

**Charity Registration No. 1110178**

**Company Registration No. 5101120 (England and Wales)**

**WANDSWORTH CARE ALLIANCE**  
**REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2012**

# WANDSWORTH CARE ALLIANCE

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Directors And Trustees** Donald Roy Esq. (Chairperson)  
Dr Caroline Varlaam  
Clive Norris Esq

**Chief Executive Officer** Jason Edgington Esq

**Charity number** 1110178

**Company number** 5101120

**Principal address** Trident Business Centre  
89 Bickersteth Road  
Tooting  
London  
SW17 9SH  
UK

**Registered office** Trident Business Centre  
89 Bickersteth Road  
Tooting  
London  
SW17 9SH  
UK

**Auditors** Leroy Reid & Co  
299 Northborough Road  
Norbury  
SW16 4TR

**Bankers** NatWest Bank Plc  
Balham Branch  
128 Balham High Road  
Balham  
London  
SW12 9EA

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# WANDSWORTH CARE ALLIANCE

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# WANDSWORTH CARE ALLIANCE

## TRUSTEES' REPORT

### *FOR THE YEAR ENDED 31 MARCH 2012*

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Wandsworth Care Alliance takes pleasure in presenting the Executive Committee's Report and the audited financial statement for the year ended 31 March 2012.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

#### **Structure, governance and management**

The Company's directors are also trustees of the charity, however not all trustees are directors. The Board has the power to appoint additional trustees as required by the organisation.

WCA was founded in 1991 and was governed by its constitution until the date of its incorporation on the 14th April 2004. The company became a registered charity on the 23rd June 2005.

The memorandum and articles of association empowers the Board of Trustees, which is collectively represented by the membership at the Annual General Meeting, with decision making.

#### **Objectives and activities**

The objectives of the charity (the "Objects") are the relief of sickness and the preservation of good health including without limitation by the provision of information and advice and by providing an independent voluntary sector voice, and by monitoring, reviewing and seeking to contribute to the improvement of health and social care services, in particular, but not exclusively, for people from minority groups and their carers.

#### **Achievements and performance**

We expected our income to fall significantly from start of this reporting period. Over the year our total income was down £97,767 on the previous year from £373,729 to £278,952 (a fall of almost 27%). In April 2011 the staff and the trustees held an away day to review the situation and develop a strategy. It concluded that work needed to be done to diversify income and on project development which would require investment from reserves. We established a fundraising team and we managed to secure an additional £38,000 of non recurrent funding for 2011/12 pilot work on new project initiatives. Another £32,000 was secured for 2012/13 for LINK to continue with work to support hard to reach groups.

Some examples of key activities and achievements include:

WCA's Summit event in September 2011 for voluntary and community organisation and groups and subsequent events in November 2011 and May 2012 culminating in the organisations and groups involved signing up to closer working and sharing knowledge experience and information.

In December 2011 we held a conference with Word Up 'What's Going On With Learning Disabilities in Your Areas' drawing 80 people across London representing a wide array of professional organisations, disability advocacy groups, voluntary sector, educational institutions etc. hailing from 15 boroughs. The conference showcased the innovative support relationship between Word Up and WCA and demonstrated how a participatory, inclusive and dynamic approach to service user involvement can produce great learning outcomes for all.

As a result many boroughs north to south have maintained an active presence with Word UP since.

February 2011 saw the completion of the work of the Accommodation Implementation Group which oversaw the re-housing of more than 80 mental health service users into suitable accommodation based on their needs. Two community houses were closed and sold with a further one closed and reopened following a refurbishment. Service users were involved throughout the duration of the project.

# WANDSWORTH CARE ALLIANCE

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2012**

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### **Financial review**

The Statement of Financial Activities shows a deficit for the year of £58,658 when compared to a surplus of £3,620 in 2011 and reserves of £127,970 as opposed to £186,628 in 2011. However it should be noted that the deficit was expected as a direct result of our planned strategy as discussed in last year's accounts and at the last AGM.

The present level of funding is adequate to support the continuation of the charity's operations, and the trustees consider the financial position of the charity to be satisfactory.

The trustees are empowered to take the course of action that they consider appropriate to further the company's charitable objectives.

### **Plans for the future**

For the coming year (2012/2013) we can rely on an income of £325,000 from the start. This includes sums to support the LINK in its final year in preparation for Healthwatch, our other main projects and development money to research and pilot of our planned future activities. We will continue with our fundraising activities throughout the coming year in line with our business plan and diversification of income strategy.

