

St Nicholas with Bonvilston Community Council

Minutes of a Meeting of the St Nicholas with Bonvilston Community Council held at Trehill Hall on Monday 8th October 2018 at Trehill.

PRESENT: Cllr P Fisher (Chair) Cllr I Perry
Cllr K Fuller Cllr K Ward
Cllr G Rawson Cllr A Brown
Cllr F Spriggs Cllr J Griffiths
Cllr C Jones

ALSO PRESENT: N. McGarrigle (Clerk), CB Cllr J Bird, PC Goulding, residents Belinda & Andrew Donnelly were also in attendance as observers.

Requests for Declarations of Interest: There were none.

[1] PUBLIC FORM: The owners of Homri Barn were in attendance to discuss their concerns over the safety of Well Lane. Cllr Bird clarified that the road has been reported as unsafe and has held discussions with the Vale over the potential dangers. BD stated the top of the road floods, from hedge to hedge, which poses as a danger to their children as the water is too deep. The area most affected is at the top of the road, near the houses. BD asked if the drains needed to be assessed. EH and Cllr Bird exchanged contact details, BD to send Cllr Bird an email.

Cllr Fisher requested that a resolution be made to amend the following items on the agenda:

- A resolution to move item 8c to 15d
- A resolution to close 15d to the public

The Council unanimously agreed to this request.

[2] APOLOGIES: None

[3] CONDOLENCES: None

[4] THE MINUTES of the previous meeting of Monday 3rd September 2018, which had been circulated, were read and the following corrections were agreed:

- Present - Add Borough Councillor Jonathan Bird to the list
- 6a - The shield has made no difference to the light falling on Eastlea.
- 6f – Cllr Fisher confirmed residents are resigned to the situation. No further issues have arisen.
- 11f – Councillor Perry confirmed that the dirty bus stop sign is in St Nicholas.
- **Note: From Minutes of Community Liaison Committee 3rd July 2018**
22. The Council's revenue budget for streetcare of bus shelters which includes maintenance, repair and cleaning is circa £26k annually.
23. The streetcare of bus shelters budget is managed by existing staff resources within the Council's Neighbourhood Services and Transport Department.
- 11g The decorative water pumps in St. Nicholas are in need of some TLC.
- 11m Street light 73, A48 is constantly on during the day. **Prop JG Sec FS**

[5] MATTERS ARISING FROM THE MINUTES:

- a) Light outside Eastlea; Colin Chorley confirmed with the Clerk that the particular lantern is indeed suitable for both Urban and Rural environments. CC has recently become aware that

there is a unit which can be attached to the LED lantern for dimming purposes and is waiting for confirmation that the unit is compatible for this particular lantern. If this unit is acceptable, CC should be able to dim the lantern from 100% to 70% light output between 10:00pm and 06:00am.

- b) The draft Welsh Language Policy has been sent to the Welsh Language Commission for authorisation. Awaiting feedback.
- c) Welsh Water attended the area near Button Ride/Duffryn Lane on Monday 24th September and investigated the drains on the main road and side roads but could not locate a foul smell. It was **AGREED** that the Clerk should provide Cllr Brown with the telephone number and job reference number.
- d) Awaiting feedback from Emma Reed on 'Quiet Lanes'.
- e) A response has been received from John Dent in relation to the installation of a safety barrier along the A4226 (Five Mile Lane). It was **AGREED** that Cllr Perry produce a response and forward to the Clerk to be sent to JD.
- f) Emma Reed will send a public transfer officer to inspect the bus stops in St. Nicholas. Awaiting feedback.
- g) The Vale have confirmed that the land at Button Ride is still owned by them. A site meeting was arranged with Georgia Thomas, Vale Neighborhood Manager, on 08.10.18 which Cllr Fisher attended. Three small areas of knotweed were identified; the overgrowth and knotweed are to be cleared. GT requested costs from a Vale representative for the removal of the knotweed and clearance of the area. GT suggested that once costs are known the CC engage with the community to understand what residents want and to develop an action plan. All further communication from GT is to be fed back to the Clerk.
- h) A request was sent to Tony Lloyd, Redrow Senior Project Manager for a bench to be placed within the Tinkinswood Green site. The request has been sent to the directors for consideration.
- i) Letters have been sent to Village Farm House and Bonvilston Cottage regarding the overgrown hedges.
- j) Street Light 73 has been logged via the C1V app.

