



*Bardfield Youth – at the heart of a Great Club*

# Constitution

## 1. Name

The name of the Club shall be Great Bardfield Youth Club (GBYC).

## 2. Aim

The aim of the Club is to help and educate young people through their leisure-time activities to develop their physical, mental and spiritual capacities so they may grow to full maturity as individuals and members of society and that their conditions of life may be improved.

## 3. Management Committee

- a. The activities of the Club shall be controlled by a Management Committee which shall consist of the Club Leader and no less than four others elected annually, (minimum total five).
- b. The Management Committee shall have the power to co-opt not more than three unelected and non-voting interested individuals or representatives from statutory or voluntary agencies active within the locality of the Club (eg a Parish Councillor or member of the Pavilion Committee)
- c. At Management Committee meetings, three members including the Club Leader will constitute a quorum.
- d. The Management Committee shall appoint the Chairman, Club Leader, Secretary, and Treasurer and such other officers as they deem necessary.
- e. The Management Committee shall meet at least four times a year
- f. The duties of the Management Committee shall be to develop methods for achieving the objectives of the Club and to exercise a general oversight of its activities whilst seeing that the Club is run in line with the principles and aims of the National Association of Clubs for Young People.
- g. The Management Committee may delegate any of their powers to Sub-committees. Such Sub-committees shall, in the use of delegated

powers, conform to any regulations imposed on them by the Management Committee.

- h. All meetings: Committee, Sub-committee, Annual General Meetings (AGM) and Special General Meetings (SGM) shall be fully minuted and minute books kept by the Secretary recording all proceedings and resolutions of the Committee
- i. Nominations for election to the Management Committee must be submitted in writing, not less than 21 days before the AGM

#### **4. Accounts**

The Management Committee, (Treasurer) will record all incoming and outgoing monies belonging to the Club throughout the year, and the accounts shall be audited annually by registered accountants in good time for presentation to the AGM.

#### **5. Members' Committee**

There shall be a Members' Committee.

#### **6. General Meetings**

- a. An AGM of those involved with the Club over the age of 21, the Management Committee and member's parents/guardians shall be held once a year. Not less than fourteen days' notice of the meeting shall be given.
- b. The AGM shall receive an Annual Report, Statement of Accounts and shall elect the Management Committee for the next year.
- c. An SGM may be convened at any time by the Management Committee. Not less than fourteen days' notice of the meeting shall be given.

#### **7. Trustees**

All property and assets of the Club shall be vested in Trustees appointed by the Management Committee.

#### **8. Winding Up**

In the event of the Club being dissolved, if, after the payment of all debts and liabilities, there shall remain any property whatsoever this should be used for the purpose and benefit of young people in the Great Bardfield area.

#### **9. Constitution**

The above Constitution shall only be altered by resolution passed by a two-thirds majority of an SGM. At least fourteen days' notice of the meeting must be given of the proposed amendments.

Sjs. 19.06.2008