

Bulkington Community Emergency Plan

Plan last updated on: 01/02/2016

If you are in immediate danger call 999

**If you are in not in immediate danger
but need to report a crime and other
concerns that do not require an
emergency response call 101**

Index of Documents Held in Emergency Plan Manual

1. Bulkington Emergency Plan
2. Bulkington Emergency Zone Maps A, B, C and D
3. Community Emergency Volunteers Role
4. Householders Guide for Emergencies
5. Preparation & Planning for Emergencies; Responsibilities of Responder Agencies & Others
6. Wiltshire & Swindon Local Resilience Forum “Emergency Multi-Agency Procedures (EMAP)”
7. Wiltshire & Swindon Local Resilience Forum “Extreme Weather Protocol”

Plan distribution list

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Calum Ogilvie	Flood Warden	calum.ogilvie@btinternet.com	18/03/2014
Maureen Allchin	Pastoral Care	maureen@mallchin.co.uk	Electronic copy available on website

Plan amendment list

Date of amendment	Date for next revision	Details of changes made	Changed by
10/11/13	As required	Additional information added	Community Emergency Coordinator
02/03/14	As required to finalise plan	Updated distribution list	Community Emergency Coordinator
18/03/2014	As required to update plan	Updated volunteer details	Community Emergency Coordinator
01/02/16	January 2018	Annual updates, Flood Plan added,	Community Emergency Coordinator

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Local risk assessment

Risks	Impact on community	What can the Community Emergency Group do to prepare?
Transport disruption (fog, ice, snow, inclement weather, road blockage etc)	<ul style="list-style-type: none"> unable to operate normally Loss of communication outside of village 	<ul style="list-style-type: none"> Identify alternative transports Identify potential fuel stores Identify drivers Assess current situation
Power disruption	<ul style="list-style-type: none"> Loss of heating, lighting and some communications 	<ul style="list-style-type: none"> Recognise vulnerable such as young, old and infirm Identify resources to aid Identify alternative supplies Set up mobile phone charger facility/ Identify stocks of candles, camping lights, stoves etc
Flooding (see also Appendix A Flood Plan)	<ul style="list-style-type: none"> Flooding of local streets Blocked access to village Damage to property <p>Note: Bulkington community is registered with the Environment Agency's Floodline Warnings Direct service, and will receive flood warnings direct, via Flood Warden, at any time of the day or night. The Customer Reference No. is; 595119265, and Password; 4DGgGCDg.</p>	<ul style="list-style-type: none"> Refer to Fire Brigade Encourage residents to improve home flood defences Work with local emergency responders to see if they can help with distribution of flood warnings and any evacuation and rest centre establishment required Find out what flood defences exist or are planned in the area Refer to Flood Warden Establish sandbag availability Locate water pumps Refer to flood defence authorities (Water Board) Environment Agency Floodline 0845 988 1188 Living On The Edge; Riverside Ownership Responsibilities https://publications.environment-agency.gov.uk/ms/CLiFaH

<p>Air accident within village</p>	<ul style="list-style-type: none"> • personal injury • blocking of village • loss of power • denied access to housing 	<ul style="list-style-type: none"> • set up temporary accommodation • liaise with L.A. for essential supplies • confirm whereabouts of all villagers • provide transport to move affected villagers to new accommodation • confirm occupants and provide details to emergency services
<p>Chemical spillage</p>	<ul style="list-style-type: none"> • personal injury • ongoing health & inhalation • fire • damage to property • land contamination • water course contamination • injury to animals • disruption to roads 	<ul style="list-style-type: none"> • call Fire & Rescue Service (Chemical Incident Unit) 999 (they also deal with agricultural slurry...) • call Police 999 • call Ambulance 999 • establish sandbag availability • call Environment Agency hotline 0800 80 70 60 • call vet • examine “Hazchem” tank labels to establish hazard & call advice line if appropriate • Evacuate vulnerable people to a place of safety • Approach spillage only if it is “non-hazardous”. Otherwise rely on specialist help.
<p>Fire/petrol tanker explosion/multiple car crash and fire</p>	<ul style="list-style-type: none"> • damage up to total collapse of several houses • trapping of people inside buildings • injuries and fatalities • blocking of main road through the village by burning vehicles/debris • creation of toxic cloud/ash • trapping of livestock inside affected buildings • wooden telegraph poles destroyed and loss of electricity 	<ul style="list-style-type: none"> • encourage use of fire prevention strategies as provided by The Fire Brigade • obtain planning advice from Trowbridge Fire Station/first responders • provide emergency accommodation/food • provide immediate first aid • locate extending ladders and ropes • provide clear evacuation routes and muster stations • release cattle and horses into surrounding fields

