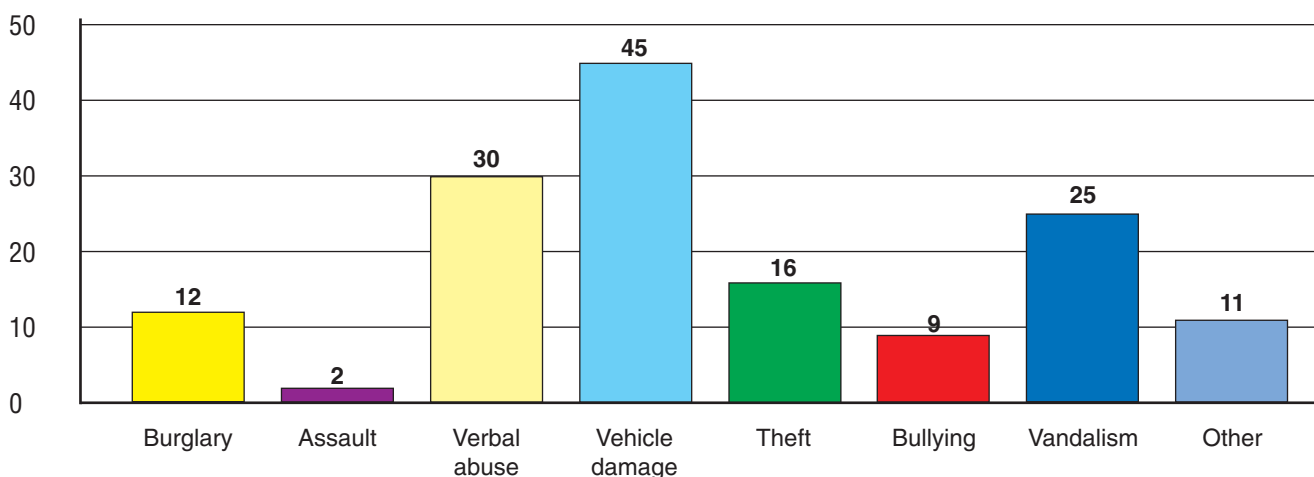
*The Health Centre*

Some people also find current surgery hours restrictive and requested either evening or Saturday consultations. It is noteworthy that a number of people experience difficulties in travelling to hospitals or the Health Centre in Potton.

## POLICE, CRIME AND SAFETY

Approximately half the people responding to the questionnaire have been a victim of crimes of verbal abuse, vehicle damage, and vandalism, which can have such a deleterious effect on the environment and quality of life for inhabitants of a small community.

**Crime suffered in the past 5 years**





Less than 10% of people reported seeing the Community Support Officer or Community Beat Manager in the three months before the survey was taken. Nearly half had no opinion of the service provided by the officers, and of those that had, a third thought it was good or reasonable, two thirds felt it was poor.

Overall three quarters of people using the Emergency 999 system reported it as 'good' or 'very good'.



Most people (74%) were aware of the Neighbourhood Watch Scheme and received the bulletin. Knowledge of the ECOPS service was poor, with 70% of people being unaware. Some renewed publicity is needed.

*Police Visit to First School*

## COMMUNITY FACILITIES

There appears to be a general awareness of the facilities available. However the Youth Clubs may not be well supported given the number of young people in the survey population.

	Aware	Use	% Use
Library/Resource Centre	305	80	26.2
Fitness Workshop	288	45	15.6
Youth Clubs	223	14	6.3

Most people have access to the internet at home (94%) or at work (42%).

