

**Minutes of BRAG Annual General Meeting held at the
Bryn Community Centre on Monday July 3rd 2017**

Present

| | |
|------------------------|-------------------------|
| Paul Bulmer (Chair) | Mark Dummer (Treasurer) |
| Dafydd Bowen (Trustee) | John Thomas (Trustee) |
| David & Jennet Eckton | Peter Phillips |
| Sue Phillips | Neil Daniel |
| Cllr. Rhidian Mizen | Cllr David Whitlock |
| Ruth Mechan | Dylan Morgan |
| Martin Fitzpatrick | |

Welcome & Apologies

Apologies received from Val Merriman, Gaynor Jones, Dianne Thomas and Cllr. Charlotte Galsworthy.

Paul welcomed everyone to the meeting, the second AGM for BRAG since becoming a Charitable Incorporated Organisation (CIO). All those present introduced themselves to the meeting.

Minutes of Last AGM

Last year's AGM minutes were circulated and Paul took the meeting through the main points. It was noted that Sue had stepped down from Treasurer after promotion and increased responsibility in her job. Mark Drummer had taken over the role in January 2017. Gaynor had been nominated as Secretary but changes to her domestic life meant she was now looking to step down from this role. Paul said Gaynor had filled this role well over the year and hoped Gaynor would be able to continue her valued input to BRAG in the future. Paul also outlined how other matters raised in the minutes had been addressed over the year including the excellent input from the two new youth representatives elected at the last meeting. Paul proposed that the minutes be accepted as a true record of the meeting. This was agreed by all those present.

Treasurer's Report

Paul summarised the accounts report that had been independently inspected by Terry Filler. This report had been circulated to the BRAG committee and signed off by the BRAG Trustees before being submitted to and accepted by the Charity Commission. Paul showed the committee the Charity Commission website where all accounts and reports submitted by BRAG are available for public viewing. The website showed the submissions for the last two years covering the period that BRAG has been a CIO.

The independent report stated that the accounts were in good order with no issues to note.

Paul asked that it be recorded that BRAG greatly appreciates the voluntary input that Terry provides in her inspection and formatting of our accounts to meet the requirements of the Charity Commission.

The meeting was happy with the report with no further questions raised.

Election of Trustees

Paul reported that all trustees had indicated their willingness to stand for a further year. Ruth asked for clarification of the role of a trustee. Paul explained that the trustees were legally responsible for ensuring that the committee was ran professionally in line with the guidance documentation provided by the Charity Commission.

Re-election of the trustees was approved by the meeting.

Election of Committee

Paul stated that he was prepared to stand as chair for a further year. This was approved by the meeting.

Mark stated that he was happy to continue in the role of treasurer. This was also approved by the meeting.

Paul asked those present if anyone would like to take over the role of secretary. There were no volunteers in the meeting so this role remains unfilled. Paul asked that if anyone would be interested in the role, after giving it further consideration, or they knew anyone else who may be interested,

then please contact Paul or any other current member of BRAG so that this may be arranged.

Paul read out the list of names currently held on our member's list and stated they had all been emailed to ask if they wished to stay on the committee. No one had said they did not however John did ask about those who did not attend meetings and did not send apologies. Paul suggested that no one be removed at this point but that he would contact the members in question and ask them again. It had been proposed at the last AGM that those not attending meetings should be removed. The membership was agreed on this basis.

Chairman's Report

Paul presented the chairman's report to cover the period of the calendar year 2016. This report headings are included as appendix 1.

The report summarises the Events, Funding, Publicity, Meetings and Projects that BRAG had been involved with.

The Halloween event had been considered very successful and a date for this year was set and agreed. Sue agreed to get this started.

Paul provided an update on the Burton run going forward and how a new registered charity "Bryn and Cwmafan Events" has been set up to run this.

Paul commented on how the activities of BRAG had very much put Bryn on the map through the newspaper, TV and radio coverage of past events.

He also expressed his concern that the PACT meetings that BRAG had attended over the reporting period now appear to have stopped. Cllr David Whitlock briefed the meeting on the reasons for this but stated that he did view these as important to the ward and would see how the needs could be better met going forward with the reduced resources available.

The projects were discussed along with the positive outcomes from these.

Paul thanked all the BRAG members and others who had voluntarily given up their time to contribute to the many activities that BRAG had been involved with in making "Bryn a nice place to be". Many people have put months of effort in to achieving these outcomes.

Paul then stated that that concluded the formal part of the AGM for calendar year 2016 and that current and future activities could now be discussed under the heading of Any Other Business (AOB).