		<ul style="list-style-type: none"> • prepare list of most vulnerable in the community
Sewerage pumping station failure	<ul style="list-style-type: none"> • foul drainage flooding homes, property etc • household toilets unable to flush, backing up • health risk 	<ul style="list-style-type: none"> • Contact appropriate authority • Identify alternative arrangements for households • Identify houses not on mains sewerage i.e. on septic tanks – for common use
Communications systems failure	<ul style="list-style-type: none"> • Unable to communicate via phone systems • Unable to respond to emergencies except locally • No internet, landline or mobile phone networks 	<ul style="list-style-type: none"> • Advise emergency responders to liaise with hand held radios • Develop local plan for dealing with emergencies • Identify those in need

Local skills and resources assessment

Skill/Resource	Who?	Contact details	Location	When might be unavailable?
Trained first aiders	Angela Read – 1 st Aider, retired nurse & midwife	12 high Street 828925	Bulkington & surrounding villages	n/a
4x4 owner/drivers	To be agreed	n/a	Bulkington & surrounding villages	TBA
Chainsaw owner (tree surgeon)	See local sources /Spotlight	n/a	n/a	n/a
Water/food supplies	Seend village shop	01380 828250	Seend High Street	09.00 – 17.30 except Wed ½ day
Motorised lifting equipment operator	Robert Breach John Breach Ron Elliott	01380 828001 01380 828272 01380 828277	Gaston Green Fm Manor Farm Home Farm	Usually available
Diesel fuel store	All as above	ditto	ditto	ditto
Pumping equipment for agricultural slurry	Local farmers	TBA	TBA	TBA
Network group	Parish Council	TBA	TBA	TBA
Network group	Neighbourhood Watch	John Scott	Bulkington	n/a
Network group	Parochial Council	Maureen Allchin	Bulkington	n/a
Network group	Village Hall Committee	Angela Read	12 High Street	n/a

Key locations identified with emergency services for use as places of safety

Building	Location	Potential use in an emergency	Contact details of key holder
Village Hall	High Street/ Mill Lane	Rest Centre/safe place. Food prep area.	Roger Futter 828485
The Well Inn	High Street	Rest Centre/safe place. Food prep area.	Tim Taylor 828287
Playing Field	Wickleaze Lane	Assembly area	Open at all times
Parish Church	High Street - west end	Safe place	Anne Saywell 828931 Liz Futter 828485
Village Hall, Seend	tba	tba	tba
Village Hall, Worton	tba	tba	tba

Emergency contact list

 <p>Calum Ogilvie</p>	Community Emergency Coordinator Leader
	Parish Councillor and Community Flood Warden
	24hr telephone contact: 01380 828202
	Email: mailto:calum.ogilvie@btinternet.com
	Address: 18 High Street, SN10 1SJ
 <p>John Scott</p>	Community Emergency Coordinator
	Neighbourhood Watch Coordinator
	24hr telephone contact: 01380 828026
	Mobile: 07769 704544
	Email: mailto:john.ann.scott@gmail.com
<p>Simon Barratt</p>	Community Emergency Coordinator
	Parish Councillor
	24hr telephone contact: 01380 828036
	Email: simonbarratt59@btinternet.com
	Address: 9 The Close, SN10 1SR
<p>Liam Quinn</p>	Name: Liam Quinn
	Title: Community Emergency Coordinator
	24hr telephone contact: 01380 827078
	Email: liam.quinn@roundway-consulting.com
	Address: 9 The Close, SN10 1SR

List of community organisations that may be helpful in identifying vulnerable people or communities in an emergency

