

## Meeting at the Bryn Community Center on 5/2/14 to discuss Key Holder role.

Present: Council:

Paul Walker, Neil Thomas, David Phillips.

Bryn:

Bryn was represented by members of BRAG, Over 50s Club, WI and the Wednesday Craft Group.

Paul Bulmer opened the meeting, introduced Paul Walker, the Council Officer running the consultation, and indicated the Bryn Groups represented. He then handed the meeting to Paul Walker to chair.

Paul Walker introduced his colleagues and provided an overview of the discussions to date that had taken place with BRAG. Much of the outcome of these now being in the guidelines that had been circulated.

Through interactive discussions with those present the following points were stated for clarity.

The Council will:

- Will provide a cleaning staff once a week.
- Heating requirements to be sorted.
- look at opportunities to make better use of the centre in the future.
- Will be introducing an hourly charge as an additional option to the current charges.
- Will provide a weekly booking calendar via the website. Can then see who is in before and after.

The Wednesday group stated that they were looking to abandon as they cannot provide a key holder. The other groups said they may be able to cover this requirement.

It was stated that the key holder does not have to be present during the full meeting.

Groups will be invoiced centrally. Over 50s said they are already doing this.

Advanced Room bookings will be honoured except for national events such as elections.

The Council outlined the procedure for obtaining help of any kind from the Council.

Graham suggested that ongoing review meetings should take place say twice a year.= This was agreed to.

First aid requirements discussed.= No special arrangements required.

Lock the door when groups are in.

Access to the phone to call help if required.

Charges will be similar to present charges.

Discussion on Cinema nights and other possible uses were discussed.

Paul Walker said he would look into the licence position for such use. Paul Bulmer mentioned that this had been tried before and on the last occasion, when a film was laid on in conjunction with the youth leader and ground-works, Paul and Graham were the only ones present from the village but BRAG would be quite happy to review the position if there was sufficient interest. BRAG have the required equipment .

### **Way Forward**

Key holder names to be provided to BRAG. (Email these to Paul Bulmer)

Terms to be drawn up and signed by key holders.

### **Close**

Gaynor thanked BRAG for their work in progressing the community centre discussion on behalf of the Over 50s group.

Paul Walker closed the meeting.

Paul Bulmer