A.O.B

Ruth had asked if BRAG were going to resume its Ramblers activities of the past. Paul explained that two members of BRAG had been trained in the past to perform this activity but Dafydd Bowen was now the only trained member still with BRAG. He suggested that since Cwmafan also organised walks and had more trained guides but also tended to have a low number of walkers that Bryn and Cwmafan could consider joining forces on this activity. Cllr David Whitlock, on behalf of Cwmafan, seconded this suggestion and agreed to put the relevant people in touch with BRAG. It just happened that the next scheduled walk was on Wednesday 5th July around the Bryn Nature reserve and meeting up at 6pm at the Bryn Community Centre. Paul agreed to publicise this 3 mile stroll in Bryn and hoped a number of Bryn residents looking to resume this activity would join in on this walk.

Paul also mentioned that as part of the agreement with Natural Resources Wales, the heritage walk was due an inspection from them on Thursday. He suggested anyone interested in helping check the condition of the walk before the inspection could assist him after the nature reserve walk on Wednesday.

Paul briefly outlined some of the follow up actions that had taken place after the coffee morning in Bryn organised by Stephen Kinnock MP. He said that he would be looking to follow up the remaining actions from this coffee morning plus a few new actions with the newly elected Councillors as soon as they were ready to do so. Emails had already been exchanged and all residents of Bryn are most welcome to get involved.

Dafydd Bowen provide an update on the miner's memorial project. He outlined the program of events for the day and listed some of the people who had been invited. He thanked Peter Phillips for designing the plaque that will go on the memorial and noted the help he had received from many others in the village. The event will start in the Community Centre at 10am where a display of the heritage of mining in Bryn will be on display. Weather permitting, proceedings will transfer to the Picnic area on the site of the old Navigation Colliery at

11am. After the ceremony, a buffet will be available in the Royal Oak. It is also intended to continue the celebration in to the evening at the Royal Oak with the provision of live music.

Paul provided an update on the project to improve the sports field facilities. The main stumbling block with both the Lottery and the Sports Council of Wales was the drainage of the playing field. John Thomas outlined how he and Dianne had been progressing this with David Phillips on the Council but without a positive outcome to date. It was felt that much of the problem had occurred since the removal of the trees on the land above the playing fields. Suggested this be taken up with Natural Resources Wales. Paul had been waiting to see what the Council came back with regarding drainage but suggested BRAG should now call another meeting with interested parties in the village plus the Councillors to formulate further plans to move things forward.

All agreed to progress the next Halloween Party and to use the same entertainer. Sue agreed to get that booked for Wed Nov 1st and Martin agreed to put it in the Rugby Club diary.

Paul stated that the IT Club had now closed for summer but would look to resume in the autumn.

Tennis Coaching was still to be organised and Paul asked Dylan if he could canvass the interest in this with the village youth. Dianne will then arrange professional coaching to meet their needs. This will at least initially be funded through the lottery.

Neil outlined the current position with the football and asked about including something in the Newsletter. Paul agreed to this and asked Neil to send him the required information for inclusion.

John raised a discussion about building in Bryn and Mark explained the 106 building clause referred to by John.

Martin stated that he had some photos for a Christmas Calendar if we were doing one this year. Paul agreed to follow this up, with input from others, and obtain printing costs.

Paul Thanked all for attending and contributing to the AGM.

Meeting closed at 8.20pm

Appendix 1

Chair's Report on the 2016 financial year

- **Events:**
 - Sunday Fun Day but had to cancel after three attempts due to bad weather.
 - Halloween Disco 27/10/16
 - Prizes awarded to the most creative youngsters for the scariest looking jack-o'-lantern pumpkins, as well as the creepiest costumes
 - Disco and entertainment was included.
 - See past events on the village web site for photos of the evening.
 - Burton 10k 6/11/16
 - Another record number of runners on this incredibly sunny November day
 - Christmas Panto 29/12/16
 - Santa toured the village
 - Gifts and photos in the Grotto
 - Much-loved traditional carols with Anthony Bwye
 - Panto Time with "Christmas Magical Tales" starring Welsh Wizard Mario Morris
- **Projects**
 - Relocation of the Trim Track from the School into Welfare Park
 - Maintenance of the Bryn Heritage Walk and Picnic area
 - Support of the Bryn Community Centre
 - Voluntary work days around the village and the nature reserve
 - Removal of the Coal Dram from Bryn School
 - Bryn IT Club
 - Reinstating Bryn Youth Club
 - Bryn Community Gym
- **Funding**
 - Lottery Funding for Trim Track and football practice pitch
 - Donation From Lottery Heritage Fund
 - Donation from Burton 10k

