

St Nicholas with Bonvilston Community Council

Minutes of a Meeting of the St Nicholas with Bonvilston Community Council held at Trehill Hall on Monday 3rd September 2018 at Trehill.

PRESENT:	Cllr P Fisher (Chair)	Cllr I Perry
	Cllr K Fuller	Cllr K Ward
	Cllr G Rawson	Cllr A Brown
	Cllr F Spriggs	Cllr J Griffiths

(Residents S. Curien and D. Woodfield were in attendance as observers)

The Clerk requested that a resolution be made to move 'Requests for Declarations of Interest' from point 12 to the top of the agenda. The Council unanimously agreed to adopt this change.

Requests for Declarations of Interest: There were none.

[1] DECLARATION OF ACCEPTANCE: F. Spriggs signed his declaration of acceptance. The Council welcomed Cllr Spriggs to the Council.

[2] PUBLIC FORM: None

[3] APOLOGIES: None (Cllr C Jones was unable to attend although an apology had not been reported prior to the meeting).

[4] CONDOLENCES: Richie Evans of Field Cottage, Bonvilston.

[5] THE MINUTES of the previous meeting of Monday 2nd July 2018, which had been circulated, were confirmed and signed.

Prop JG Sec KW

The minutes of the extraordinary meeting of Tuesday 10th July 2018, which had been circulated, were confirmed and signed.

Prop KW Sec JG

[6] MATTERS ARISING FROM THE MINUTES:

- a) Following the installation of the shield to the light outside Eastlea, Cllr Perry informed the Clerk that the shield had made no improvements. Following this feedback, the Clerk contacted C. Chorley who confirmed that the shield fitted is the recommended shield from the manufacturers. The Clerk queried if the light could be dimmed although CC confirmed this particular light is not programmable. It was **AGREED** that the Clerk would contact M. Clogg and query if the light is suitable for an urban area.
- b) The Clerk provided the Council with a brief presentation of notice board quotes. Cllr Perry questioned if a new notice board for Duffryn Lane could be justified; would one be provided for residents in the new dwellings and likewise for other areas in St. Nicholas? Cllr Fisher agreed that the Council need to be careful with their spending. The Council unanimously agreed that moving the current notice board from the village green to the bus stop would be sufficient.
- c) Cllr Bird confirmed that Highways have written to Sunnybank (Magnolia House) regarding their overgrown hedge.
- d) The Clerk has published the updated Standing Orders on the website.
- e) The Clerk asked the Councillors if they knew of a Welsh speaker within the community who would be willing to assist her with translating documents into Welsh should this be requested.

It was **AGREED** that the Councillors would forward suggestions onto the Clerk. Clerk to inform the Welsh Language Commission.

- f) Cllr Fisher has spoken with residents regarding Redway Road. Residents are calm and no further issues have arisen. See appendix 1.
- g) Cllr Fuller has yet to receive further information on the CC viewing dwellings at the Redrow site. Request ongoing.
- h) After a short discussion, Cllr Bird requested that Cllr Griffiths inform him of when there is a foul smell in Duffryn Lane. Cllr Bird suggested the smell may be due to a damaged manhole (South of the village) as the smell is more noticeable after it has rained. It was **AGREED** that the Clerk would contact Welsh Water.
- i) The Clerk has spoken with Nick Jones, Vale Housing Officer, who confirmed that the Vale do not intend on rebuilding new garages at Button Ride and Duffryn Lane now that there are lower numbers of council owned properties and tenants in that particular area. The green area near Button Ride was reviewed by the Vale, although the decision was made not to alter this. NJ confirmed the former garage sites are free for everyone to use as they are not allocated to specific properties.

[7] POLICE MATTERS: The Clerk has received confirmation that Dan Rees has stepped down as PCSO. The CC's point of contact is PC Mark Goulding until a new PSCO has been assigned to our area.

PC Goulding was not in attendance but confirmed the following information to the Clerk;

- 13/07/18 – Damage, broken wall possibly by car
- 24/07/18 – Public disorder
- 08/08/18 – Malicious communication letters; previous neighbours
- 12/08/18 – Theft from motor vehicle; alloy wheels taken off car
- 16/08/18 – Malicious communications; civil dispute
- 01/09/18 – Assault, Cottrell Park; investigation ongoing

Cllr Spriggs queried if PC Goulding could, in future, provide the Clerk with details on; calls coming in, actual crimes reported, trends from neighbouring areas and further information on intelligence reports. It was **AGREED** that the Clerk make this request with PC Goulding.

[8] LICENSING: No Licensing Applications.