Organisation	Name and role of contact	Phone number
Emergency Services		999
Non-Emergency Police	www.wiltshire.police.uk	101
NHS	www.nhs.uk	111
Anti-Terrorism Hotline	www.cnc.police.uk/contact-us/national-anti-terrorist-hotline	0800 789 321
Environment Agency	www.environment-agency.gov.uk	Gen. Enquiries 08708 506 506 Floodline 0845 988 1188 Incident Reporting 0800 80 70 60
Gov UK	www.gov.uk/government	
Local Resilience Forum (LRF)	www.wiltshireandswindonprepared.org.uk	
Met. Office	www.metoffice.gov.uk	01392 886666
Wiltshire Council	www.wiltshire.gov.uk	0300 456 0100
Salisbury Dist. Hospital	www.salisbury.nhs.uk	01722 336262
RUH Bath	www.ruh.nhs.uk	01225 428331
Highways Agency	www.highways.gov.uk	0117 316 700
Samaritans	www.samaritans.org.uk	08457 909090
Victim Support	www.victimsupport.org.uk	01380 738878
Citizens Advice Bureau	www.citizensadvice.org.uk	08444111444
British Red Cross	www.redcross.org.uk	0844 871 11 11
St. Johns Ambulance	www.sja.org.uk	08700 104950

RSPCA	www.rspca.org.uk	0300 1234 555
Wessex 4x4 Response	www.wessex4x4response.org.uk	07092 870604
Utility Companies		
BT Open Reach	www.openreach.co.uk	0800 800 151
Network Rail	www.networkrail.co.uk	08457 11 41 41
British Gas	www.britishgas.co.uk	0800 111 999
Scottish Power	www.scottishpower.co.uk	Gas 0845 270 6543 Electricity 0845 272 7999
N-Power	www.npower.com	Gas 0845 270 6543 Electricity 0845 714 5146
Southern Electric	www.southern-electric.co.uk	Gas 0800 1111 999 Electricity 08000 727282
Wessex Water	www.wessexwater.co.uk	0845 600 4600

Identifying vulnerable people or communities in an emergency and communicating through other organisations

Potentially Vulnerable Individual/Group	Examples and Notes	Target through the following agencies
Children	Where children are concerned, whilst at school the school authorities have duty of care responsibilities. Certain schools may require more attention than others	LEA schools through Local Authorities, & non-LEA schools through their governing body or proprietor. Crèches/playgroups/nurseries
Older People	Certain sections of the elderly community including those of ill health requiring regular medication and/or medical support equipment. The “oldest-old” (aged 80 or over) are more likely to be widowed women, which may impact upon your planning	Residential Care Homes Help the Aged Adult Social Care Nursing Homes
Mobility impaired	For example: wheel chair users; leg injuries (e.g. on crutches); bedridden/non movers; slow movers.	Residential Care Homes Charities Health service providers Local Health Authorities
Mental/cognitive function	For example: developmental disabilities; clinical psychiatric needs; learning disabilities.	
Sensory impaired	i.e: blind or reduced sight; deaf; speech and other communication impaired.	Charities i.e. the Deaf Council Local groups
Individuals supported by health or local authorities		Social services GP services
Temporarily or permanently ill	Potentially a large group encompassing not only those that need regular medical attention (e.g. dialysis, oxygen or a continuous supply of drugs), but those with chronic illnesses that may be exacerbated or destabilised either as a result of the evacuation or because prescription drugs were left behind	GP surgeries Other health providers (public, private or charitable hospitals etc.) Community nurses
Individuals cared for by relatives		GP surgeries Carers groups
Homeless		Shelters, soup kitchens
Pregnant women		GP surgeries
Minority language speakers		Community Groups Job centre plus
Tourists		Transport & travel companies Hoteliers
Travelling community		LA traveller services Police liaison officer

