

St Nicholas with Bonvilston Community Council

Minutes of a Meeting of the St Nicholas with Bonvilston Community Council held at Trehill Hall on Monday 4th June 2018 at Trehill.

PRESENT: Cllr P Fisher (Chair) Cllr I Perry
Cllr K Fuller Cllr K Ward
Cllr G Rawson Cllr C Jones
Cllr N Annetts Cllr J Griffiths
Cllr K Ward
(Resident R. Mooney was in attendance as an observer)

The Head Teacher of St. Nicholas C/W Primary School, R. Evans, was in attendance to discuss possible plans of integrating a communal space for the village of St. Nicholas within the newly developed school grounds. **See appendix 1.**

[1] **APOLOGIES:** None

[2] **CONDOLENCES:** None

[3] **THE MINUTES** of the previous meeting of Monday 14th May 2018, which had been circulated, were read and the following corrections were agreed under sections 1, 2 & 6 of the AGM and section 9 (Cllr Perry report) of the normal meeting **See appendix 2;**

Prop NA Sec KF

[4] **MATTERS ARISING FROM THE MINUTES:** (a) Cllr Fisher asked the Clerk to chase M. Clogg for an update on the street light outside Eastleigh. **ACTION: Clerk to follow up.** (b) The advert for the Councillor vacancy in St. Nicholas is now live. (c) Charlotte Pugh will be in attendance at the July meeting to discuss S106 money. **Now cancelled, new date to be discussed.** (d) Notice board and bin for Dyffryn Lane; Cllr Bird to forward details to the Clerk. To clarify, the CC will need to pay for a new notice board. Permission to be sought from Highways should the CC wish to move the notice board from its current location. Cllr Bird suggested that the St. Nicholas Councillors complete a walk-around to establish suitable locations and report back to him once completed. **ACTION: Cllrs Fuller and Griffiths to work together.** Cllr Bird requested to meet with Cllr Fisher by end of w/c 11.06.18. (e) Cllr Fuller has noticed that the van belonging to Tinkens Hall has stopped parking directly next to the notice board for now. To be monitored. (f) Access road from Redrow estate to village green; It was confirmed that the wall is owned by TK (resident). Although access was confirmed in the building plans, this will need to be resolved directly with TK as the wall is on private land. (g) Footpaths in Bonvilston; Cllr Bird has yet to receive a response. Highways will need to contact the homeowner. Cllr Fisher would like to see the hedge cut back and the debris cleared. Cllr Jones shared that a dead tree, situated in Village Farm House, is worsening and likely to fall directly onto the A48. Is the tree in a conservation area, as it will need to be cut down? Cllr Fisher to discuss with Cllr Bird.

[5] **POLICE MATTERS:** PCSO Rees was unable to attend the meeting tonight, the following

information was provided;

- **Bonvilston:** Violence against a person, malicious communications. Investigation ongoing.

[6] LICENSING: No Licensing Applications.

[7] URGENT BUSINESS: A copy of the recent internal audit and 2017/18 annual return were issued in the June meeting pack. Cllr Fisher added that the internal audit report was the most thorough audit the Council has received to date. The following items were discussed;

1. Councillors are to check the information on their 2017 Register of Interests. Documents to be distributed at the end of the meeting.
2. Cllr Fisher to discuss the value of the notice boards with the Clerk.
3. Councillors to each sign a copy of the end of the meeting to confirm if they will be accepting payment towards costs and expenses (in accordance with the IRPW annual report). The Clerk thanked Cllr Fisher for his response.

[8] CORRESPONDENCE:

- The OVW AGM and Area Committee meeting will take place on Monday 10th July at 7pm at the Lesser Hall in Cowbridge. **ACTION:** Clerk to forward information to Cllr Jones.
- Emma Reed has asked the Neighbourhood Services Manager to make contact with the Clerk to confirm when the next litter pick along the A48 will take place.
- VoG have now extended the public consultation to discuss the potential routes to connect the M4 to the A48, which will run until Tuesday 17th July.
- Cllr Bird reminded Cllr Annetts and Cllr Fisher to submit resurfacing suggestions. Well Lane, St. Nicholas, to be added to the list.

[9] TO ACCEPT REPORTS FROM:

(a) County Borough Councillor –

- **(a)** The consultation for the WelTAG stage 2 has been extended. The final designs will be produced and made available for viewing this month. **(b)** Cllr Bird has concerns regarding the application made for Redway Road and has requested further information. Cllr Bird will take advice and judge where the Council stands with this application. Any clear issues to be dealt with as and when they arise.