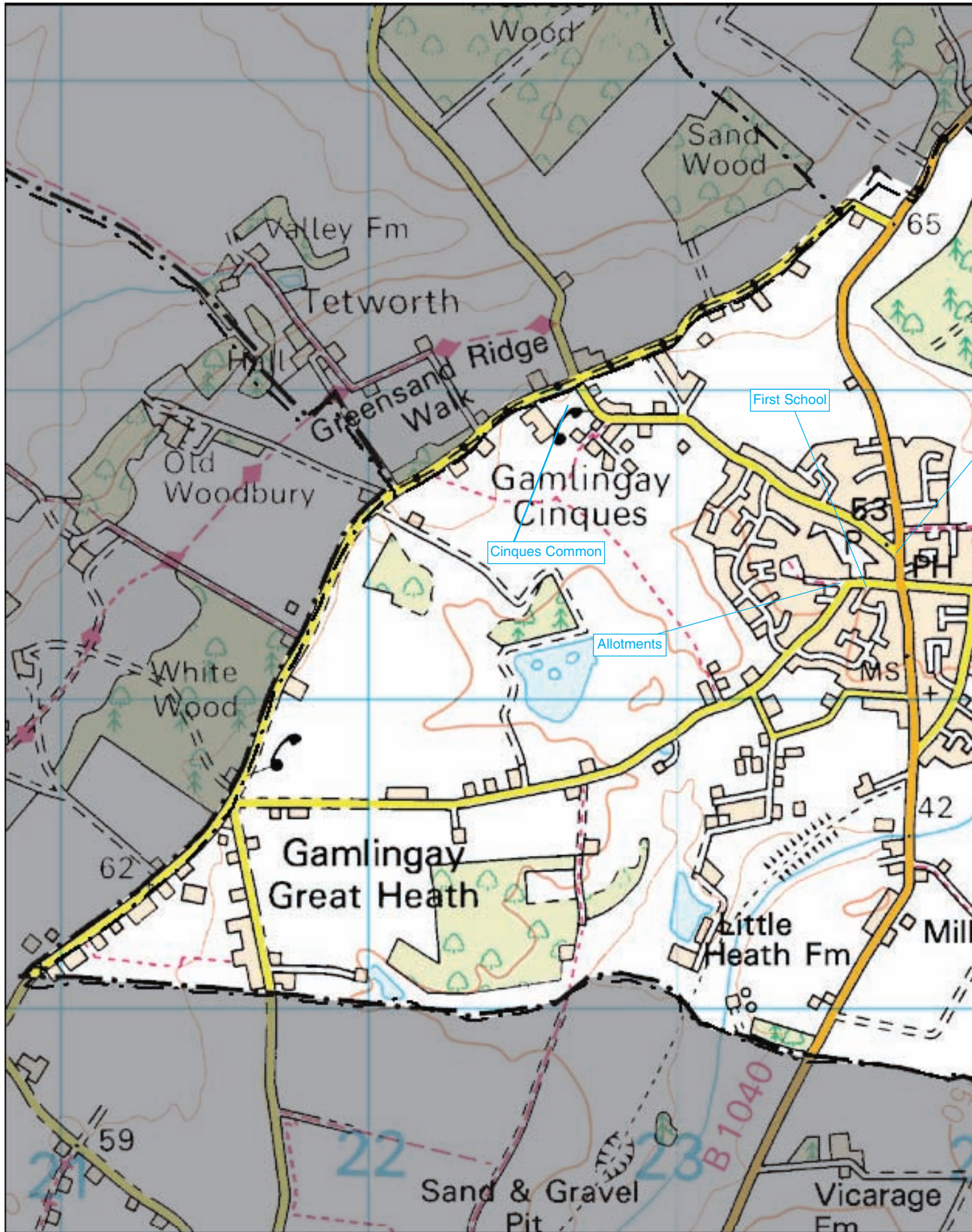
Most respondents find the number of dog bins and litter bins adequate. However there are a sufficient number of people who think they are not to suggest that the number and siting of bins be reviewed.

The most common method of contacting the Parish Council is to visit the office, followed by telephone and email. Contacting a Councillor personally was the least preferred option.