### **Statement of responsibilities**

The trustees who also the directors of Wandsworth Care Alliance for the purpose of company law, are responsible for preparing the Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of Wandsworth Care Alliance and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that year.

In preparing these accounts the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that Wandsworth Care Alliance will continue in operation.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of Wandsworth Care Alliance and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of Wandsworth Care Alliance and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Disclosure of information to auditors**

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

# WANDSWORTH CARE ALLIANCE

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2012*

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### **Statutory Auditors**

A resolution proposing that Leroy Reid & Co be reappointed as auditors of the company will be put to the members at the next Annual General Meeting.

On behalf of the board of Directors and Trustees

.....  
**Donald Roy Esq. (Chairperson)**  
**Trustee**

.....  
**Date**

# WANDSWORTH CARE ALLIANCE

## INDEPENDENT AUDITORS' REPORT

### TO THE MEMBERS OF WANDSWORTH CARE ALLIANCE

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We have audited the accounts of Wandsworth Care Alliance for the year ended 31 March 2012 set out on pages 6 to 16. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of Directors and Trustees and auditors**

As explained more fully in the statement of responsibilities, the Directors and Trustees, who are also the directors of Wandsworth Care Alliance for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### **Scope of the audit of the accounts**

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Directors and Trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited accounts. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on accounts**

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2012 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Report for the financial year for which the accounts are prepared is consistent with the accounts.

# WANDSWORTH CARE ALLIANCE

## INDEPENDENT AUDITORS' REPORT (CONTINUED)

### TO THE MEMBERS OF WANDSWORTH CARE ALLIANCE

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#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

.....  
**Mr Ebenezer Okai, (BSc), FCCA (Senior Statutory Auditor)**  
**for and on behalf of Leroy Reid & Co**  
**Chartered Certified Accountants and Statutory Auditors**  
**299 Northborough Road**  
**Norbury**  
**SW16 4TR**

.....  
**Dated:**



# WANDSWORTH CARE ALLIANCE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2012

	Notes	Unrestricted funds £	Restricted funds £	Total 2012 £	Total 2011 £
<b><u>Incoming resources from generated funds</u></b>					
Donations and legacies	2	42,620	5,000	47,620	80,565
Investment income	3	39	-	39	48
		<u>42,659</u>	<u>5,000</u>	<u>47,659</u>	<u>80,613</u>
Incoming resources from charitable activities	4	230,316	684	231,000	286,398
Other incoming resources	5	293	-	293	6,718
		<u>273,268</u>	<u>5,684</u>	<u>278,952</u>	<u>373,729</u>
<b><u>Resources expended</u></b>					
<b>Charitable activities</b>					
Charitable core activities		301,316	-	301,316	328,909
DAAT activities		2,630	-	2,630	-
Sister Act activities		150	-	150	-
LINK disbursement budget		-	27,042	27,042	34,307
		<u>304,096</u>	<u>27,042</u>	<u>331,138</u>	<u>363,216</u>
<b>Total charitable expenditure</b>		<u>304,096</u>	<u>27,042</u>	<u>331,138</u>	<u>363,216</u>
Governance costs		6,472	-	6,472	6,893
		<u>310,568</u>	<u>27,042</u>	<u>337,610</u>	<u>370,109</u>
<b>Total resources expended</b>		<u>310,568</u>	<u>27,042</u>	<u>337,610</u>	<u>370,109</u>
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		<u>(37,300)</u>	<u>(21,358)</u>	<u>(58,658)</u>	<u>3,620</u>
Fund balances at 1 April 2011		<u>161,770</u>	<u>24,858</u>	<u>186,628</u>	<u>183,008</u>
<b>Fund balances at 31 March 2012</b>		<u><u>124,470</u></u>	<u><u>3,500</u></u>	<u><u>127,970</u></u>	<u><u>186,628</u></u>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# WANDSWORTH CARE ALLIANCE

## BALANCE SHEET

AS AT 31 MARCH 2012

	Notes	2012 £	£	2011 £	£
<b>Fixed assets</b>					
Tangible assets	11		3,040		6,411
<b>Current assets</b>					
Debtors	12	4,952		4,920	
Cash at bank and in hand		124,400		180,309	
		<u>129,352</u>		<u>185,229</u>	
<b>Creditors: amounts falling due within one year</b>	13	<u>(4,422)</u>		<u>(5,012)</u>	
<b>Net current assets</b>			<u>124,930</u>		<u>180,217</u>
<b>Total assets less current liabilities</b>			<u><u>127,970</u></u>		<u><u>186,628</u></u>
<b>Income funds</b>					
Restricted funds			3,500		24,858
Unrestricted funds			<u>124,470</u>		<u>161,770</u>
			<u><u>127,970</u></u>		<u><u>186,628</u></u>

The accounts were approved by the Board on .....

