

Charity Registration No. 1110178

Company Registration No. 5101120 (England and Wales)

**WANDSWORTH CARE ALLIANCE**  
**TRUSTEES REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2015**

# WANDSWORTH CARE ALLIANCE

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Directors And Trustees</b>	Lady Scott (Chairperson) Donald Roy Esq. Dr Caroline Varlaam Clive Norris Esq Mrs Elizabeth Berner Mr Michael Jeremy Cowper
<b>Chief Executive Officer</b>	Jason Edgington Esq
<b>Charity number</b>	1110178
<b>Company number</b>	5101120
<b>Principal address</b>	Trident Business Centre 89 Bickersteth Road Tooting London SW17 9SH UK
<b>Registered office</b>	Trident Business Centre 89 Bickersteth Road Tooting London SW17 9SH UK
<b>Auditors</b>	Leroy Reid & Co Chartered Certified Accountants & Statutory Auditors 299 Northborough Road Norbury London SW16 4TR
<b>Bankers</b>	NatWest Bank Plc Balham Branch 128 Balham High Road Balham London SW12 9EA

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# WANDSWORTH CARE ALLIANCE

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# WANDSWORTH CARE ALLIANCE

## TRUSTEES REPORT

### *FOR THE YEAR ENDED 31 MARCH 2015*

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The Trustees and the management committee of Wandsworth Care Alliance takes pleasure in presenting the Executive Committee's Report and the audited financial statement for the year ended 31 March 2015.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

#### **Structure, governance and management**

Lady Scott (Chairperson)

Donald Roy Esq.

Dr Caroline Varlaam

Clive Norris Esq

Mrs Elizabeth Berner

Mr Michael Jeremy Cowper

(Appointed 10 December 2014)

The Company's directors are also trustees of the charity, however not all trustees are directors. The Board has the power to appoint additional trustees as required by the organisation.

WCA was founded in 1991 and was governed by its constitution until its date of incorporation.

The company was incorporated on the 14th April 2004 and was not a registered charity until the 23rd June 2005.

The memorandum and articles of association empowers the Board of Trustees, which is collectively represented by the membership at the Annual General Meeting, with decision making.

#### **Objectives and activities**

The objectives of the charity (the "Objects") are the relief of sickness and the preservation of good health and well being including without limitation by the provision of information and advice and by providing an independent voluntary sector voice, and by monitoring, reviewing and seeking to contribute to the improvement of health and social care services, in particular, but not exclusively, for people from minority groups and their carers.

# WANDSWORTH CARE ALLIANCE

## TRUSTEES REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2015

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#### **Achievements and performance**

WCA operated a range of projects and activities over the year delivering results efficiently and effectively. However, the organisation faced a continuing challenge to cover its core costs despite the success of measures to reduce costs and initiatives to improve efficiency which together delivered a reduction in overheads of around 40% (see note 7 in the accounts), WCA ran a loss of £8,000 over the year.

In 2014/15, Healthwatch built on the success of the previous year with improved financial performance and the achievement of 74% of possible performance-related payments. For more details regarding Healthwatch activities and achievements please refer to Healthwatch Annual report 2014/15.

Our work with Social Sundayz (a peer lead social club project for people recovering from drug and alcohol addiction) came to a successful conclusion, with the project now functioning autonomously of WCA and funded by the Local Authority.

Changes in circumstances and commissioning intentions in the first half of 2014 resulted in reduced funding and scope for activities of the Drug and Alcohol Service user involvement project in preparation for the winding up of the project at the end of March 2015.

A number of staffing issues have been managed this year, including but not limited to, long-term absence both through sickness and maternity leave. Inevitably these involved costs for the organisation (mostly opportunity costs but in some cases direct financial cost too) but overall, the circumstances were well and beneficially managed.

Voicing Views (mental health service user involvement project) continued to operate successfully and following some research to evidence an identified need for some more specific LGBT mental health support a proposal was made to fund a small 12 month pilot of a dedicated LGBT mental health project.

Funding has subsequently been received during the financial period 2015/16 and a dedicated LGBT mental health pilot will be formally launched in the autumn of 2015.

