

Minutes of the Bulkington Parish Council Meeting held in the Village Hall on Wednesday 17th October 2018 at 7.00 pm

Present:

**Cllrs. Mrs. K Lock, Mrs. A. Powell, P. Bennett, I. Pendlebery, R. Elliott
D. Clark (as Clerk)
1 Member of the Public**

1.	Apologies for Absence:	
	Mrs. A. Read S. Kerslake	
2.	To Record:	
2a	Changes to the Register of Interest – None	
2b	Declaration of Interest in Agenda items - None	
3.	To Receive Report from Councillor Seed:	
	Councillor Seed gave an update on Boundary Reviews and stated he would provide further updated information as it is received	
4.	Open Forum:	
	Mrs. Penelope Morgan-Elliott suggested that the Council consider the possibility of a Village Hall /Community Centre being erected on the Playing Fields. As the Council had no prior notification of the suggestion, it was unable to discuss the matter at the current meeting. It was agreed that this proposal should be placed on the November Agenda in order that an informed discussion could take place.	
5.	Minutes of the Parish Council Meeting held on 19 th September 2018 were approved and signed	
6.	Matters Arising:	
6a.	Update on preparations for the Bonfire event: Cllr. Powell updated the Council on the organization for this event and it was noted that sales of tickets had commenced.	
6b	Parish email address proposal:	
	Ongoing work required before implementation.	

6c	Playing Field safety report:	
	ROSPA would be contacted again by the Clerk to obtain copy of the report.	DC
6e	Farmers meeting, footpath signage and bins – progress report:	
	Cllr. Elliott confirmed that he had met with Farmers within the Parish and informed them of the Council’s desire to encourage the public to adhere to the rules pertaining to Rights of Way whilst making them accessible for all. The location of new bins was discussed; however, more work is required to establish the best locations for the bins to be sited.	RE
6f	Defibrillator update:	
	The Defibrillator should arrive shortly and would need to be wired in by an electrician.	IP
6g	Bench refurbishment:	
	This has been completed and a vote of thanks was given to R. Elliott and P. Coles for their work on this.	
6h	Emergency Storage Facility:	
	Cllr. Pendlebery confirmed that a grant application had been submitted and would be listed for discussion at the next Area Board Meeting on 7 th November.	
7.	Boundary Review:	
	The current plan is to include Bulkington under the Devizes Area Board.	
	Cllr. Seed confirmed that the Area Boards work to the same principles and that the move should not affect the Parish. However, concerns were raised regarding the loss of personal contacts established with the current Board. As the proposal for change is still in its formative state and the implications of the move were unknown the Parish Council believed it could not make any constructive comment.	
8.	Finance:	
8a.	A proposal to close the deposit account and transfer funds to the current account was agreed and a letter to the bank would be sent authorizing this	PB
8b.	The Clerk would investigate a Business Online Account for the Parish and report on this. Also, it was suggested that a Petty Cash system should be instigated.	DC
8c.	The proposal to engage a payroll bureau to operate the PAYE function for the quarterly payment of the Clerk’s salary and end of year routine was agreed upon and would be effected.	PB

8d.	The details of the payment to the Village Hall in respect of the Council's monthly meeting was clarified. The sum is £9.00 per booking and is paid up until the end of March 2019.	
8e.	A payment of £1800.00 to Primary Care Supplies was agreed and a cheque issued accordingly. This would be sent together with a copy of the invoice and a request for a receipt.	DC
9.	Planning:	PB
	It was noted that the application form for the proposed development in Mill Lane – application no. 18/09278/FUL contained the entry “Market” under type of development. In the Council's opinion the planned development was not within Wiltshire Council's for “Market” properties. Cllr. Seed agreed to check whether the classification of “Market” was correct or whether it should, in fact, be an agricultural holding.	
10.	Training for Councillors and Parish Clerk:	
	Clerk to investigate Clerk's Certificate.	DC
11.	Parish Steward:	
	Work completed was reported upon – Footpath trip hazards attended to, fallen footpath sign re-bedded, benches strimmed around and roadside gullies checked.	
	A post around the Memorial is broken and the Parish Steward will be asked if he is able to repair this before the Memorial Service, together with a general tidy around the Memorial.	
	Cllr. Bennett will prepare a jobs list before next visit of the Parish Steward on 1 st November.	PB
12.	Correspondence:	
12a.	Remembrance Sunday:	
	It was agreed that a donation of £50.00 would be made to The Royal British Legion.	
	The Chairman had received an invitation to lay a wreath at the monument and it was agreed that he should attend.	
12b.	The Clerk to invite PCSO Maggie Ledbury to future council meetings.	DC
12c.	WALC – it was noted that a candidate was required to attend AGM on 22 nd October 2018.	

	Date of Next Meeting: Wednesday 21st November 2018 at 7pm	
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