[6] POLICE MATTERS: PC Mark Goulding was in attendance. The following crimes were reported during September:

- a) 21.09.18 (Bonvilston) Builders vehicle stolen. Investigation ongoing
- b) 25.09.18 (St. Nicholas) Vehicle broken into. Investigation ongoing
- c) 23.09.18 (St. Nicholas) Theft of pears from a fruit tree
- d) 28.09.18 (St. Nicholas) Theft of steel container. Investigation ongoing
- e) 28.09.18 (Bonvilston) Compressor stolen. Investigation ongoing
- f) 08.10.18 (St. Nicholas) Tools stolen from Redrow van. Investigation ongoing

PC Goulding advised the Council to be cautious of a Red Astra, vehicle reg starting CA02, which has been linked with commercial break ins based around the A48. PC Goulding asked the Council to be observant and report anything suspicious.

Cllr Perry queried the recent highspeed chase through St. Nicholas on 01.10.18 at approx. 9pm and the urgency for an 8th police car. PC Goulding advised he is aware of the incident.

PG Goulding is to send Cllr Fisher a response from Speed Watch regarding the current speed limit in Bonvilston and stated that Bonvilston was unsuitable for speed watch due to the speed of the traffic. To be discussed at another time.

Cllr Spriggs questioned if further information could be provided for all open incidents in the area. PC Goulding explained that St. Nicholas and Bonvilston fall under the same area as Wenvoe and Culver

House Cross. The police rely on local knowledge to identify the specific area which the incident belongs to. PC Goulding further explained that an incident will only be reported to the CC should it be of interest to the community. It was **AGREED** that the Clerk provide the Council with PC Goulding's contact details.

Cllr Perry explained that he had conducted a short survey on speeding in Bonvilston. Information to be saved and discussed at a later stage.

PC Goulding left the meeting, the CC thanked him for attending. Residents, Mr. & Mrs. Donnley, also left the meeting.

[7] LICENSING: No Licensing Applications.

[8] URGENT BUSINESS:

- a) Cllr Fisher and the Clerk met with JH of PSECC on 26.09.18 to discuss a community action plan. JH provided them with details of a professional facilitator who will be able to assist the CC conduct a focus group. **See appendix 1.** After a short discussion, the CC unanimously agreed to Cllr Fisher's proposed costs. Clerk to amend budget analysis. **Prop FS Sec JG**
- b) Cllr Fuller informed the Council that he will be leaving the village of St. Nicholas and has handed his resignation to the Clerk. Cllr Fuller's resignation will create a vacancy on the St. Nicholas School governing body as the CC representative. The Council thanked Cllr Fuller for his continued support as a community councillor and wished him success with the impending move. Cllr Fisher proposed that Cllr Spriggs replace Cllr Fuller as Vice Chair. Cllr Perry shared his disappointment with this proposal. Cllr Fisher felt that Cllr Perry's workload is already at full capacity with existing CC commitments. After a short discussion, the councillors unanimously agreed to elect Cllr Spriggs. **Prop PF Sec CJ**
The St. Nicholas vacancy will be displayed on the notice boards, on the Vale website as a 'Casual Vacancy' and CC website.
- c) Cllr Fisher confirmed that 1 application had been received for the Bonvilston vacancy, although the applicant was unable to attend the meeting due to sickness. The council were happy with the letter of interest and unanimously agreed to accept the application. The Clerk will invite the applicant to the November meeting.
- d) The Clerk distributed a copy of the 2017/18 external audit report and certificate in the meeting pack. The Council received a 'Qualified' result. The Clerk expressed this was expected following the outcome of the internal report. After a short discussion, the Clerk confirmed changes have been made following the recommendations made in the internal audit in order to meet the requirements of the annual return in 2018/19. **Notice of Conclusion to be displayed.** Cllr Perry queried if the CC will be increasing the precept in January and asked to identify how many dwellings are currently in each tax band, and what band the new dwellings will be placed under. Cllr Perry further questioned if single occupants and others qualify for discounts off the precept. Cllr Spriggs queried if the focus meeting will shape the precept. Cllr Bird stated that that the CC will need to document a plan as an increase will need to be justified. Cllr Fisher produced the 2017 precept letter from the Vale and stated that the CC will need to act quickly to establish if an increase would be needed. It was **AGREED** that the Clerk would make enquiries.