- **Publicity**
 - Newsletters
 - Web Sites
 - Flyers
 - Posters
 - News Papers
 - TV & Radio
- **Meetings**
 - BRAG
 - Full Committee Meetings including AGM (5)
 - Many more small working party meetings
 - PACT (Police And Community Together)
 - These meetings cover the Ward and are held in Cwmavon. Any Residents of the Ward can attend these Meetings. BRAG generally sends a representative each month although many meetings were cancelled in 2016.
 - Projects
 - Meetings with Council for BRAG Project and other issues relating to Bryn
 - Meetings with Youth Services
 - Meetings for Burton Run
 - Council ran meetings on clean air, planning, community schemes, etc.
 - Meetings with Natural Resources Wales
 - Swansea Barrage Project
 - Developments that could have a bearing on Bryn such as wind farm proposals
 - Funding
 - Meetings with NPT Council for Voluntary Services (BRAG are Full Members of this group)
 - Meetings with Big Lottery

BRAG AGM 2017

Monday 3 July 2017

7pm

Bryn Village Hall

Agenda

1. Welcome & Apologies (PB)
2. Minutes of last AGM (PB)
3. Treasurer's Report (PB & MD)
4. Election of new BRAG trustees (PB)
5. Election of BRAG Committee (PB)
6. Chairman's Report (PB)
7. Any other Business

Treasurers Report

- This report covers the second financial year for BRAG as a CIO (Charitable Incorporated Organisation) registered with the Charities Commission on 23 October 2014 with the registration number 1158947.
- The BRAG accounts were prepared and submitted for Independent Inspection in January.

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds |
|---------------------------------------|--------------------|------------------|------------------|------------------|
| | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| A1 Receipts | | | | |
| Raffle and refreshment income | 263 | | - | 263 |
| Donation - Richard Burton race | 400 | | - | 400 |
| Sale of tickets to events | 503 | | - | 503 |
| Royal Oak lunch voucher | 21 | | - | 21 |
| Gym subscriptions | 60 | | - | 60 |
| IT club subscriptions | 642 | | - | 642 |
| Grant for Miners memorial | | 1,740 | | 1,740 |
| Grant for Bryn IT club | | 2,400 | | 2,400 |
| BiG Lottery Fund Grant | | 695 | - | 695 |
| Sub total(Gross income for AR) | 1,889 | 4,835 | - | 6,724 |

| A3 Payments | | | | |
|---------------------------------------|-------|-------|---|---------|
| Food and decorations for events | 460 | | - | - 460 |
| IT club costs | - | 495 | | - 495 |
| Newsletter delivery costs for IT club | 50 | 200 | | - 250 |
| Tennis court inspection costs | 72 | | - | - 72 |
| Hall hiring costs | 110 | | - | - 110 |
| Insurance costs | 535 | | - | - 535 |
| NPTCBC licence costs | 275 | 275 | | 550 |
| Postage | 6 | | - | - 6 |
| Plants for bowling green | 98 | | - | - 98 |
| Accounts inspection | | 360 | | - 360 |
| Tennis court rent | | 60 | | 60 |
| | - | | - | - - |
| Sub total | 1,607 | 1,390 | | - 2,997 |

Charity Commission Website

Full details of the BRAG registration, financial reports and inspections, annual reports, etc. for a registered charity can be found on line. For BRAG these details are at:

[BRAG Charity Commission Web Page](#)

Election of New Trustees

Anyone wishing to be considered for the role of trustee should put their name forward to this meeting. All current trustees will continue to serve for the next year. These are Paul Bulmer, Dafydd Bowen and John & Dianne Thomas.

Election of BRAG Committee

- Chair (Paul Bulmer) was elected last year and is prepared to serve another year.
- Treasurer (Mark Dummer) was co-opted to the role part way through the year when Sue Phillips stepped down as a result of a job promotion
- Secretary (Gaynor Jones) is looking to step down as soon as a replacement comes forward

Other Members

| Name | Wish to be re-elected |
|--|-----------------------|
| Peter Phillips (Web Master) | |
| Shaun Tobin (Burton & Beast of Bryn Race Director) | |
| Sue Phillips (member) | |
| Val Merriman (member) | |
| Louise Hopkins (member) | |
| Michele Williams (member) | |
| Michelle Jones (member) | |
| Dylan Morgan (Youth representative) | |
| Zach Dixon (Youth representative) | |
| | |
| | |
| | |

Other Members (continued)

| Name | Wish to be re-elected |
|--|-----------------------|
| Gaynor Bowen (Secretary WI) | |
| David Eckton (Chairman Over 50 Club) | |
| Jenett Eckton (key holder for Wednesday Craft Group) | |
| Ros Catton (President WI) | |
| Betty Daniels (Vice President WI) | |
| Gareth Jones (Vice Chairman Over 50 Club) | |
| David Yorwerth (Over 50 Club) | |
| Delyth Wanklyn (Key holder for Community Gym) | |

Chair's Report on the 2016 financial year

- BRAG Helped Organise:
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Publicity and News

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AOB

- a. Rambling activities
- b. Current activities, work with councillors, memorial project, sports field, etc.
- c. Future activities, Halloween, Christmas, IT Club, Tennis, etc.

Close

- Thank you for attending and for your input