(b) Community Councillors –

- **Cllr Jones** – Made comments about the dead tree at Village Farm House under point 4.
- **Cllr Griffiths** – A resident has reported to Cllr Griffiths that the hedge in Dyffryn Lane is overgrown; possibly belonging to Sunnyside. Cllr Bird to check if the resident or highways are responsible for the maintenance of the hedge.
- **Cllr Fuller** – None
- **Cllr Ward** – None
- **Cllr Annetts** – A Bonvilston resident has raised concerns that the banner which they display 3 times a month outside the Reading Room (at the end of the hedge) will be taken down by VoG. Cllr Bird will advise Cllr Annetts if he hears of any problems.
- **Cllr Perry** – Concerns have been raised regarding the Leylandii tree in the Church yard, which is encroaching on the Yew trees and blocking the road. Cllr Fuller

confirmed a tree survey report has recently been completed and no issues or recommendations were made. To be assessed on the walk-around and discussed with the Church. Work will only be carried out if necessary.

- **Cllr Fisher – (a)** Residents are fearful of making an objection against the planning application for The Stables, Redway Road. Cllr Bird is due to meet with Welsh St. Donats and advised the Council to submit their own response. The owner of The Stables is proving intimidating and threatening residents. The threats are a civil issue and need to be raised with the police. Cllr Bird shared that Pendoylan CC will be re-submitting their 2011 response. Cllr Fisher read a draft response to the Council; the Council unanimously agreed to use this draft. **ACTION: Cllr Fisher to forward the draft response to the Clerk who will submit a formal response.** **(b)** A draft response has been composed by Cllr Fisher in relation to the Junction 34 to A48 consultation. Cllr Fisher requested that any further responses need to be submitted to the Clerk.

(c) Reports on outside bodies –

- **Cllr Rawson** - None
- **Cllr Jones** – None

(d) The Clerk –

- **(a)** The Clerk distributed the following documents for consideration in the June meeting pack:
 1. Councillor Privacy Policy
 2. SNBCC Information & Data Protection Policy
 3. SNBCC Retention & Disposal Policy

These are model policies provided by SLCC. **After a short discussion, the Council unanimously agreed to adopt the policies.** **Prop NA Sec KF**

ACTION: Clerk to update the policies with SNBCC information and upload the policies onto the Council website.

(b) The government has tabled an amendment to its own Data Protection Bill to exempt all community and town councils in Wales from the requirement to appoint a Data Protection Officer (DPO). **After a short discussion, the Council unanimously agreed that the Clerk should be the first point of contact for GDPR queries.**

(c) The Council queried whether a Welsh Language Policy should be implemented. This is a recommendation made by JH in the internal audit. **ACTION: Clerk to speak to OVW and update the Council at the July meeting.**

[10] RESULTS OF PREVIOUS PLANNING APPLICATIONS:

- **Tyn y Coed Farm, Bonvilston:** Proposed demolition of conservatory and erection of single and two storey extension to existing home. **APPROVED**

[11] NEW PLANNING APPLICATIONS:

Cllr Griffiths declared an interest in 2 Button Ride, St. Nicholas. Cllr Griffiths left the meeting (Cllr Griffiths to sign a proforma).

- **2018/00575/FUL 2 Button Ride, St. Nicholas:** Loft extension to terraced house. The front of the house which faces the street is proposed to have a pair of roof lights, while the rear of the house is proposed to have a cape dormer with Juliet balcony. **The**

Council raised the following concerns:

1. The property is situated within a conservation area
 2. The design is not in keeping with the rest of the houses
 3. What impact will the modifications have on neighbouring properties? The other elevations cannot be viewed. **ACTION: Clerk to submit objection.**
- **2018/00563/FUL 4 Cae Newydd, St. Nicholas:** Construct a single storey contemporary glazed extension to the rear of an existing detached single occupancy double storey property. **No Objection**
 - **2018/00615/FUL Hill Cottage, Bonvilston:** Proposed construction of detached masonry walled pitched roofed garage, construction of detached timber framed flat roof doghouse, construction of low level brickwork external pen enclosures, repair work to existing retaining walls and reinstatement of terrace area. **No Objection**

[12] PAYMENTS TO APPROVE:

- | | | |
|---------------------------|---------|-----------------------|
| • Joanna Howell (743) | £150.00 | Prop JG Sec CJ |
| • VOID (744) | | |
| • HMRC (745) | £14.60 | |
| • Clerks May Salary (746) | £305.05 | |

[13] BUDGETARY CONTROL: The following payments have been received;

- | | |
|--------------------------|------------------------------------|
| • Llanmaes CC | £20.47 |
| • Abertillery CC | £20.47 |
| • Peterston Super Ely | £20.47 |
| • Cowbridge Town Council | £20.47 |
| • Welsh St. Donats | £40.94 |
| • Llanfair CC | £61.41 (Unpresented Cheque) |

The Clerk confirmed that all receipts and payments to date were within budget and the present balance of the account was £10,277.40.

