

Minutes of the Bulkington Parish Council Meeting held in the Village Hall on Wednesday 19th December 2018 at 7pm

Present:

Cllrs. Mrs. K Lock (KL), Mrs. A. Powell (AP), P. Bennett (PB), I. Pendlebury (IP), S. Kerslake (SK), R. Elliott (RE)

Mrs. D Clark (DC) (as Clerk)

Cllr Seed and 3 Members of the Public

1.	<b>Apologies for Absence and Resignations:</b>	
	The Clerk has received a resignation notice from Mrs. A. Read. The Chair put on record the Parish Councils' thanks for Angela's long-term commitment to Parish Council work.	
2.	<b>To Record:</b>	
2a	Changes to the Register of Interest – None	
2b	Declaration of Interest in Agenda items – Cllr Elliott re: Rights of Way (Agenda item 10)	
3.	<b>To Receive Report from Councilor Seed and PCSO Maggie Ledbury</b>	
	No reports	
4.	<b>Open Forum:</b>	
	No Comments	
5.	<b>Approval</b> The draft Minutes of the Parish Council Meeting held on 17 <sup>th</sup> October 2018 were approved. The draft Minutes of the Parish Council Meeting held on 21 <sup>st</sup> November had not been circulated in time for approval and would therefore be carried forward to the December meeting	
6.	<b>Matters Arising:</b>	
	All matters arising were dealt with as full Agenda items.	
7.	<b>Precept:</b> In the absence of information regarding the potential cost of new equipment for the playing field and the fact that the precept request needs to be submitted in January it	DC

	<p>was proposed that the precept be set at £40 per Band D equivalent to ensure that estimated Reserves remained at a sufficient level. The proposal was not agreed, and a counter proposal was made to keep it at the 2018-19 level of £41.20 which was duly passed.</p> <p>The Clerk is to submit the necessary precept request form.</p>	
8.	<b>Parish Council email address update and installation:</b>	BPC
	There were still teething troubles with the new website and it was agreed to continue to utilise personal and council addresses in tandem until all problems were resolved.	
9.	<b>Playing Field:</b>	
	Cllr Powell reported that an on-site meeting had been arranged to discuss both a contract for maintenance of the equipment and the cost of additional equipment. Cllr Powell will report once the meeting has taken place.	AP
10.	<b>Rights of Way:</b>	
	<p>a. Cllr Elliott expanded on the email he sent in response to the decision of the Council to send a letter to him and his tenant regarding the problem with aggressive cattle on his land. The points raised were:</p> <ul style="list-style-type: none"> <li>• It was a personal attack – this was refuted in that the Parish Council were dealing with a complaint that occurred on his land.</li> <li>• He would put up signage indicating cattle were present – the Council were unable to comment on how Cllr Elliott discharged his Health and Safety obligations.</li> <li>• The animals are not on the dangerous breed list – this was accepted however it is recognized by the Authorities that other animals can act in an aggressive manner.</li> <li>• Education of the public would help – accepted but again the Health and Safety Executive suggest that the landowner should assume that the public have no knowledge of animal characteristics.</li> <li>• That a compromise should be possible – this was agreed and is proposed in the proposed letter to all landowners in the Parish that Cllr Elliott had previously agreed to distribute. However, the Parish Council have a duty to report any blockages on Rights of Way.</li> </ul>	
	b. Letters to Landowners have been produced by the Clerk and only need address details before they can be sent out. The Chair agreed to help the Clerk obtain these details.	PB/DC
	c. Survey of Rights of Way and condition of stiles – it was agreed that this would be undertaken by a group of Cllrs in the new year.	BPC

11.	<b>Defibrillator:</b>	
	An update was given by Cllr Pendlebery on the training received by 11 residents of Bulkington.	
	The box containing the defibrillator had been installed and once the opening code number was arranged the equipment would be installed.	IP
	Thanks, were given to Tim and Sam at The Well for allowing the installation.	
12.	<b>Emergency Disaster Storage Facility:</b>	
	The work to install a storage facility was ongoing and in hand.	IP
13.	<b>Asset Register</b>	
	The Register is being prepared by the Clerk. Cllr Elliott advised that the Bus Shelter should be added to the list as the Parish Council funded its construction.	DC
14.	<b>War Memorial:</b>	
	Background work is being undertaken and will come to fruition in the New Year.	IP
15.	<b>CATG:</b>	
	Cllr Pendlebery advised that the new signage at the Seend/Worton/Bulkington junction was an open agenda item on the CATG agenda awaiting action by Highways.	IP
16.	<b>Finance:</b>	
	a. The contract of Employment for the Clerk was approved and duly signed	
	b. VAT Return – to be completed by the Clerk in the new year with assistance from the Chair.	PB/DC
	c. The following payments were authorized:	
	£ 675.00 – Clerk Salary to date.	
	£ 120.60 - Snow shovels	
	£ 549.96 -Grass Cutting	
17.	<b>Parish Steward:</b>	
	The chair would compile a list of work to be submitted to Wiltshire Council.	PB