[9] CORRESPONDENCE:

- a) Vale Play Sufficiency Assessment Workshop, 15th November 2018, 9:30 – 12:30. It was **AGREED** that Cllr Brown attend the workshop on behalf of the Council.
- b) Sustainable Transport, St. Nicholas. Charlotte Pugh has requested to meet with the SNBCC and Vale Highways team to discuss the sustainable transport contributions in St. Nicholas and key

priorities within the village. CP has proposed to meet on Thursday 1st November at 9:30am. Meeting place tbc.

- c) The IRPW 2019/20 Draft Report: The Independent Remuneration Panel draft Annual Report 2019/20 has now been published for consultation and is available on its website.
- d) The next meeting of the OVW Bridgend/Cardiff/Vale Area Committee will take place at 7pm on Monday 22nd October 2018. **Clerk to provide Cllr Jones with venue details.**
- e) OVW have provided a copy of their response to the Subordinate Legislation Consolidation & Review Consolidation of the Town & Country Planning (use classes) Order 1987 and Town & Country Planning (General Permitted Development) Order 1995. Please ask the Clerk for a copy.

[10] TO ACCEPT REPORTS FROM:

County Borough Councillor –

- a) Cllr Bird is to arrange a site meeting with Griffiths and the CC, to include Rubicon Security and the archeological site. Cllr Bird to bring information to the meeting in November.
- b) Cllr Bird is to attend a tour of the Five Mile Lane on 10.10.18 to view progress.
- c) Cllr Bird is currently awaiting a response on Well Lane. Cllr Bird advised the Council to report all issues using the C1V app, which provides GPS location. Photo's can also be taken and uploaded.

Community Councillors –

Cllr Griffiths –

- d) Welsh Water confirmed with Cllr Griffiths that the drains near Button Ride had been inspected and no foul smell could be located.
- e) Food waste collections from Button Ride have been delayed. Cllr Griffiths contacted the VoG and a collection has now been made. Cllr Bird further explained that due to the increase in recycling following the new scheme, collections are behind schedule.
- f) Robert Jones, 14 Duffryn Close, confirmed that he is happy to assist with Welsh translations for CC correspondence and meetings. Clerk will send letter of thanks.

Cllr Rawson – None

Cllr Jones – None

Cllr Ward – None

Cllr Fuller – None

Cllr Brown –

- g) Cllr Brown to contact Welsh Water regarding the damaged fire hydrant on Duffryn Close.
- h) Cllr Brown to contact the electricity board regarding the overgrowth on the junction box on Duffryn Lane.
- i) The footpath at the top of Duffryn Lane is to be discussed with CP on 01.11.18.
- j) It was **AGREED** that the Clerk contact Gwyn Teague, Vale Public Rights of Way Officer, regarding the broken gate adjacent to the school and the residents of Twyn Bach regarding the fence, which is leaning into the footpath.
- k) It was **AGREED** that the Clerk report street lights 73, 155 and 181 which are on during the day.
- l) It was **AGREED** that the Clerk contact Highways regarding the leaves gathering on the road near the junction for Broadway Green and request that the drains are swept, before flooding occurs.
- m) It was **AGREED** that the Clerk contact M. Clogg regarding the high number of blue disposable gloves found in the area, as used by Vale workers. **Cllr Bird left the meeting.**

Cllr Spriggs –

- n) Cllr Spriggs raised concerns over parking at the school. Cllr Spriggs questioned what could the CC do to help take back control and stop people from parking on the grass verge. Could white posts be installed, to match the posts in front of the Church? Cllr Fisher confirmed this could be discussed with CP on 01.11.18. **Cllr Jones left the meeting.**

Cllr Perry –

- o) Please see appendix 2.