#### **Financial review**

Income for the period ending 31st March 2015 was £389,010, down £16,528 (approximately 4%) on the previous year. Whilst a number of variables contribute towards the final income sum for the year, the difference between income in this reporting year and the last is roughly equivalent to the difference in grant fundraising success (see note 4 of the accounts).

Expenditure for the same period was £397,337, down from £451,975 in 2013/14, a reduction of £54,967 or approximately 12%. In spite of rising prices, particularly for rent of office premises, strategic changes and cost saving exercises have contributed towards reducing expenditure on overheads (see note 7 of the accounts).

The organisation remains solvent, but liquidity has been a concern and at times a problem for the Trustees, particularly around the end of the reporting year and on the cusp of the next financial period. A key factor contributing towards the liquidity issues was the timing of commissioning cycles for service-level agreement funding - all beginning and ending at the same time - which causes a low watermark for cash on the cusp of each financial year. The significant reduction in the level of our reserve after 2013/14 reflects a lack of income from fundraising activities in 2014/15.

The difficulties experienced in 2014/15 have focused us positively on our goal to secure the future of WCA.

# WANDSWORTH CARE ALLIANCE

## TRUSTEES REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2015

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The present level of funding is adequate to support the continuation of the charity's operations, and the trustees consider the financial position of the charity to be viable. However, continued efforts are being made to broaden the range of income sources and thus reduce the charity's dependence on a small number of major funders.

The Trustees have agreed that the organisation will maintain a level of reserves that will be subject to review on a quarterly basis to ensure that it is satisfactory and would enable them to meet their financial obligations.

The trustees are empowered to take the course of action that they consider appropriate to further the company's charitable objectives.

#### **Plans for the future**

To continue our mission -"Working to improve health and wellbeing through community involvement, collaboration, action and a stronger voluntary sector voice," with a particular focus on the following:

To build on the success of existing projects, including Healthwatch and Voicing Views and seek to extend the future security of their funding

To identify and secure funding for projects and activities that will closely complement existing work and deliver economies of scale.

To continue to find further efficiencies and cost savings where practicable.

To support the Chief Executive and the staff of WCA to maximise and realise their potential and to work positively together to deliver the goals of WCA.

#### **Statement of Trustees responsibilities**

The Directors and Trustees, who are also the directors of Wandsworth Care Alliance for the purpose of company law, are responsible for preparing the Trustees Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors and Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Directors and Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The Directors and Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# WANDSWORTH CARE ALLIANCE

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2015**

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### **Disclosure of information to auditors**

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

### **Auditors**

A resolution proposing that Leroy Reid & Co be reappointed as auditors of the company will be put to the members at the next Annual General Meeting.

On behalf of the board of Directors and Trustees

*L. A. Scott*

Lady Scott (Chairperson)

Dated: *Oct 12'15*

# WANDSWORTH CARE ALLIANCE

## INDEPENDENT AUDITORS' REPORT

### TO THE MEMBERS OF WANDSWORTH CARE ALLIANCE

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We have audited the accounts of Wandsworth Care Alliance for the year ended 31 March 2015 set out on pages 7 to 15. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of Directors and Trustees and auditors**

As explained more fully in the statement of Trustees responsibilities, the Directors and Trustees, who are also the directors of Wandsworth Care Alliance for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### **Scope of the audit of the accounts**

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Directors and Trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees Annual Report to identify material inconsistencies with the audited accounts. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on accounts**

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Emphasis of matter- Going Concern**

In forming our opinion on the accounts, which is not qualified, we have considered the adequacy of the disclosures made in note 1.1 to the financial statements in respect to going concern. The charitable company made a deficit in the year and this has been so from 2012 which has had an adverse effect on the reserve. The conditions do not indicate a material uncertainty which may cast doubt over the charity's ability to continue as a going concern. The financial statements do not contain any adjustment that would be required should the charity not continue as a going concern.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees Report for the financial year for which the accounts are prepared is consistent with the accounts.