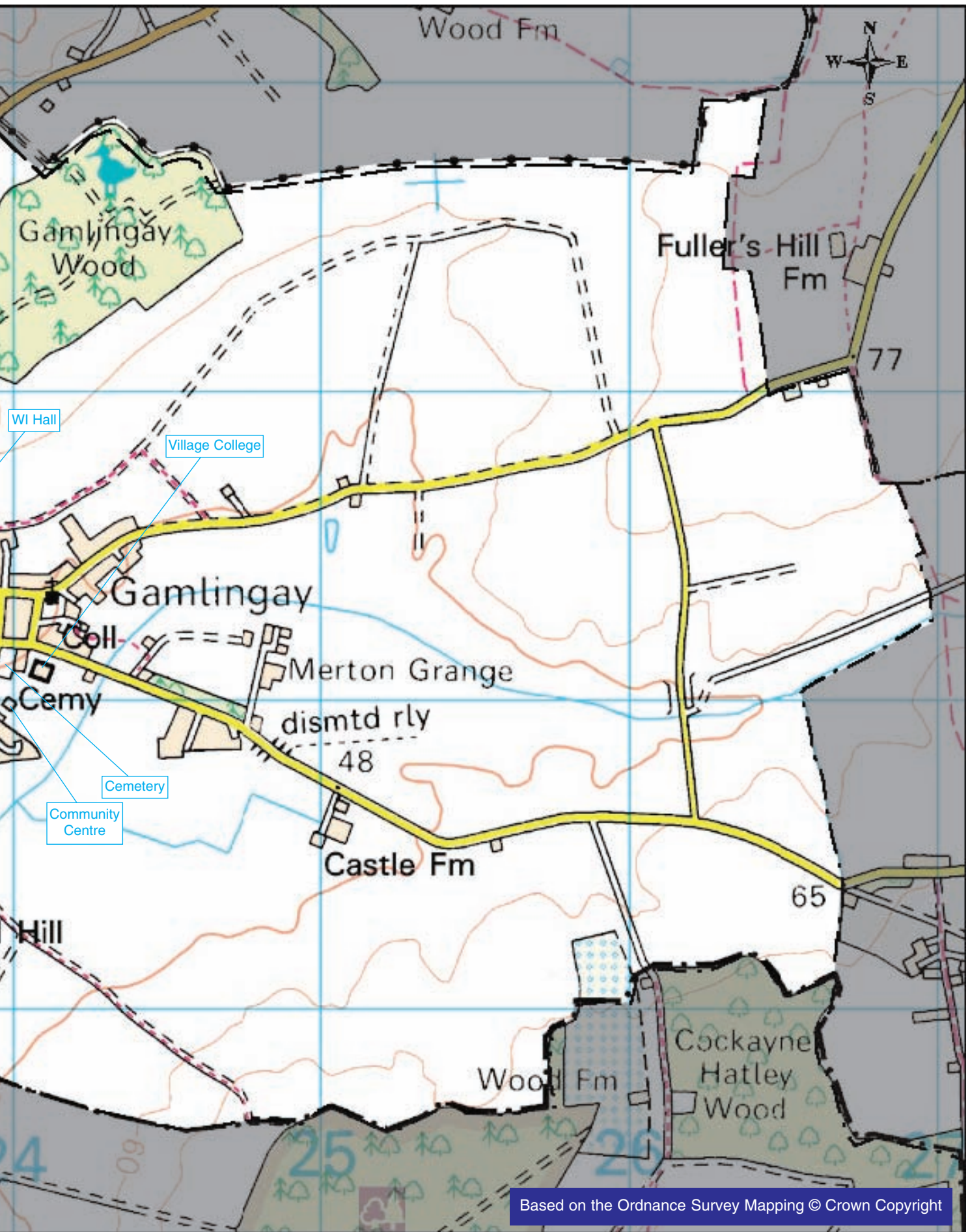
The questionnaire asked respondents to list in order of priority where the Parish Council should spend its money. Village Maintenance and Street Lighting were at the top of the priorities which suggests that the appearance and safety of the village is uppermost in people's minds. This may be a reflection on the bad effect which residents feel that the vandalism and car damage has on the community.

Gamlingay has a significant number of community projects, village groups and societies which understandably come next in the priorities. Allotments, halls for hire and street furniture, may not have been of sufficient importance to most respondents and therefore lie at the bottom of the list.

Options	Total
Allotments	22
Halls for hire	34
Street furniture	46
Cemetery	72
Library	78
CCTV	84
Grass cutting	88
Supporting Village Groups	111
Community projects	120
Street lighting	172
Village maintenance	203



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*Cemetery Notice Board*

The Parish Council lease the land adjacent to the Village College, next to Millbridge Brook for potential recreation land.