Activation Triggers & First Steps in an Emergency

	Instructions	Tick
1	Call 999 (unless already alerted)	
2	Ensure you are in no immediate danger	
3	Contact the Community Emergency Group and meet to discuss the situation	
4	Contact your local emergency responders to offer your assistance (if they have not already contacted you) and ask if there is anything specific they want you to do. Let them know how the situation is developing on the ground.	
5	Assess the situation with the Community Emergency Group and other key personnel (incl. local emergency responder representatives if possible)	
6	Agree actions and ensure each member of the Community Emergency Group/volunteer knows what they are required to do.	
7	Meet regularly to see how the situation is developing, actions are progressing, and whether you need to re-prioritise tasks or move resources around.	
8	Once the immediate actions have been completed and the situation starts to improve, start thinking about the recovery phase and the role the Community Emergency Group can play in helping the community return to their day-to-day life.	
9		

Actions agreed with emergency responders in the event of an evacuation

1. Establish occupation for each property & provide details of property occupiers known to be in residence & at risk etc.
2. Maintain checklist with contact details for future use
3. Confirm those members of the community with special needs, children, vulnerable old etc.
4. Help police/local authority with door knocking
5. Tell emergency services who might need extra help to leave their home

Alternative arrangements for staying in contact if usual telecommunications systems have been disrupted

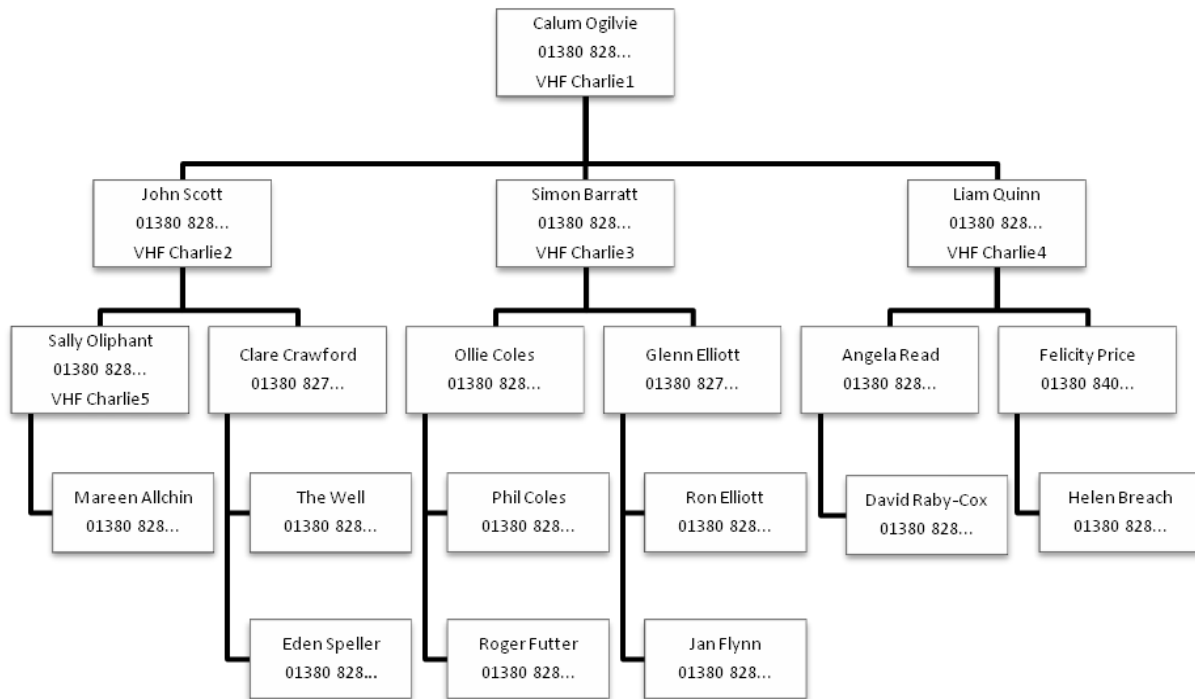
Communication Type	Name of contact	Location/contact
Verbal link to community	All	
Website	Calum Ogilvie	Via website links
Hand held radio	All Emergency Group	Channel to be agreed at initial emergency response meeting

