

St Nicholas with Bonvilston Community Council

Minutes of a Meeting of the St Nicholas with Bonvilston Community Council held at Trehill Hall on Monday 6th November 2017 at 7.30p.m.

PRESENT: Cllr K Fuller (Chairman) Cllr P Fisher
Cllr C Jones Cllr I Perry
Cllr G Rawson Cllr K Ward
Cllr N Annetts

[1] **APOLOGIES:** None

[2] **CONDOLENCES:** None

[3] **THE MINUTES** of the previous meeting of 2nd October 2017 which had been circulated, were confirmed and signed. **Prop GR Sec KF**

[4] **MATTERS ARISING FROM THE MINUTES:** (a) Cllr Fuller confirmed that representatives from the VoG Council and Hafod Housing will be attending the December meeting to discuss the Affordable Housing policy at the Redrow development site. **Cllr Fuller confirmed that the meeting will start at 7pm.** (b) Cllr's Fuller and Fisher met to discuss the Stronger Communities funding. It was hoped that a 'mapping event' could be held during November, although it was decided that organising an event this soon would be too rushed. It has been decided that the event will take place on Saturday 20th January, 10am to 2pm at the Reading Room in Bonvilston. Cllr Fuller to provide further details nearer the time. Cllr Fisher suggested that he will meet with the Bonvilston Councillors prior to the event, to establish ideas to discuss with residents at the meeting. Cllr Fuller to meet with the St. Nicholas Councillors. (c) Cllr Rawson confirmed that the hedge at Bonvilston Cottage has now been cut back.

[5] **POLICE MATTERS:**

PC Mark Goulding was unable to attend the meeting, but did confirm the following crime recordings via email;

- 31/10/17 A road rage incident on the A48 between two vehicles. The drivers stopped and one driver spat at the other. The police have the details of the drivers involved and enquires are ongoing.
- 03/11/2017 A theft from a motor vehicle in Bonvilston. No suspects at this time, Police are awaiting on any forensics.
- 08/11/2017 Burglary to a dwelling St Nicholas. Lines of enquires ongoing as a similar burglary took place in Cowbridge.

PC Goulding urges Councillors to remind residents to ensure all property windows are closed and secure, as access was made via the windows.

[6] **LICENSING:** No Licensing Applications

[7] **URGENT BUSINESS:** None

[8] **CORRESPONDENCE:**

- There is Code of Conduct training available in Cwmbran on Monday 13th November, 6.30 – 9pm. Cllr Fuller explained that it is necessary for all Councillors to attend this if they have not before and we are awaiting details on one which will be held more locally.
- The Valeways AGM will take place on Tuesday 14th November at the Forest Lodge, Porthkerry Park at 2.30pm. ***Should you wish to attend, please let the Clerk know as soon as possible.***
- Planning Aid Wales are offering a free planning training workshop on Thursday 16th November, 1.30 – 4.45 at the Docks Office, Barry. Cllr Fuller suggested that this is a very useful event which he had attended previously and will benefit Councillors.
- The Vale Public Services are hosting 2 workshops on its draft well-being plan 'Our Vale – Our Future' on 29th November and 6th December. ***Please see the Clerk for a registration form.***
- Unconfirmed minutes of the OVW Area Committee meeting held on 23rd October are now available for viewing. ***Please see the Clerk for a copy.***
- The next meeting of the Standards Committee is to be held on 23rd November. ***Please see the Clerk should you require a Dispensation application form.***

[9] **TO ACCEPT REPORTS FROM:**

(a) **County Borough Councillor –**

- (a) Cllr Bird confirmed that the contract for the 5 Mile Lane has now been given out. Excavation work to commence early January. Work at the archeological site is now finishing, in preparation for the work to start in January. The company contracted to complete the work are to provide the VoG Council with a presentation of planned works, Cllr Bird to confirm. (b) Work at Culverhouse Cross is coming to an end. (c) A Wel-Tag survey regarding Junction 34 to Sycamore Cross is to be released to gain a vague idea of what will be needed to complete the work. This is currently being looked into further before being released. All routes to go onto paper in preparation for the public consultation. (d) Cllr Bird has no further information on the redevelopment work on the school. Cllr Bird assumes there will be a slight increase in Council Tax for residents of 2-3% to accommodate the work of the VoG during 2018/19.

(b) **Community Councillors –**

- Cllr Fisher shared that Bolston House, Bonvilston, is now on the market. The derelict former residence is set in grounds totalling approximately 2.5 acres. A comprehensive development brief has been prepared. Cllr Fisher expects this will gain much interest from investors and awaits further news on the sale.
- Cllr Rawson – None
- Cllr Ward – None
- Cllr Annetts shared that a successful litter pick took place in Bonvilston on Friday 13th October. Cllr Annetts and the team were accompanied by Keep Wales Tidy, who were able to provide them with litter pickers and bin bags. 9 bags were collected in total.