*The WI Hall*

The questionnaire asked what were people's preferences for the use of the land. Overwhelmingly, 93% of people would wish the area to be used for a Picnic Field and Park. About half would also be happy for the area to have some sort of informal play facilities. Some of the text comments suggested use as a football or rugby field and others were keen to see it, or part of it, as a nature reserve and protected area for wildlife.

Gamlingay is very lucky in having a number of community halls for hire providing for a range of activities. These range from the Village College which provides excellent facilities to some of the smaller halls which have more basic facilities. Most of the halls are reasonably well used and provide accommodation which suits the needs of the groups hiring them.

The main exception to this is the Community Centre. The Centre was built over 30 years ago, when the population was less than 2000. It is now nearly 4,000 and the building falls far short of meeting the needs of the community.



*The Community Centre*

The building readily lends itself to redevelopment and expansion. The visual and environmental impact of the current building gives serious cause for concern. It is in an excellent location, next to the recently refurbished children's play area and the doctor's surgery, opposite the district nurse's office, situated on the village's playing fields, and backing onto the village middle school.

The Community Centre has the potential to be the focal point for lots of the existing activities in the village together with many new and revived activities. However, unless some major

improvements are carried out in the fairly near future there is a possibility that the Centre will have to close.

The Community Centre Management Committee, *Forward Gamlingay!* and the Parish Council set up the Gamlingay Community Hub Group to look at ways of funding the substantial improvements required to bring the Centre up to modern day standards and provide the facilities needed to meet the growing needs of the community.

The Community Hub Group applied, unsuccessfully for a Lottery Grant of £500,000. This would have allowed the Centre improvements to have been completed in one phase. Unfortunately that was not to be and the CCMC, *Forward Gamlingay* and the Parish Council have agreed a three phase development, to redesign and extend the existing building to create the Hub- a central village building catering for all groups. Fundamental to support this plan is the need to secure funding. The first phase which includes car park improvements, external lighting,



CCTV, safe pedestrian pathways and pedestrian lighting will be completed in 2008/9 and funded by the Parish Council.

Phase 2 includes extension to the front of the existing building to create a reception hub, improvements to the façade of the building, attractive entry point to Gamlingay Library, public toilet, new industrial kitchen to serve main hall, new sloping roof, new meeting room and Parish Council office with storage, reception desk, possible café facility and storage for footballers. Funding for phase two will depend on successful grant applications to South Cambridgeshire District Council and the Greensand Ridge LAG and other funds/trusts.

Phase 3 involves a new build rear extension to create a self contained wing, a new roof for the main building and various refurbishments. The self contained wing will be highly reliant on external funding and will determine the size and occupancy of the building. Various possible funding sources have been identified and applications will be made during 2008.

The agreed phasing of the redevelopment achieves visible improvements in the facility in the short term, with the aims of achieving a central hub of the village by 2011.

## ***Forward Gamlingay! and Sport, Youth, Education and Leisure***

*Forward Gamlingay!* was initiated back in October 2003 when Ann Elsby from the District Council, Sue Simpson of the Parish Council and Bridget Smith met up at the launch of the District Council Funding Toolkit.

After talking informally about the escalating problems of anti social behaviour and petty crime in the village they decided that, rather than just complain about the situation, they would try to do something to improve it.

A public meeting was arranged to which all the village's many clubs and groups were invited. The subsequent discussions led to the realisation that there existed a very large number of projects actively looking for funding in the village as well as an equally large number of potential new projects needing coordination and money.

The initial thoughts were to focus upon youth provision but this was very quickly broadened to include sport, education and leisure to cater for all groups and ages within the community.

The consultation process started and at the same time the village was adopted by the District Council's No Voice No Choice initiative. The aim of this was to survey the wants and needs of young people in the community. The outcome was the awarding of £5,000 for a youth shelter.

The consultation threw up some interesting information. As expected the sports clubs wanted more facilities, the youth wanted a shelter, skate park and youth club and dog walkers wanted more paths. The strongest vote from adults was for adult education opportunities.

