

Bryn Community Centre Proposal

Key Holder Arrangements.

Introduction:

At the Economic and Community Regeneration Board on the 14th January, it was agreed that due to the unprecedented financial pressure faced by the Local Authority, a number of community centres would close unless a community group could be found to run the centre. Bryn Community Centre is one of the centres facing closure.

Meetings have been held between NPT Council and BRAG, and although it is not proposed to transfer the centre under a lease to BRAG, discussions have been held regarding a formal key holder arrangement. For this proposal to work it would require all regular user groups to become a key holder, and be responsible for opening and closing the centre for their sessions, together with setting out any furniture/equipment they may require. All key holder groups will be required to ensure all equipment used is stored correctly after use, and ensure rooms used are left clean and tidy. (Training and written guidelines together with emergency contact numbers will be provided.)

The local authority would put in place a cleaning programme, but a communal supply of toilet paper and soap etc would be provided for groups to replenish as required.

The use of the centre will not be restricted to just the key holder groups, but the responsibility for opening and closing the centre together with ensuring that any non key holder bookings leave the facilities in an acceptable condition, will remain the responsibility of the Local Authority. Additional room bookings will be made via a new centralised booking service.

This formal agreement would require all key holder groups to have in place public liability indemnity insurance. To meet this requirement, it is proposed that BRAG will extend their insurance to include key holder status, and all existing user groups would affiliate to BRAG thus covering them without the need of extending their insurance cover.

Regular room reservation for key holders, will be honoured and will be booked for 12 months in advance and reviewed every three months. Payment and booking arrangements will be centralised, this will be discussed with individual groups.

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