Additional Information i.e. Websites Useful for Emergency Planning Process

1. Wilts Council Civil Emergencies Notices;
www.wiltshire.gov.uk/communityandliving/civilemergencies/emergencynotices.htm
2. Wilts Council Sandbag Policy; <http://www.wiltshire.gov.uk/flood-sandbag-policy.pdf>
3. Wilts Council Flooding information;
<http://www.wiltshire.gov.uk/communityandliving/civilemergencies/floodinganddrainage.htm>
4. Environment Agency Flood Plan Guidance for Communities and Groups;
<https://www.gov.uk/government/publications/flood-plan-guidance-for-communities-and-groups>
5. Environment Agency Business Flood Plan;
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/410606/LIT_5284.pdf
6. Wilts Council Road Salting (gritting) & Snow Clearance information;
<http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwaysstreetcare/gritting.htm>
7. Wilts Association of Local Councils (WALC); www.wiltshire-alc.org.uk
8. Further guidance for emergency planners and responders in Identifying People Who Are Vulnerable in a Crisis;
<https://www.gov.uk/government/publications/identifying-people-who-are-vulnerable-in-a-crisis-guidance-for-emergency-planners-and-responders>

Contact Cascade Tree

Use this chart to make contact with your listed community members;



The chart shows the cascade method for communicating along the chain of emergency responders. Communication can be both verbal i.e. door to door, or by telephone if operational telephone systems permit.

Communications are necessary both up and down the lines in order to ensure everyone in the community is aware of developments in an emergency.

Community Emergency Group First Meeting Agenda

Date:

Time:

Location:

Attendees:

1. What is the current situation?

Location of the emergency. Is it near:

A school?

A vulnerable area?

A main access route?

Type of emergency:

Is there a threat to life?

Has electricity, gas or water been affected?

Are there any vulnerable people involved? i.e Elderly, Families with children

2. What resources do we need?

Food?

Off-road vehicles?

Blankets?

Shelter?

3. Establishing contact with the emergency services

4. How can we support the emergency services?

5. What actions can safely be taken?

6. Who is going to take the lead for the agreed actions?

7. Any other issues?

Appendix A Flood Plan



community flood plan

Parishes and communities working together

Community or group	THE VILLAGE OF BULKINGTON IN WILTSHIRE Grid Reference: ST 94313 58325
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Floodline Number	0345 988 1188
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Local flood warning trigger: Exceptionally heavy rainfall for time of year, Semington Brook bursts its banks, road drainage gullies blocking.

Contents

- A - Locations at risk of flooding: flood warnings
- B - Locations at risk of flooding: locations at risk of flooding / sources of flooding
- C - Locations at risk of flooding: map showing direction of flooding

community flood plan

1A – Locations at risk of flooding: Flood warnings

Area number	Location of risk	Trigger level	Actions
Area 1	Semington Brook; Brasspan Bridge on Wickleaze Lane Grid Ref; 94391 58044 Vulnerable property The Elms	Brook overflows existing bank at bridge	Alert property owners; alert Emergency Plan key coordinaters
Area 2	Semington Brook; vulnerable properties with gardens backing onto brook along South side of High Street	Gardens reported under water from burst brook	Alert property owners; alert Emergency Plan key coordinaters
Area 3	Semington Brook at Mill Lane; vulnerable property Mill Farm	Brook overflows into bottom of Mill Lane	Alert property owners; alert Emergency Plan key coordinaters
Area 4	Summerham Brook; Pantry Bridge over Keevil road Grid Ref; 93543 58786	Brook reaches underside of bridge	Alert property owners; alert Emergency Plan key coordinaters
Area 5	Summerham Brook; Seend Bridge over Seend/Worton road Grid Ref; 94570 59497	Brook overflows existing bank at bridge	Alert property owners; alert Emergency Plan key coordinaters
Area 6	High Street' vulnerable properties at low point of highway drainage in centre of village; Nos 10 to 20	Blocked road drainage gullies causing build-up of surface water in road	Alert property owners; alert Emergency Plan key coordinaters