Subsequent discussions with funding agencies and other organisations led to the conclusion that the best chance of success for all these projects lay in bringing them together under one umbrella group. Hence the creation of *Forward Gamlingay!* and its mission statement, which states:

*Forward Gamlingay!* is an initiative representing local clubs, groups and enterprises that benefit all ages. The vision of *Forward Gamlingay!* is to expand and develop **Sport, Youth, Education and Leisure** facilities for the community.

In May 2005 *Forward Gamlingay!* became a registered charity to support its goals. Since then *Forward Gamlingay!* has continued to develop and expand its brief as more people have asked for support and as different needs have been identified. They have employed a Youth Worker for the past three years whose brief has been to ensure that the young people are fairly represented on all projects and initiatives. The youth worker was responsible for identifying the demand for arts events among the young people and now *Forward Gamlingay!* runs annual arts events ranging from film nights to performing arts weeks to battle of the Bands Competitions. Their latest venture is to establish a Community Record Label to represent the young musical talent within the community.

A very large number of volunteers are now involved in *Forward Gamlingay!* either as trustees, committee members or as project stakeholders. *Forward Gamlingay!* works in close partnership with a large number of organisations including the Parish Council, District Council, the local schools, the Community Centre Management Committee, County Youth Service and the football club.

Current Projects on in which *Forward Gamlingay!* are involved include:

- The establishment of a Multi Use Games Area on the Village College site for school and community use and the extension of the Fitness Centre
- The building of a Skate Park, Youth Designed Pavilion and Community Terrace on the Community Centre Field site
- The creation and development of a community record label to engage and promote our talented youth
- The development of the Millbridge Brook walk to provide a walkway and pond dipping platforms
- The support of the Youth Café and the development of Youth Arts Programmes
- The redevelopment of the Community Centre into a multi use facility for the whole community



## GAMLINGAY PARISH COUNCIL

### **Mission Statement:**

#### **Gamlingay Parish Council will:**

- endeavour to safeguard the Parish's character, and ensure that facilities are developed and maintained to a high standard, acceptable to parishioners
- continually strive to engage with, and listen to, parishioners' views and aspirations
- empower the local community to deliver improved services/facilities through the support of community initiatives
- develop quality systems that promote inclusion and ensure the effective management of finances and services for which we are responsible
- engage with higher tier authorities to lobby for enhanced and appropriate provision

The Parish Council is elected by villagers every four years and is the 1st tier of Local Government. It comprises 15 Councillors and has an annual budget of approx. £150,000 which is raised through local taxes and current reserves. In December 2007 there were 2,817 electors in the village.

The Parish Council is responsible for Allotments, Recreation Ground, The Old Methodist Chapel, The Butts play area, Northfield Close open space, The W I Hall, Cinques Common, Chapel fields open space, the Cemetery, holding trustees of the Community Centre, grass cutting on the village verges and green areas, and street lighting. The Council owns the following landholdings:- The Butts play area, The Recreation Ground, Cinques Common, Allotments, Cemetery, WI Hall, Old Methodist Chapel, Northfield Close Play Area, The Pitt, and lease of Station Road Recreation area/Millbridge Brook area.

The Parish Council also has representation on the Library Management Committee, the Parish Plan, Forward Gamlingay! the Old Methodist Chapel Management Committee, and the Women's Institute Hall Management Committee, and the Community Centre Management Committee. Representation on outside organisations include: the Little Gransden Aerodrome, Cambridge Gliding Club, Local Councils Liaison Committee, and the Greensand Ridge Local Action Group.

At the first meeting in May, at its General Meeting, decisions are made as to which Councillors are able to attend which Committees, and election of Chair and Vice Chair of the Council. There is also a review of the Councils Standing Orders and Financial Regulations at this time.

With the exception of August, the Parish Council meets on the second Tuesday throughout the year. These meetings are open to members of the public. The Council have sub committees to deal with Planning, Policy and Resources and cemetery issues. The Policy and Resources Committee meets on the fourth Tuesday each month. Both this meeting and the Council meeting are preceded by a meeting of the Planning Committee.