.....  
Donald Roy Esq. (Chairperson)

Company Registration No. 5101120

# WANDSWORTH CARE ALLIANCE

## CASH FLOW STATEMENT

*FOR THE YEAR ENDED 31 MARCH 2012*

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	Notes	2012 £	2011 £
<b>Net cash (outflow)/inflow from operating activities</b>	<b>15</b>	<b>(55,909)</b>	<b>7,083</b>
<b>Capital expenditure</b>			
Receipts from sales of tangible fixed assets		-	(3,371)
<b>Net cash outflow from capital expenditure</b>		<b>-</b>	<b>(3,371)</b>
<b>(Decrease)/increase in cash</b>	<b>16</b>	<b>(55,909)</b>	<b>180,309</b>

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# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2012

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#### 1 Accounting policies

##### 1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

##### 1.2 Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Contract Income generated for services rendered are recorded in the accounts when the invoices have been raised and excludes any VAT.

Investment income is included when receivable.

##### 1.3 Resources expended

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

##### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment	25% Straight line basis
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##### 1.5 Leasing and hire purchase commitments

Rentals applicable to operating lease where substantially all of the benefits and risk of ownership remain with the lesser are charged to the Statement of Financial Activities over the period they are incurred.

# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2012

#### 2 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2012 £	Total 2011 £
Grants receivable for core activities	42,620	5,000	47,620	80,565

#### Grants receivable for core activities

##### Unrestricted funds:

NHS Wandsworth			42,620	65,225
Wandsworth Borough Council			-	15,000
SW London and St George's NHS Trust			-	340
			<u>42,620</u>	<u>80,565</u>

##### Restricted funds:

Wandsworth Borough Council			5,000	-
			<u>5,000</u>	<u>-</u>

#### 3 Investment income

	2012 £	2011 £
Interest receivable	39	48

#### 4 Incoming resources from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2012 £	Total 2011 £
NHS Wandsworth	(684)	684	-	51,500
Wandsworth Borough Council	231,000	-	231,000	234,898
	<u>230,316</u>	<u>684</u>	<u>231,000</u>	<u>286,398</u>

# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2012

#### 5 Other incoming resources

	2012 £	2011 £
Other income	<b>293</b>	6,718

#### 6 Total resources expended

	Staff costs £	Depreciation £	Other costs £	Total 2012 £	Total 2011 £
<b>Charitable activities</b>					
<u>Charitable core activities</u>					
Activities undertaken directly	239,198	-	62,118	301,316	328,909
<u>DAAT activities</u>					
Activities undertaken directly	-	-	2,630	2,630	-
<u>Sister Act activities</u>					
Activities undertaken directly	-	-	150	150	-
<u>LINK disbursement budget</u>					
Activities undertaken directly	-	-	27,042	27,042	34,307
	<b>239,198</b>	<b>-</b>	<b>91,940</b>	<b>331,138</b>	<b>363,216</b>
<b>Governance costs</b>	<b>-</b>	<b>3,371</b>	<b>3,101</b>	<b>6,472</b>	<b>6,893</b>
	<b>239,198</b>	<b>3,371</b>	<b>95,041</b>	<b>337,610</b>	<b>370,109</b>

Governance costs includes payments to the auditors of £3,101 (2011: £3,350) for audit fees. Including in Other costs is an amount for £4,725.50 in respect of fundraising.

# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2012**

### 7 Activities undertaken directly

	2012 £	2011 £
Other costs relating to CHARITABLE CORE ACTIVITIES comprise:		
IT support	3,305	2,009
Computer cost	1,287	3,231
Outsource work	269	15,651
Research work	-	168
Training and conference	1,381	11,869
Volunteers support	543	1,022
Printing, postage and stationery	8,183	11,572
Rent, rates and service charges	24,885	27,739
Telephone and internet	5,330	4,564
Travelling	2,785	3,567
Refreshments and subsistence	2,304	4,031
Venue hire	3,507	1,870
Advertising and recruitment	-	1,050
Communication	-	347
Website development	-	950
Insurance	503	848
Repairs and maintenance	376	2,010
Legal and professional	524	2,159
Consultancy	1,603	-
General expenses	115	3,317
Subscription	50	77
Bank charges	443	483
Fundraising-Consultancy fees	4,725	-
	<b>62,118</b>	<b>98,534</b>
Other costs relating to DAAT ACTIVITIES comprise:		
DAAT Expenses	2,630	-
	<b>2,630</b>	<b>-</b>
Other costs relating to SISTER ACT ACTIVITIES comprise:		
Sister Act Expenses	150	-
	<b>150</b>	<b>-</b>

# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2012**

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<b>7 Activities undertaken directly</b>	<b>(continued)</b>	
Other costs relating to LINK DISBURSEMENT BUDGET comprise:		
Outsource work	8,325	15,203
Research work	4,165	4,553
Training and conference	1,604	3,917
Volunteers support	962	-
Printing, postage and stationery	4,557	2,379
Travelling	2,397	2,490
Refreshments and subsistence	2,442	1,448
Venue hire	1,531	2,219
Insurance	643	203
Legal and professional	-	113
General expenses	416	334
Advertising and recruitment	-	1,448
	<hr/>	<hr/>
	<b>27,042</b>	<b>34,307</b>
	<hr/> <hr/>	<hr/> <hr/>

### **8 Trustees remuneration & related party transactions**

No members of the management committee received any remuneration during the year.

No trustees or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.



# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2012**

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### 9 Employees

#### Number of employees

The average monthly number of employees during the year was:

	<b>2012</b>	2011
	<b>Number</b>	Number
Chief Executive-Full time	<b>1</b>	1
Voicing View-Full time	-	1
Projects Workers-Part time	<b>3</b>	4
Projects Workers-Full time	<b>4</b>	2
	<hr/> <b>8</b> <hr/>	<hr/> 8 <hr/>

#### Employment costs

	<b>2012</b>	2011
	£	£
Wages and salaries	<b>217,049</b>	<b>209,389</b>
Social security costs	<b>22,149</b>	<b>20,986</b>
	<hr/> <b>239,198</b> <hr/>	<hr/> <b>£230,375</b> <hr/>

There were no employees whose annual remuneration was £60,000 or more.

### 10 Taxation

As a charity, Wandsworth Care Alliance is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2012

### 11 Tangible fixed assets

	Computer £	Fixtures, fittings & equipment £	Total £
<b>Cost</b>			
At 1 April 2011 and at 31 March 2012	4,858	9,595	14,453
<b>Depreciation</b>			
At 1 April 2011	1,943	6,099	8,042
Charge for the year	972	2,399	3,371
<b>At 31 March 2012</b>	<b>2,915</b>	<b>8,498</b>	<b>11,413</b>
<b>Net book value</b>			
At 31 March 2012	1,943	1,097	3,040
At 31 March 2011	2,913	3,498	6,411

### 12 Debtors

	2012 £	2011 £
Other debtors	3,452	3,451
Prepayments and accrued income	1,500	1,469
	<b>4,952</b>	<b>4,920</b>

### 13 Creditors: amounts falling due within one year

	2012 £	2011 £
Other creditors	1,637	1,662
Accruals	2,785	3,350
	<b>4,422</b>	<b>5,012</b>

# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2012

#### 14 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2012 are represented by:			
Tangible fixed assets	(460)	3,500	<b>3,040</b>
Current assets	129,352	-	<b>129,352</b>
Creditors: amounts falling due within one year	(4,422)	-	<b>(4,422)</b>
	<u>124,470</u>	<u>3,500</u>	<u><b>127,970</b></u>

#### 15 Net cash (outflow)/inflow from operating activities

	2012 £	2011 £
Reconciliation to changes in resources		
Changes in resources before revaluations	<b>(58,658)</b>	3,620
Depreciation of tangible fixed assets	<b>3,371</b>	3,371
Increase in debtors	<b>(32)</b>	(4,920)
(Decrease)/Increase in creditors	<b>(590)</b>	5,012
	<u><b>(55,909)</b></u>	<u>7,083</u>

#### 16 Reconciliation of net cash flow to movement in net funds

	2012 £	2011 £
(Decrease)/increase in cash	<b>(55,909)</b>	180,309
Net funds at 1 April 2011	<b>180,309</b>	-
Net funds at 31 March 2012	<u><b>124,400</b></u>	<u>180,309</u>

#### 17 Analysis of net cash balances

	At 1 April 2011 £	Cash flow £	Non-cash changes £	At 31 March 2012 £
Cash at bank and in hand	180,309	(55,909)	-	124,400
	<u>180,309</u>	<u>(55,909)</u>	<u>-</u>	<u><b>124,400</b></u>