[9] URGENT BUSINESS:

- a) See appendix 1 (Report from Cllr Fisher)
Following a short discussion, Cllr Fisher proposed that the CC should have their own Facebook page as a way of increasing communication within the community. The Clerk, Chair and Vice Chair would manage the page, although Councillors and residents would be able to share information from their personal pages. The Council unanimously agreed to setting up the page.
Prop FS Sec KF
To ensure the CC use the Facebook page correctly, the Council unanimously agreed to adopt the Social Media Policy, which had been issued in the September meeting pack for consideration.
Prop JG Sec KF
- b) See appendix 1 (Report from Cllr Fisher)
Following a short discussion on alternative meeting places within St. Nicholas, Cllr Fuller shared that the Church are working hard to develop a communal space. Work is due to start before Christmas, which will be completed within 9-12 months. Groups will need to make themselves known and speak with Cllr Fuller for further information. Cllr Fisher proposed for the CC to meet with residents to establish what the community want, and to include new issues raised since the consultation in January. It was **AGREED** that a meeting will be held with residents on Monday 22nd October 2018, 7:00pm at the Reading Room in Bonvilston. A generic

flyer will need to be made to suit both St. Nicholas and Bonvilston. Cllr Bird suggested using the 'knock and drop' approach, creating an opportunity for Councillors to talk with residents before the meeting.

- c) Cllr Perry has created a detailed inventory of St. Nicholas (see supporting documents issued in the September meeting pack). Cllr Perry feels this can aid the CC to envisage what they want to improve within the village. Cllr Perry commented that anyone can help or add items to the inventory.
- d) Cllr Perry has created a draft SNBCC 'Vision & Principles' statement (see supporting document issued in the September meeting pack). Cllr Perry added that the inventory indicates where we are now, and the vision indicates where we want to be. The Clerk added that she recently attended training with OVW where CC action plans were discussed; she felt the Council would benefit from having one of their own. Cllr Fisher agreed but explained that the action plan would need to be created as a result of a collaborative effort between everyone on the Council. Following a short discussion, Cllr Spriggs added that boundaries would need to be set. The CC would need to work within reason and know the extent of what they can achieve. This is an evolving document and needs to be created over 2/3 months. A committee to create the action plan will be established once the CC has met with the community. It was **AGREED** that the Clerk contact JH of PSECC for guidance.
- e) Cllr Perry raised the possibility of converting Duffryn Lane into a 'quiet lane' to help reduce the high number of speeding vehicles. The CC agreed this is a good idea. Cllr Bird suggested the CC may need to find private funding as Highways may not cover the cost; the National Trust may contribute. Cllr Bird advised that the CC would need to speak with Highways for an initial response. It was **AGREED** that the Clerk would contact Emma Reed/Michael Clogg.
- f) C. Pugh is looking into the costs of widening the footpaths. Awaiting feedback.
- g) Following a short discussion, it was **AGREED** the Clerk will contact Alison Thomas to question if a crash barrier or safety feature will be installed alongside the new footpath on the Five Mile Lane (see supporting document issued in the September meeting pack).
- h) Cllr Fisher shared the news that Cllr Annetts has made the decision to step down as a Community Councillor. Cllr Annetts submitted his letter of resignation to the Clerk and Chair on 28.08.18. It was **AGREED** that the Clerk advertise a vacancy within Bonvilston with immediate effect.

[10] CORRESPONDENCE:

- a) The Vale draft parking strategy went live on 6th August. The consultation is open until 28.09.18.
- b) The next Standards Committee meeting will be on 20.09.18. Applications for dispensation need to be received by 11.09.18.

[11] TO ACCEPT REPORTS FROM:

County Borough Councillor –

- a) St. Nicholas C/W school are pushing for a re-build. Cllr Bird feels a re-model of the school would be a missed opportunity. Vale officers are putting the proposal forward to the Welsh Government in hope they will match funding. Further updates to be provided at the October meeting.
- b) Updates from the Five Mile Lane; There will be drop in sessions on the 1st Wednesday of each month, 2-4pm, at the Griffiths site office.
- c) Emma Reed has inspected the footpaths in Bonvilston.
- d) Cllr Bird has made a request for further information on the Maes y Ffynnon build and affordable housing scheme.

Community Councillors –

Cllr Perry:

- e) The Clerk read out the response from M. Clogg in relation to her email about the Well Lane

road surface. Cllr Bird and Cllr Perry requested that a copy of the response be forwarded onto them.

- f) Cllr Bird confirmed that the bus stop in St. Nicholas is 'Gold Standard'. The missing pane needed to be reported via the C1V app in the first instance. The cleanliness of the bus stop is an issue; It was **AGREED** that the Clerk contact Emma Reed for the contact details of the responsible owner of the bus stop.
- g) The water pumps in St. Nicholas are in need of some TLC. Residents and the CC are unsure of who owns them. Due to cost it would be sensible if a team of volunteers offered to clean them, possibly at the same time as the next litter pick?
- h) Cllr Bird confirmed money would need to be sourced for a new bench in Maes y Ffynnon.
- i) The Red Lion pub is responsible for the type of straws provided at the pub (paper or plastic both currently available).
- j) Redrow would be responsible for a new bench within their development site.
- k) It was **AGREED** that the Clerk contact Nick Jones at the Vale regarding the ownership of the land at Button Ride. Due to Japanese knotweed, residents have stayed away from the area. Additional funding is needed to assist residents with the upkeep of the area. To be integrated with the consultation meeting.
- l) The next St. Nicholas litter pick has been arranged for Saturday 15th September at 11am.
- m) **Cllr Ward** – Street light 73, A48, is out. Clerk to report via C1V app.
- n) **Cllr Fisher** – See appendix 1.