The Council is a statutory consultee on planning applications and provide comments to the District Council who determine applications. The Council is also a Burial Authority and arranges selling of plots and maintenance of the cemetery.

To contact the Parish Council, please come to the Office, located in Almshouse Chapel, Church Street, during opening hours, or call/email the Clerks on (01767)650310 at [gamlingaypc@lineone.net](mailto:gamlingaypc@lineone.net).

## CONCLUSION

This Parish Plan is the result of the combined efforts of *Forward Gamlingay!* and the Parish Council through a steering group of volunteers. The main contents of the plan are the result of a number of consultation exercises (see list below). The first was carried out in 2004 and highlighted the needs of the community and following this *Forward Gamlingay!* was formed. Many of the issues arising from these consultations have been incorporated into the plan. The final consultation was a questionnaire sent out to all households in April 2007 the results of which were discussed at two public meetings.

The Parish Council and *Forward Gamlingay!* have now formally approved the Action Plan and will do everything in their power to fulfil the aspirations and wishes of the community outlined in the plan. Both organisations have limited power and variable responsibility for many of the issues raised but they can use their influence in an enabling role to get other bodies and organisations to take these issues on board.

South Cambridgeshire District Council published their Parish Plan Statement in November 2007 which aims to show the links between Parish Plans and the District Council in terms of policies, useful contacts and grants information. The Statement is about how Parish Plans can help local communities and South Cambridgeshire District Council to improve their communications and work more closely together to meet the needs of local people. Cambridgeshire County Council have also signed up to support actions in Parish Plans through Local Strategic Partnerships.

The Parish Council will be building on the views expressed in the above statement to ensure that, where appropriate, the issues in the Action Plan are brought to the attention of all other relevant bodies such as the District and County Council's.

The Action Plan will be monitored throughout the year and progress or otherwise reported to the Annual Parish meeting in April each year.

List of consultations:-

1. Village Design Statement in 2004 (Volunteer group)
2. *Forward Gamlingay!* Survey 2004 (*Forward Gamlingay!*)
3. *Forward Gamlingay!* Clubs and Society questionnaire 2004 (*Forward Gamlingay!*)
4. No voice – No choice (Youth) 2005 (South Cambs District Council)
5. Digital Story telling 2006 (Local network fund)
6. Parish Plan questionnaire 2007 (*Forward Gamlingay!* & Parish Council)

# Action Plans

## Appendix 1

No	Issue	Action/How?	Timescale	Partners	Resource Implications
<b>Parish Council Section (PC)</b>					
PC1	Community Buildings	Complete Survey of Community Halls Action plan/results	Short term	Various Management Groups/Charities	None
PC2	Village Maintenance The Cinques Corner	Develop Project Scheme	Long term	County Council	Build up sinking fund Precept per annum Clerk time
		Provide enhanced scheme and ensure SCDC comply with BVPI responsibilities	Short term	SCDC	£200 per annum Working Party? Resources/timescale?
		Support volunteer network Identify and prioritise badly lit central areas	Short term Medium term	County Council	
PC3	Community Projects Millbridge Brook	Picnic area and enhanced public access Maintenance and set up costs	Short term	<i>Forward Gamlingay!</i>	£12K, Clerk time TBI TBI
		Three year plan Clerk to set up Allotments Association	Short term	PC Allotment holders Waiting list Gardening Club PC Allotment holders Waiting list Gardening Club Merton College Other landowners	Clerks time
		Clerk to investigate	Medium term		
		Phase 1 of Community Centre development	Short term	PC CCMC	Parish Council funding already allocated
PC4	CCTV	Outcome March 2008 Compulsory purchase Development of scheme Implementation	Short to Medium term	SCDC ABBA	c£60,000 Clerks time
PC5	New Cemetery				

