

St Nicholas with Bonvilston Community Council

Minutes of an Extraordinary Meeting of the St Nicholas with Bonvilston Community Council held at Trehill Hall on Monday 21st January 2019 at Trehill.

PRESENT: Cllr P Fisher (Chair) Cllr I Perry
Cllr F Spriggs Cllr K Ward
Cllr G Rawson Cllr J Griffiths
Cllr A Brown Cllr C Jones
Cllr E del Torto Cllr S Thomas

ALSO PRESENT: N. McGarrigle (Clerk),
Resident J. Bennett was in attendance as an observer

Requests for Declarations of Interest: Cllrs Fisher, Rawson and Jones declared an interest in Bonvilston Reading Room. Proforma's to be signed.

[1] **PUBLIC FORUM:** None

[2] **APOLOGIES:** There were none

[3] **Q3 2018/19 BUDGET ANALYSIS & BANK RECONCILIATION:** Councillors had previously been circulated with a copy of the current bank reconciliation and budget analysis for review before the meeting, which were uncontested at the meeting.
The quarter ended 31/12/18 bank reconciliation had been completed and Cllr Spriggs confirmed he had reviewed this and signed the reconciliation.
The quarter ended 31/12/18 budget review had been completed and Cllr Spriggs confirmed he had reviewed this and signed the budget analysis.

The Clerk confirmed that the allocated budget for 'Training' would need to be increased from £150.00 to £350.00 to allow newly elected Cllr's to attend Code of Conduct training on 20.03.19. The Council unanimously agreed to this proposal. *Clerk to update budget.*

[4] **OVW RESPONSE ON GRANTS TO CHURCHYARDS:**

- a) **St. Mary's Church & St. Nicholas Church Graveyards:** Deferred – to be discussed at the February meeting once further clarification has been sought from OVW on Cemetery's vs Graveyards. Councillors are still unsure of the exact interpretation of the Local Government Act 1972 (s214(6)). It was **AGREED** that the Clerk speak with OVW and include all information in the February meeting pack.

[5] **2018/19 GRANTS:**

- a) **Bonvilston Reading Room:** Cllr's Fisher, Rawson and Jones left the room whilst the remaining Councillors discussed the grant for the Reading Room. After a short discussion, the Councillors unanimously agreed to award the Reading Room a grant of £200.00.

Prop EdT Sec JG

It was also agreed that the Council would request a letter from the Reading Room, explaining where the committee envisage the money being spent, which will then be included in the CC newsletter.

- b) **Trehill Presbytrian Church:** The Council unanimously agreed to award Trehill a grant of £220.00.

Prop FS Sec ST

Trehill to also provide the CC with a letter, to ensure transparency as to why the money is being donated. **Clerk to speak with T. Evans.**

Following a short discussion, it was agreed that an application form should be created for 2019/20 grants, for the use of specific initiatives and projects. Any organisation that has received a grant or donation during the current financial year will need to be informed that in future all funding will be provided on a grant basis. It was **AGREED** that the Clerk will advise all relevant organisations, including the Reading Room and Trehill.

[6] SNBCC GRANT MAKING POLICY: The Council unanimously agreed to form a Working Group to create a draft Grant Making Policy. A draft copy is to be issued with the March meeting pack for further discussion at the meeting, which will then be finalised in time for the April meeting. The final policy will then form part of the CC Action Plan. **Cllr's Perry, del Torto and Thomas nominated themselves to be part of the Working Group.**

[7] 2019/20 BUDGET: Cllr's had previously been circulated with a draft copy of the 2019/20 budget, including a detailed budget explanations report, which had been prepared by the Clerk. The Council unanimously agreed to the draft budget.

[8] COMMUNITY CONSULTATION REPORTS: Cllr's Fisher and Perry presented short papers on possible expenditure in Bonvilston and St. Nicholas. After a short discussion, it was agreed that the Action Plan would be established first before identifying projects. It was **AGREED** that Cllr del Torto and J. Bennett to approach Redrow regarding the replacement of the daffodil bulbs, which were taken away when construction started. **Clerk to forward Redrow contact details to Cllr del Torto.**

[9] 2019/20 RESERVES: Councillors had previously been circulated with a copy of the draft 2019/20 budget, which also stated proposed reserves. In line with the guidance provided in the Practitioners Guide, the Council are required to hold between 3 to 12 months' gross expenditure as reserves. The Clerk proposed to reserve 10 months gross expenditure, which would approximately total £6,716.00.

Prop FS Sec ST

[10] 2019/20 PRECEPT: Following the agreement of the 2019/20 Budget and Reserves, the Council unanimously agreed to set the Precept at £10,565.00. **Clerk to inform PR at the Vale.**

Prop CJ Sec ST

J. Bennett left the meeting.

[11] SNBCC ACTION PLAN: Cllr Spriggs handed out a short paper, proposing the CC establishes a TOR (Terms of Reference) before drafting the CC Action Plan. The TOR will create an opportunity to set a framework, equal for both Wards. It was **AGREED** that Cllr's Fisher and Spriggs will create a draft TOR which will be circulated with the February meeting pack.

The CC recognises that not all residents could attend the recent Community Events, therefore the Council discussed approaching residents, by door knocking, to gather further information. This would need to happen quickly. A subsection will be created on the TOR to record all information received.

[12] HOW TO FEED THE CONSULTATION REPORTS BACK TO THE COMMUNITY:

It was suggested that the results are to be posted or emailed to the residents who attended the consultations. Cllr Spriggs agreed to narrow down the information from the reports and extract all relevant information. It was **AGREED** that Cllr Spriggs will create a suitable document.

[13] OUTSTANDING PLANNING APPLICATIONS:

2018/01423/FUL: The Quad, Sheepcourt Barns, A48, Bonvilston

No objection

This meeting closed at 21:25pm.

NAOMI McGARRIGLE.

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Chairman

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Date