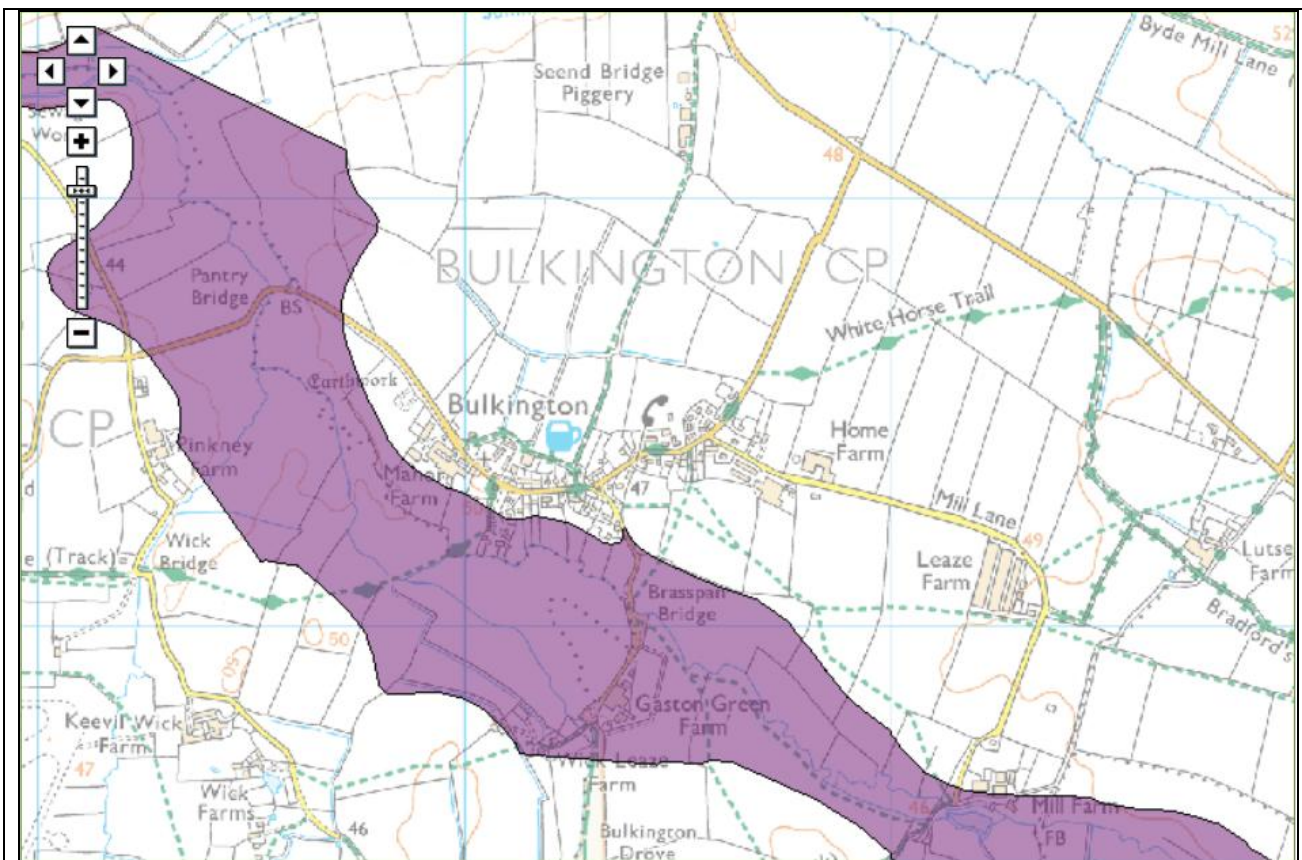
1B – Actions to be taken before a flood: Locations at risk of flooding / source of flooding

Insert details of areas at risk from flooding and the direction of flooding. Include maps and if possible, details of existing defences.

Area	Location at risk	Source of flooding	Direction of flooding
Area 1	Semington Brook; Brasspan Bridge on Wickleaze Lane Grid Ref; 94391 58044 Vulnerable property The Elms	Semington Brook	Semington Brook
Area 2	Semington Brook; vulnerable properties with gardens backing onto brook along South side of High Street	Semington Brook	Semington Brook
Area 3	Semington Brook at Mill Lane; vulnerable property Mill Farm	Semington Brook	Semington Brook
Area 4	Summerham Brook; Pantry Bridge over Keevil road Grid Ref; 93543 58786	Summerham Brook	Summerham Brook
Area 5	Summerham Brook; Seend Bridge over Seend/Worton road Grid Ref; 94570 59497	Summerham Brook	Summerham Brook
Area 6	High Street' vulnerable properties at low point of highway drainage in centre of village; Nos 10 to 20	Highways drainage	From east; Mill Lane via High Street