- **Cllr Perry** queried the recent construction of a fence and earth bund, which have been placed at the front of the Waterstone Homes development site, A48. Cllr Perry raised concerns that the knee-high fence rail is blocking access to the footpath, which also poses as a health and safety risk should people need to step over the fence to continue using the footpath. Cllr Bird to email Michael Clogg, VoG, and query if permission has been granted to construct the earth bund and fencing, both roadside and at the top of the earth bund. ***Clerk to write email and forward to Cllr Bird fao Michael Clogg.***
- **Cllr Jones** – None
- **Cllr Fuller** – (1) would like to see Councillors creating ideas for the mapping event in January; what would you like to see happen in the community or projects developed, consider what funds can be accessed. Cllr Fuller confirmed that Hannah Dineen, Engagement Officer at Creative Rural Communities would be invited to the meeting in December to discuss the scheme in more detail although this may now clash with Hafod Housing attending. Cllr Fuller is hopeful that Hannah will be able to meet with him and Cllr Fisher to discuss the event. Cllr Fuller to arrange. Cllr Fuller confirmed there will be some expenditure required for the event;
 - Designs for flyers
 - Survey Monkey
 - Hire of the Reading Room
 - Light refreshments

Estimated expenditure £300.

Prop CJ Sec NA

Cllr Bird kindly reminded the Council that there will be no Christmas cash grants available this year.

(2) Cllr Fuller Confirmed that after a discussion with Cllr Fisher, they are pleased to confirm that the Clerk has now completed her 6 months probationary period and will now sign a permanent contract. Cllr Fuller to arrange. Cllr Fuller asked the Council to consider giving the Clerk two increments as a successful completion of the probationary period.

Prop KF Sec PF (all unanimously agreed)

This has now raised the hourly rate from £10 to £10.63 from the date of this meeting.

(c) Reports on outside bodies –

- **Cllr Rawson** – None.
- **Cllr Jones** attended the One Voice Wales AGM and Area Meeting on Monday 23rd October. Concerns were raised about the volume of traffic, which is increasing rapidly, in the surrounding villages and with the proposal of 40,000 new homes to be built by 2030 further concerns were raised due to the lack of plans for new road construction. It is evident that this is an on-going problem.

(d) The Clerk -

The Clerk kindly reminded Councillors on the importance of attending the Code of Conduct training, which Councillors are required to attend every 4 years. The Clerk will provide Councillors with dates for training as and when they are announced and urged everyone to make an effort to attend sooner rather than later.

(10) RESULTS OF PREVIOUS PLANNING APPLICATIONS:

- **2017/00861/FUL Trehill Cottage, St. Nicholas:** Erection of a 5.5m x 7m double garage - **APPROVED**
- **2017/00797/FUL Conifers, St. Nicholas:** Extension to existing dwelling and general alterations - **APPROVED**
- **2017/00188/FUL Land within the curtilage of Kingfisher Hall, St. Nicholas:** Erection of new dwellinghouse, with associated works and access arrangements - **APPROVED**

(11) NEW PLANNING APPLICATIONS:

There were no declarations of interest.

- **2017/00689/LBC The Lodge, Cottrell Park, St. Nicholas:** Removal of existing ceiling joists to entrance lobby, exposing under side of thatch. Removal of existing decayed floor joists and replacing half the floor area with replacement, exposed joists and floor board, to create gallery and double height space, exposing under side of thatch.
- **2017/01051/ADV The Old Village Shop, Bonvilston:** Existing signs on building. New sign 'The Best Breakfast in Wales'.
- **2017/00818/FUL The Pound, Duffryn Lane, St. Nicholas:** Construction of four bedroom detached house in the side garden.
- **2017/00638/FUL Brooklands Farm, Brook Lane, St. Nicholas:** Proposed demolition of existing buildings, change of use, conversion and extension of existing barns to create residential dwelling with home office and parking.

(12) PAYMENTS TO APPROVE:

- | | | |
|---------------------------|---------|-----------------------|
| • Clerk October Salary | £267.00 | Prop KF Sec PF |
| • Wales Audit Office | £198.00 | Prop PF Sec CJ |
| • Royal British Legion | £50.00 | Prop PF Sec CJ |
| • Lyndsay Gray (Organist) | £40.00 | Prop NA Sec CJ |

(13) BUDGETARY CONTROL: The Clerk confirmed that all receipts and payments to date were within budget and the present balance of the account was £8232.20.

The quarter ended 30/09/17 bank reconciliation has been completed and Cllr Fisher confirmed he had reviewed this and signed the reconciliation.

The quarter ended 30/09/17 budget review had been completed and previously circulated for discussion at this meeting. The analysis does not suggest any additional budget is required as it was possible make amendments within reason. The Council had no further comments to make and all changes to the budget remained uncontested. ***Clerk to update Budget***

(14) ANY OTHER MATTERS: None

(15) NEXT MEETING will be held at **7.00pm** on Monday 4th December 2017 at Trehill Hall so that a discussion regarding a Local Housing lettings Policy can be held by VoG and Hafod Housing.

This meeting closed at 8.15pm.

NAOMI McGARRIGLE.

.....
Chairman

.....
Date