# WANDSWORTH CARE ALLIANCE

## INDEPENDENT AUDITORS' REPORT (CONTINUED)

### TO THE MEMBERS OF WANDSWORTH CARE ALLIANCE

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#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

*E Okai*

Dated: *14/11/2015*

.....  
**Mr Ebenezer Okai, (BSc), FCCA (Senior Statutory Auditor)**  
**for and on behalf of Leroy Reid & Co**  
**Chartered Certified Accountants and Statutory Auditors**  
**299 Northborough Road**  
**Norbury**  
**SW16 4TR**

# WANDSWORTH CARE ALLIANCE

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2015

	Notes	2015 £	2014 £
<b><u>Incoming resources from generated funds</u></b>			
Service level agreement income	2	386,505	386,020
Investment income	3	5	26
		<u>386,510</u>	<u>386,046</u>
Incoming resources from charitable activities	4	-	14,435
Other incoming resources	5	2,500	5,055
		<u>389,010</u>	<u>405,536</u>
<b>Total incoming resources</b>			
<b><u>Resources expended</u></b>			
<b>Charitable activities</b>			
Charitable core activities	6	393,175	448,138
Governance costs		4,162	3,837
		<u>397,337</u>	<u>451,975</u>
<b>Total resources expended</b>			
<b>Net expenditure for the year/ Net movement in funds</b>		<b>(8,327)</b>	<b>(46,439)</b>
Fund balances at 1 April 2014		<u>48,680</u>	<u>95,118</u>
<b>Fund balances at 31 March 2015</b>		<b><u>40,353</u></b>	<b><u>48,679</u></b>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# WANDSWORTH CARE ALLIANCE

## BALANCE SHEET

AS AT 31 MARCH 2015

	Notes	2015 £	£	2014 £	£
<b>Fixed assets</b>					
Tangible assets	12		7		723
<b>Current assets</b>					
Debtors	13	33,753		32,220	
Cash at bank and in hand		11,499		58,015	
		<u>45,252</u>		<u>90,235</u>	
<b>Creditors: amounts falling due within one year</b>	14	<u>(4,906)</u>		<u>(42,279)</u>	
<b>Net current assets</b>			<u>40,346</u>		<u>47,956</u>
<b>Total assets less current liabilities</b>			<u>40,353</u>		<u>48,679</u>
<b>Income funds</b>					
Unrestricted funds			<u>40,353</u>		<u>48,679</u>
			<u>40,353</u>		<u>48,679</u>

The accounts were approved by the Board on ..... 04.12.15

*K.A. Scott*

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Lady Scott (Chairperson)

Company Registration No. 5101120

# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS

### FOR THE YEAR ENDED 31 MARCH 2015

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#### 1 Accounting policies

##### 1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The company meets its day to day working capital requirements through an overdraft facility which is repayable on demand.

The nature of the company's activities are such that there can be considerable unpredictable variation in the timing of cash inflows. The Directors and Trustees have prepared projected cash flow information for the period ending 7 months from the date of their approval of these accounts. On the basis of this cash flow information and discussions the Directors and Trustees consider that the company will continue to operate. On this basis, the Directors and Trustees consider it appropriate to prepare the accounts on the going concern basis.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 2006.

##### 1.2 Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of service level contracts, grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Contract Income generated for services rendered are recorded in the accounts when the invoices have been raised and excludes any VAT.

Investment income is included when receivable.

##### 1.3 Resources expended

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

##### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment	25% Straight line basis
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# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

### 1 Accounting Policies

(continued)

#### 1.5 Leasing and hire purchase commitments

Rentals applicable to operating lease where substantially all of the benefits and risk of ownership remain with the lesser are charged to the Statement of Financial Activities over the period they are incurred.

### 2 Service level agreement income

	2015 £	2014 £
Service level agreement income	<u>386,505</u>	<u>386,020</u>
<b>Service level agreements</b>		
Unrestricted funds:		
NHS Wandsworth	119,170	110,000
Wandsworth Borough Council	267,335	276,020
	<u>386,505</u>	<u>386,020</u>

### 3 Investment income

	2015 £	2014 £
Interest receivable	<u>5</u>	<u>26</u>

# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2015

#### 4 Incoming resources from charitable activities

	<b>Total 2015 £</b>	<b>Total 2014 £</b>
Grants	-	14,435
Included within income relating to grants are the following grants		
Lloyds TSB Foundation	-	10,000
Kingston University	-	450
Reckitt Benckisse	-	485
The London Community Foundation	-	3,500
	-	14,435