Cllr Fisher – None

Reports on outside bodies –

- p) Please refer to the meeting pack for Cllr Perry's report on the Charter for the VoG & CC's.

The Clerk None

[11] RESULTS OF PREVIOUS PLANNING APPLICATIONS:

- **2018/00912/FUL - Knottsberry, Old Rectory Drive, St. Nicholas:** External and internal works to property **Approved**

[12] NEW PLANNING APPLICATIONS:

- **2018/00969/FUL6 - 6 Button Ride, St. Nicholas:** Rear double storey extension with Juliet balcony **No objection**
- **2018/00982/FUL – Land to the East of St. Nicholas:** Re-plan of plots 51-55 inclusive of 2015/00249/FUL **No objection**
- **2018/01006/FUL – Land off Well Lane, St. Nicholas:** Construction of a type 2 foul pumping station, foul water sewer/lateral drain, foul water rinsing main and water manhole **No objection**

[13] PAYMENTS TO APPROVE:

- Andrew Brown (755) £150.00
- September Clerks Salary (756) £293.37
- Royal British Legion (757) £50.00
- **(Invoice £35.00, agreed donation £15.00 = £50.00)**
- Colin Jones (758) £150.00

Prop FS Sec KW

Receipts

- VAT Refund 2017/18 £267.65

[14] BUDGETARY CONTROL:

The Clerk confirmed that all receipts and payments to date were within budget and the present balance of the account was £11,091.70.

[15] ANNOUNCEMENTS & OTHER MATTERS:

- a) Clerk to include a proposal for a Community Newsletter in the November meeting pack.
- b) Please see supporting letter from Cllr Fisher in relation to the new structure for future council meetings.
- c) Previous Clerk's archived material to be discussed at the November meeting.

[16] NEXT MEETING: will be held at 7:30pm on Monday 5th November 2018 at Trehill Hall.
This meeting closed at 21:40pm.

NAOMI McGARRIGLE.

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Chairman

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Date

Appendix 1: COMMUNITY FEEDBACK SESSION

BACKGROUND

In January 2018 a Village Consultation was carried out in the form of a questionnaire and a drop in session held at the Bonvilston Reading Room on Sat 20th January. A date for the Feedback Session was set at the September Meeting for October 20th although what form this would take was unclear. The resignation of the Vice Chair is an added complication.

Since the September Meeting the Clerk and Chair have met with Joanna Howells, Clerk to Peterston super Ely CC. One item for discussion was the process used to feedback to residents following their consultation. The following proposal is an outcome of these discussions

PROPOSAL

To engage the services of a professional facilitator to run a Consultation Workshop where residents will be encouraged to express their views, explore community issues and agree priorities. A review of activity to date would preface this session.

Rod Howells, a resident of Ystradowen has run Community Consultations in both Ystradowen and Peterston super Ely. The first for a local sports club and the second for the Community Council. The output from the Ystradowen Consultation provided the basis for securing £128,000 Regional Funding which together with 106 Agreement monies was used to refurbish a community play area and the Community Hall. Note: The Community Council was not involved in this exercise. For Peterston the output was used to form the basis of an agreed plan of action between the Community and the Community Council involving other agencies as needed. A copy of this action plan is available.

Subject to the Community Councils approval for this proposal Councillor Perry and myself will meet Rod Howells on Thursday 11th Oct to progress.

The costs associated with this proposal are

Facilitation costs £250 + VAT (VAT will be reclaimed)

Consultation report £75 + VAT (VAT will be reclaimed)

Leaflets £23

Reading Room Free (TBC)

Refreshments £10

TOTAL £358

BENEFITS

- An impartial list of resident based priorities for each community.
- Provides a secure basis for Community Development Plans
- Impartial evidence in support of funding applications

PSF - 8th Oct 2018