Reports on outside bodies	None
The Clerk	None

[12] RESULTS OF PREVIOUS PLANNING APPLICATIONS:

- | | |
|----------------------------------------------------|-----------------|
| • 2018/00669/FUL1, Cae Newydd, St. Nicholas | Approved |
| • 2018/00638/ADVLand at Sycamore Cross, Bonvilston | Approved |

[13] NEW PLANNING APPLICATIONS:

- | | |
|--------------------------------------------------------|---------------------|
| • 2018/00801/LEDRedlands Farm, Bonvilston | No objection |
| • 2018/00808/FULTinkinswood Farm, St. Nicholas | No objection |
| • 2018/00839/FULRosedew, Bonvilston | No objection |
| • 2018/00824/FULTuns Cottage, St. Nicholas | No objection |
| • 2018/00731/FULTudor Lodge, Bonvilston | No objection |
| • 2018/00912/FULKnottsberry, Old Rectory, St. Nicholas | No objection |
| • 2018/00155/FULSycamore Farm, Bonvilston | |

It was **AGREED** that the Clerk re-submit objection following the amendments.

[14] PAYMENTS TO APPROVE:

- | | | |
|------------------------------|---------|-----------------------|
| • McAfee Renewal (DD) | £24.99 | |
| • July Clerks Salary (752) | £273.70 | |
| • OVW Training (753) | £40.00 | |
| • August Clerks Salary (754) | £192.27 | Prop FS Sec KF |

Receipts

- | | |
|-------------------------------------------------|----------|
| • St. Brides Major Code of Conduct Contribution | £20.47 |
| • Precept 2 nd Payment | £3032.00 |

[15] BUDGETARY CONTROL:

The Clerk confirmed that all receipts and payments to date were within budget and the present balance of the account was £11, 604.43.

The quarter ending 30/06/18 bank reconciliation and budget analysis had been completed and Cllr Fuller confirmed he had reviewed these and signed the reconciliation.

The analysis does not suggest any amendments needed to be made as all payments are currently within budget. The Council had no further comments to make.

[16] ANY OTHER MATTERS:

- It was agreed that the date for the October meeting be moved to Monday 8th October 2018.

[17] NEXT MEETING: will be held at 7:30pm on Monday 8th October 2018 at Trehill Hall.

This meeting closed at 21:55pm.

NAOMI McGARRIGLE.

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Chairman

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Date

Monday 3rd September (Meeting notes from Cllr Fisher)

Appendix 1

9. URGENT BUSINESS

a. Community Facebook Page

Propose to have a Community Council Facebook page on which the clerk will post information of interest to the communities of St Nicholas and Bonvilston.

To ensure the widest reach these posts would also be shared to the Bonvilston Village Facebook page and to the St Nicholas, Social, News and Events page.

We will also include a paragraph in the Social Media Policy which states

“The administrators of the Community Council page shall be the Clerk, Chair and Vice Chair. Should an individual no longer occupy one of these positions then it is their responsibility to remove themselves from the role of admin on the Facebook page.”

b. Proposal for identifying uses of 106 Money.

Sustainable Transport - £232,000

Requests have been made to the Vale Council, through the Borough Councillor, Johnathan Bird and discussions with Vice Chair Community Councillor Fuller for the following :

- a. Ideas and budget cost for reconfiguring the bus stop to the South of the property Fenley.
- b. Budget costs for potential pedestrian crossing at Trehill
- c. Budget cost for cycle path from St Nicholas to the Downs following the route proposed by Councillor Perry
- d. A review of footpaths particularly those connecting the new developments with the school.

Community Facilities - £114,665

As part of the project for the redevelopment/rebuild of St Nicholas Primary School to continue to explore the provision of a community space within the development.

While not subject to any benefits from 106 monies it is worth noting that there are plans to provide some community facilities within St Nicholas Church.

As part of this process we need to engage with both communities again to feedback the results of the Consultation event and also to take note of new issues raised by them. I suggest two possible dates for this feedback to take place. Either Monday October 22nd or Thursday 25th October at

7pm in Bonvilston Reading Room. To maximize attendance will probably have to use flyers. The cost of this would be around £60 for 350 leaflets.

Chairs Report - Bonvilston

1. LED lighting now installed in all Maes y Ffynnon
2. Public Access Defibrillator installed at the Red Lion. Training dates will be announced shortly.
3. Made contact with Gwyn Teague, Footpaths Officer regarding change of styles as raised in the Consultation. He has suggested a broader approach to create a plan for improvements to the Bonvilston network. Will be raised through the Village Facebook page and Consultation feedback event.
4. Several hours of phone calls regarding the Gypsy site on Redway Road. Understanding of situation although not happy about it. A recent question concerned the possible business activities on the site and asking if Planning Enforcement were aware of the situation.
5. Hedge has been cut – rear of no. 7 Village Farm.
6. Need letters to be sent re hedges to Village Farmhouse, Bonvilston Cottage
Rohit Kulkahni, Old Village Farmhouse, Bonvilston, CF5 6TR
Antonia Williams, Bonvilston Cottage, Bonvilston, CF5 6TR