#### 5 Other incoming resources

	<b>2015 £</b>	<b>2014 £</b>
Other income	<b>2,500</b>	<b>5,055</b>

# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

### 6 Total resources expended

	Staff costs £	Depreciation £	Other costs £	Grant funding £	Total 2015 £	Total 2014 £
<b>Charitable activities</b>						
<u>Charitable core activities</u>						
Activities undertaken directly	271,064	716	99,395	-	371,175	424,138
Grant funding of activities	-	-	-	22,000	22,000	24,000
<b>Total</b>	<b>271,064</b>	<b>716</b>	<b>99,395</b>	<b>22,000</b>	<b>393,175</b>	<b>448,138</b>
<b>Governance costs</b>	-	-	<b>4,162</b>	-	<b>4,162</b>	<b>3,837</b>
	<b>271,064</b>	<b>716</b>	<b>103,557</b>	<b>22,000</b>	<b>397,337</b>	<b>451,975</b>

Governance costs includes payments to the auditors of £3,580 (2014: £3,255) for audit fees.

# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

### 7 Activities undertaken directly

	2015	2014
	£	£
Other costs relating to CHARITABLE CORE ACTIVITIES comprise:		
IT support	3,624	5,370
Computer cost	-	2,328
Outsource work	4,746	37,205
Training and conference	1,613	4,962
Volunteers support	2,184	1,863
Printing, postage and stationery	11,495	11,067
Rent, rates and service charges	33,117	28,003
Telephone and internet	4,486	4,703
Travelling	1,773	2,783
Refreshments and subsistence	3,573	2,549
Venue hire	2,020	2,099
Advertising and recruitment	783	2,897
Website development	194	2,400
Insurance	1,034	1,018
Repairs and maintenance	359	193
Legal and professional	2,782	6,563
Consultancy	2,820	7,635
General expenses	302	1,247
Subscription	390	289
Bank charges	707	522
Fundraising-Consultancy fees	6,165	4,545
Equipment	190	1,454
DAAT expenses	15,038	8,940
	<b>99,395</b>	<b>140,635</b>

### 8 Grants payable

	2015	2014
	£	£
Charitable core activities	<b>22,000</b>	<b>24,000</b>

### 9 Trustees remuneration & related party transactions

No members of the management committee received any remuneration during the year.

No trustees or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.



# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

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### 10 Employees

#### Number of employees

The average monthly number of employees during the year was:

	<b>2015</b>	2014
	<b>Number</b>	Number
Chief Executive-Full time	<b>1</b>	1
Projects Workers-Part time	<b>3</b>	3
Projects Workers-Full time	<b>6</b>	7
	<hr/> <b>10</b> <hr/>	<hr/> 11 <hr/>

#### Employment costs

	<b>2015</b>	2014
	<b>£</b>	£
Wages and salaries	<b>247,355</b>	257,548
Social security costs	<b>23,709</b>	24,712
	<hr/> <b>271,064</b> <hr/>	<hr/> 282,260 <hr/>

There were no employees whose annual remuneration was £60,000 or more.

### 11 Taxation

As a charity, Wandsworth Care Alliance is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

# WANDSWORTH CARE ALLIANCE

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

### 12 Tangible fixed assets

	Computer £	Fixtures, fittings & equipment £	Total £
<b>Cost</b>			
At 1 April 2014 and at 31 March 2015	<u>6,064</u>	<u>9,595</u>	<u>15,659</u>
<b>Depreciation</b>			
At 1 April 2014	5,341	9,595	14,936
Charge for the year	716	-	716
<b>At 31 March 2015</b>	<u>6,057</u>	<u>9,595</u>	<u>15,652</u>
<b>Net book value</b>			
At 31 March 2015	<u>7</u>	<u>-</u>	<u>7</u>
At 31 March 2014	<u>723</u>	<u>-</u>	<u>723</u>

### 13 Debtors

	2015 £	2014 £
Amounts recoverable on contracts	30,301	27,809
Other debtors	3,452	3,452
Prepayments	-	959
	<u>33,753</u>	<u>32,220</u>

### 14 Creditors: amounts falling due within one year

	2015 £	2014 £
Trade creditors	1,326	2,024
Grants payable	-	2,000
Accruals	3,580	3,255
Deferred income	-	35,000
	<u>4,906</u>	<u>42,279</u>