No	Issue	Action/How?	Timescale	Partners	Resource Implications
PC6	Office Accommodation	Requirement for new accommodation for clerk-office New location for Council meetings	Medium term Short term	Lease extension-Clerks Rental levels-Increase Wi Hall-no resource imps Plan for medium term	
PC7	Planning and Development Planning Committee	More jobs in Gamlingay Support Small Business Development Support conversion of redundant buildings Support small starter homes(1&2 bed) Support affordable housing provision	On going	Planning Committee Housing Associations	Plan for medium term Assessment of Planning Applications Clerk time
PC8	Churchyard Wall	Maintenance and repair of Churchyard Wall	Long term	Parish Council	
PC9	Welcome Pack	Develop a welcome pack for all new residents to Gamlingay	Short term	Parish Council	Clerk time
	<b>Services Section (S)</b>				
S1	Housing Requirements-Starter and small family homes	Asses the need & possible development sites	Long term	SCDC, Hsg Assoc Parish Council	Not Known
S2	More Jobs in Gamlingay	Encourage business & enterprise	Ongoing	CCC & SCDC Parish Council	
S3	Bus Service	Pass results to CCC	Short term/Ongoing	CCC Parish Council	Clerk time
S4	Holiday Play Scheme/After school Club/Nursery Provision/Extended schools programme	Pass results to CCC and SCDC <i>Forward Gamlingay!</i>	Short term	CCC & SCDC Parish Council All three schools <i>Forward Gamlingay!</i>	Not Known
S5	Secondary education to 16	Pass results to CCC	Long term	CCC Parish Council	Not Known

S6	Adult education opportunities	Pass results to CCC	Medium term	CCC Parish Council <i>Forward Gamlingay!</i> Community Centre Mgt Resource Centre/ Library	Not Known
S7	Church Values	Pass results to all denominations in Gamlingay	Short term	Religious representatives Parish Council	Not Known
S8	Community Centre	Develop the CC in line with the Gamlingay Community Hub Proposals	Short to Medium term	CC Mgt Committee Parish Council <i>Forward Gamlingay!</i>	Not Known
S9	Identify suitable location for aerial phone mast (3G)	Sub-group of Planning Committee	Long term	Parish Council	
	<b>Highways Section (H)</b>				
H1	Traffic Management	Meet with CCC to discuss the various options from the questionnaire	Medium term	Parish Council CCC	Clerks time Cost of scheme unknown
H2	Review siting of current Zebra crossings	Meet with CCC to discuss the various options from the questionnaire	Medium term	Parish Council CCC	Clerks time Jayne Wright
H3	Pavements - User friendly	Meet with CCC to discuss the various issues raised in the results from the Questionnaire	Medium term	Parish Council CCC	Clerks time Cost of scheme unknown
H4	Pavements - Urgent repair	Identify Greatest need and submit an application for the CC Highway Improvement Grant	Short term	Parish Council CCC	Clerks Time Amount of Grant
H5	Speeding	Meet with CCC to discuss the speeding issues highlighted in the questionnaire results	Short to Medium term	Parish Council CCC Police authority	Clerk Time
H6	Parking	Meet with CCC to discuss the parking problems raised in the questionnaire results M1	Short to Medium Term	Parish Council CCC	Clerk Time

No	Issue	Action/How?	Timescale	Partners	Resource Implications
H7	Cycle paths	Meet with CCC to discuss the feasibility of cycle ways on approaches to the village & link with Potton	Medium Term	Parish Council CCC Potton P C	Clerk Time
H8	Bus stops - design and location	Write to CCC requesting them to review the location and design of bus stops in Gamlingay	Medium Term	Parish Council CCC	Clerk Time
<b>Environment Section (E)</b>					
E1	Maintenance of footpaths & bridleways	Identify problem areas and help to coordinate the volunteers to start a maintenance programme	On going	Parish Council Bernard O Connor Volunteers	Clerk time costs unknown
E2	Village footpaths and bridleways	Provision of maps and leaflet guides and introduction of guided walks	Short Term	Parish Council Bernard O Connor Mick Giles Bernard Bush	Clerk time
E3	Dog waste bin provision	Additional dog bins to be provided in locations to be agreed	Ongoing	Parish Council SCDC	Clerk time Cost unknown
E4	Litter bin provision	Additional litter bins to be provided in locations to be agreed	Ongoing	Parish Council SCDC	Clerk time Cost unknown
E5	Provision of benches	Additional benches to be provided in locations to be agreed	short to medium term	Parish Council	Clerk time Cost unknown
E6	Support Greensand Ridge Action Group	Local Join the Action group and make sure Gamlingay is fully represented	medium to long term	Parish Council Bernard O Connor Local Action Group Forward Gamlingay LAF	Clerk time
E7	Establish Gamlingay as start to Greensand Ridge walk	Representation on Greensand Ridge Action Group	Medium to Long term	Parish Council Forward Gamlingay	
E8	Village Maintenance	Identify problem areas and help to coordinate the volunteers to start a maintenance programme	On going	Parish Council A. Goss	Clerk time Cost unknown