[14] ANY OTHER MATTERS: None.

[15] NEXT MEETING: will be held at 7:30pm on Monday 2nd July 2018 at Trehill Hall.

This meeting closed at 20:55pm.

NAOMI McGARRIGLE.

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Chairman

.....
Date

Appendix 1; Meeting with RE, Head Teacher of St. Nicholas C/W School, 04.06.18

RE thanked for the Council for inviting her; RE explained she has been in post as Head Teacher since September 2017 and her previous school was also a small village school. The school is in the heart of the village, although it is not 'owned' by the village. RE feels it is time to re-adopt the school as a community space, take ownership and embrace what the school was originally made for.

The school is made up of 2 buildings; 1 of those buildings is in poor condition. The school fits the criteria for band B funding, although RE is hopeful S106 will cover some of the cost. There is currently only enough funding to cover the cost of restoring 1 building.

RE would like to see the hall used as a community space; a recreation ground, village hall, separate meeting room or for an after-school club. There is currently no available community space within St. Nicholas. A separate key would need to be used to access the building after hours; residents within the village would need to nominate themselves as key holders.

RE is unsure at this time how much the funding will buy. The question has been raised whether or not to keep or sell the smaller part of the school. All pots of money are to be utilized efficiently.

Cllr Bird added the proposed work should be completed by 2022.

RE confirmed that the current school is not big enough. There is provision for a portacabin; children who are using the school now need to be prioritised.

Cllr Griffiths commented that the village used to hold events at least twice a year, which would potentially bring in an additional income for the community.

RE added the building would need to be safe, and an alarm installed. There are concerns that the building has hidden problems. The money which has been allocated for the build cannot be absorbed by unidentified problems.

Cllr Perry queried if there would be enough space for local children, now that both Bonvilston and St. Nicholas have grown in size due to the new housing estates. RE would hope that the portacabin would allow additional space for a nursery unit to open, as the school is currently without this facility.

This section of the meeting closed at 7:30pm. Cllr Fisher thanked RE for attending.

Appendix 2; Corrections to minutes of the AGM & Meeting held on 14.05.18.

AGM

Section 1 & 2: Cllrs Fisher & Fuller were elected by a majority vote.

Section 6: Photographing; Cllr Perry felt that we should have photographs of Community Council members on the website so residents can put a face to a name. We should be seen.

Normal Meeting

Section 9, Cllr Perry Report: (a) Five Mile Lane Archeological Dig: Cllr Bird - Rubicon Heritage taking legal action against someone who has been onto the site and made claims regarding the dig. Cllr Perry pointed out that the new road runs parallel to the existing road and through the Roman site. Cllr Perry - there are two sites being excavated, many bodies have been removed and the sites unclassified. Cllr Bird - everything has been mapped and registered and is being held by the National Museum of Wales. Negotiations taking place for permanent display at the Amelia Trust and the airport, plus a travelling display to schools. Cllr Bird - lots of misinformation due to secrecy that was to prevent amateur diggers going on site. 400+ bodies recovered. Cllr Perry raised the size of the site. Cllr Bird replied that the area to go under the road was first excavated, then the dig was expanded outwards due to what was found. The excavation has cost over £1m, paid for by the Welsh Government. Finds of "national significance". Cllr Perry thinks this money would have been better spent on the school.

(b) Pendoylan by-pass: The Woodland Trust have raised an objection to the proposed work from Junction 34 to Sycamore Cross, due to ancient woodland being put under threat. Cllr Perry added that the length of both stage 1 and 2 consultation processes were too short, even after stage 2 was slightly extended. Residents of Pendoylan want the consultation process taken back to stage 1 and the correct procedures followed with the correct length of time to respond.

(c) Temporary traffic lights: Cllr Bird added that Welsh Water are not required to give notice or seek permission prior to carrying out emergency works.