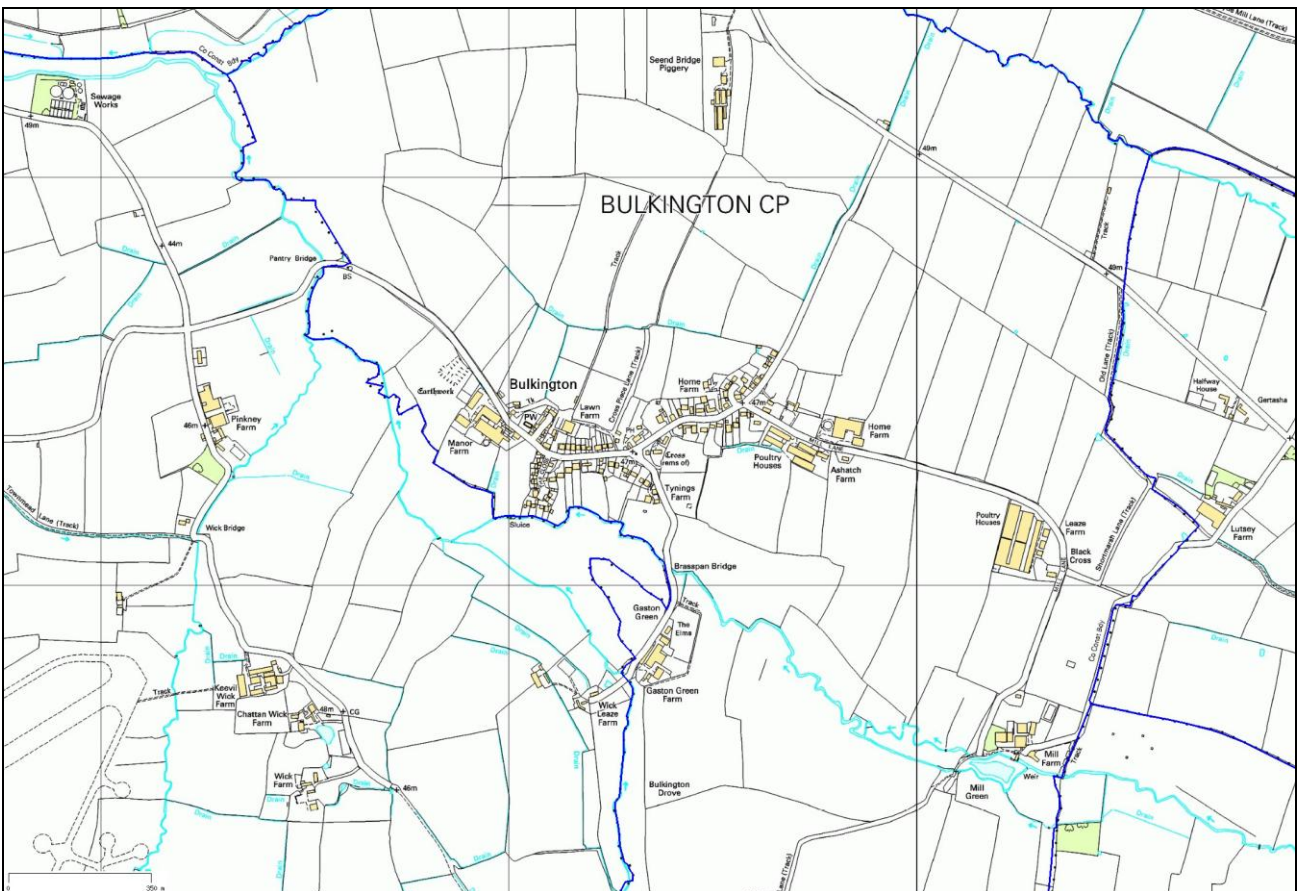
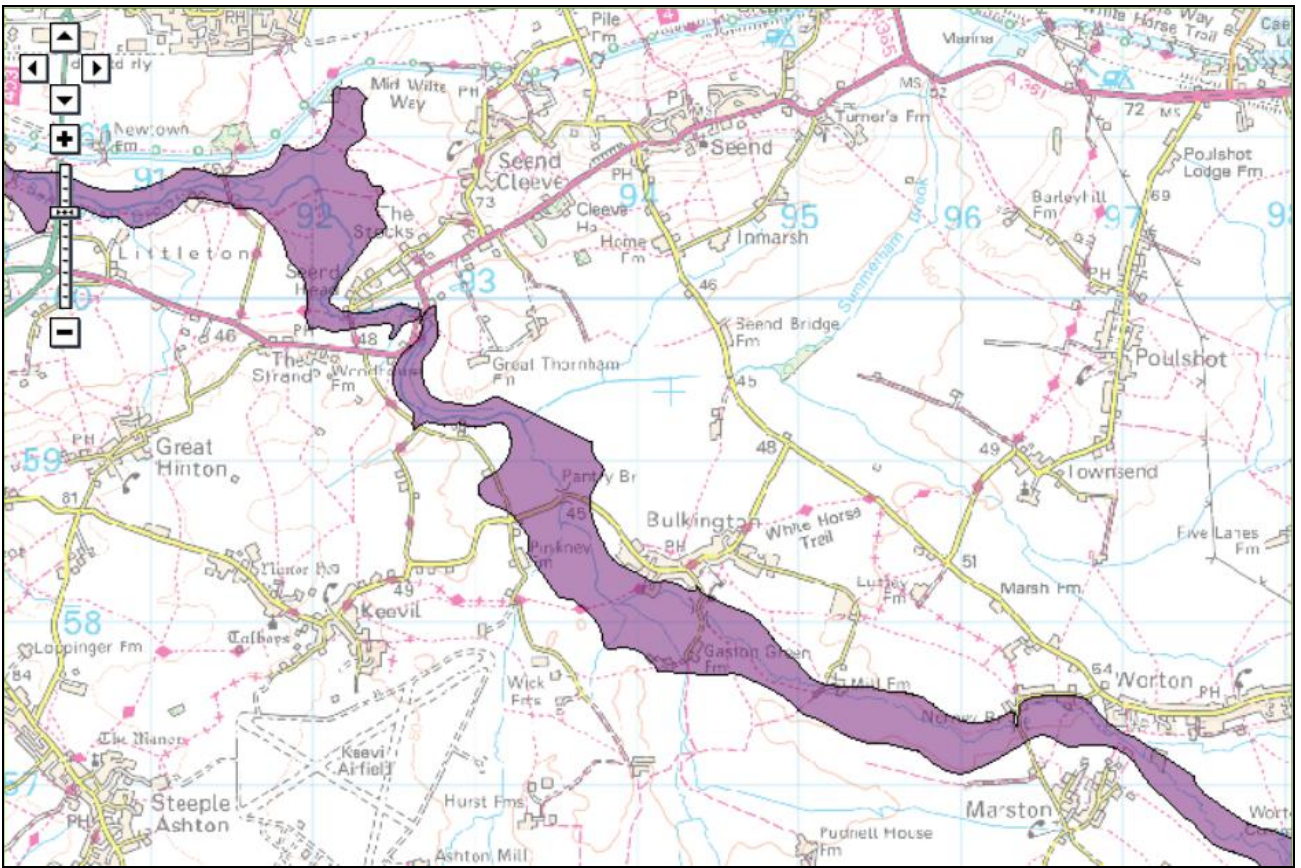
1C –Map showing areas at risk (as defined by Environment Agency)

Environment Agency Flood Warning Area; [Semington Brook from upper reaches to Semington](#)



Flood Warning Areas

If your home or business is within a purple shaded area on the map then you can receive free flood warnings. The Environment Agency issue flood warnings to specific areas when flooding is expected. If you receive a flood warning you should take immediate action.



END OF REPORT

This report is available to download on the Bulkington village website at the following link;

<http://www.bulkington.btck.co.uk/EmergencyPlan>