<b>Sport, Youth, Recreation &amp; Leisure (SYRL)</b>					
SYRL1	Build a Skate Park	Build a skate park	Short term	Forward Gamlingay Parish Council	
SYRL2	Build a Youth designed pavilion and recreation area	Fund project and build	Medium term	Forward Gamlingay	
SYRL3	Ensure that the CC development includes a bespoke youth centre, Dance studio, Music rehearsal and performance space.	Fund Build and equip extension on CC	Medium to long term	PC CCSC FG	£300K +
SYRL4	To create a Multi-use games area for hockey, football and tennis	Complete funding and build	Short term	GVC FG FC	
SYRL5	To establish a hockey club	set up hockey club	Short to Medium term	GVC FG	
SYRL6	To build a new scout hut for cubs, brownies, scouts and guides	Build new scout hut	Medium to Long term	Scouts	
SYRL7	To develop an environmental riverside walk suitable for prams and wheelchairs, with pond dipping platform, informal recreation area historical and environmental signage.	design, fund, build and equip walkway	Short to Medium term	PC FG	
SYRL8	To create facilities and resources to support the development of youth football i.e. pitches, storage, changing rooms etc.	Ensure CC development includes storage and changing facilities. Improve pitches Build youth pitch	Long term	PC FG GFC CCSC	£50k +
SYRL9	Establish safer routes to school ie crossings, cycle routes etc.	cycle paths, signage, crossings	Long term	PC DC CCC	
SYRL10	Maintain and develop youth club and café facilities	Ensure CC development includes youth centre. Ensure CC maintain youth worker presence. Secure funding from CC for youth services	Ongoing	CCC FG PC	
SYRL11	Establish Disabled access to bowls pitch	Put in hard pathway and ramp	Medium term	GBC PC	

No	Issue	Action/How?	Timescale	Partners	Resource Implications
SYRL12	Renovate and develop tennis courts	resurface tennis courts.	Short to Medium term	PC GTC	
	<b>Community Safety (C)</b>				
C1	Help to promote the Community Beat manager and the Community Support Officer	Pass the results of the questionnaire to the Community Beat Manager and seek his opinion on a resolution	Short term	Parish Council Community Beat Manager	Clerk Time
C2	Encourage police to enforce parking restrictions	Speak to the police regarding the traffic problems and get them to enforce the existing parking restrictions	Ongoing	Parish Council Police authority	Clerk Time
	<b>Short Term - Up to two years</b> <b>Medium Term - Two to Five years</b> <b>Long Term - Five years plus</b>				

# Acknowledgements

The Parish Council and *Forward* Gamlingay! would like to thank the following people and organisations who contributed in funding or time to the production of this Parish Plan:-

South Cambridgeshire District Council (SCDC) -	£2,000
Cambridgeshire ACRE -	£1,500
Gamlingay Parish Council -	£1,250

Cambridgeshire ACRE - Melanie Baker, Stan Rees

## **Steering Group and Volunteers:**

Mary Thomas, Pat Carpenter, Kirstin Rayner, Maggy Halliday, Andy Banham, John Mortimer, Jackie Hough, Ann Elsby, Allan Bowen, Jayne Wright, Bridget Smith, Philip Gorton, and Lindy Gorton.

Thanks to all Parish Councillors, in particular Chris Tomsett (Chair) and Parish Clerks Leanne Bacon, and Kirstin Rayner. Particular thanks to Bridget Smith of *Forward* Gamlingay!

The Steering Group, the Parish Council, and *Forward* Gamlingay! would like to thank all villagers who took an active interest in the work and production of the Parish Plan.

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