

St Nicholas with Bonvilston Community Council

Minutes of a Meeting of the St Nicholas with Bonvilston Community Council held at Trehill Hall on Monday 5th November 2018 at Trehill.

PRESENT: Cllr P Fisher (Chair) Cllr I Perry
Cllr F Spriggs Cllr K Ward
Cllr G Rawson Cllr C Jones

ALSO PRESENT: N. McGarrigle (Clerk), Mr & Mrs Bennett (prospective buyers of the Old Post Office, St. Nicholas), M. Glover (Hafod) and M. Jones (Church Hall House) were all in attendance as observers.

Requests for Declarations of Interest: Cllr Spriggs declared an interest in planning application 2018/01157/FUL(RL) Pwll Sarn Farm, St. Nicholas. A proforma was signed.

[1] DECLARATION OF ACCEPTANCE OF OFFICE: Cllr Spriggs signed his declaration of acceptance of office for the position of Vice Chair.

[2] PUBLIC FORUM: Mr. D Bennett was in attendance tonight to discuss the access to the rear of the Old Post Office, St. Nicholas. MG (current owner of the property) attended to support DB and provide the CC with details on current access arrangements. At present, access the garages at the rear of the property runs on Vale and CC owned land. Facing the garages, the left-hand side is owned by Highways and the righthand side (adjacent to the village green) is CC owned land. DB would like to buy the land from the CC and proposed to make formal arrangements. DB will take ownership of the property at the beginning of December. It was **AGREED** that a suitable arrangement for access be made on a temporary basis until a way forward has been established. Further information to be provided at the December meeting.

[3] APOLOGIES: CB Cllr Bird, Cllr J Griffiths, Cllr A Brown

[4] CONDOLENCES: Austin Thomas, Bonvilston
Stella Elward, Bonvilston
William Edmund Richards, Bonvilston

[5] THE MINUTES of the previous meeting of Monday 8th October 2018, which had been circulated, were read and the following correction was agreed:

- 8a The CC agreed by majority to Cllr Fishers proposed costs. **Prop CJ Sec FS**

[6] MATTERS ARISING FROM THE MINUTES:

Councillors had previously been circulated with a copy of the Clerk's report confirming outcomes of the actions from the October meeting. In addition to these notes, the Clerk verbally added the following information:

- a) Colin Smith, VoG, confirmed that; **Road Sweeper** - A mechanical sweeper swept the area on Tuesday this week to remove the fallen leaves from the road (in particular the junction near Broadway Green). As this is leaf fall season we will ask our driver to periodically maintain this when he is in the area. **Blue Gloves** - An instruction has been issues to our collection crews, if you have any further problems please let me know directly.
- b) Georgia Thomas, Vale Neighbourhood Manager, has proposed to attend a CC meeting to discuss ideas before arranging any community consultation about the open space at Button

Ride. It was **AGREED** that the Clerk invite GT to the December meeting and enquire how much time she will need. This will dictate the start time of the meeting.

- c) Cllr Perry raised appointing a new CC Governor for St. Nicholas School. Cllr Fisher proposed this would be discussed under Urgent Business (9c).

[7] POLICE MATTERS: The Clerk emailed PC Mark Goulding on 29.10.18 to enquire if he would be attending the meeting, or if figures for October could be provided to the Clerk. No response has been received. The Clerk will chase PC Goulding for this information.

[8] LICENSING: No Licensing Applications.

[9] URGENT BUSINESS:

- a) The following dates have been confirmed for the Community Consultation Events:
- **St. Nicholas** – Thursday 29th November, 6pm – 8pm, St. Nicholas School (Cllr Spriggs to confirm with RE).
 - **Bonvilston** – Monday 10th December, 6pm – 8pm, Bonvilston Reading Room.

All communication received during the initial consultation event in January will be used, along with information received following the consultation and on the night. Cllr Fisher to email flyers for the events to Cllr Perry for printing. Councillors will need to work hard to promote the events, door to door visits are to be completed when distributing the flyers.

- b) CP has issued meetings notes following the St. Nicholas visit on 01.11.18. Councillors had been circulated this information prior to the meeting. In addition to the notes, additional improved school signage had also been requested along the A48. It was **AGREED** that the Clerk make enquiries.
- c) Following Cllr Fuller's resignation, the position of Community Councillor School Governor needs to be filled. It was agreed that the vote would take place once all St. Nicholas Councillors are in attendance. Cllr Spriggs to enquire with RE when the next meeting is taking place.

[10] CORRESPONDENCE:

Councillors had previously been circulated with a copy of the Clerk's report confirming all correspondence. In addition to the circulated notes, the following points were discussed;

- a) Before submitting a response to the 'request for 20 mph speed limit' proposal from PSECC, it was **AGREED** that the Clerk ask JH if the proposal is confined to small rural spaces or will it include Communities with other speed related issues. Once this has been established, Cllr Perry is to draft a response and submit with the December meeting pack for approval at the December meeting. Clerk to ask JH for a small extension on the deadline.
- b) Councillors have declined the offer of viewing the houses on Tinkinswood Green. Clerk to inform J. Davies.
- c) The Vale Council is consulting on the Statement of Principles for the Gambling Act 2005. Responses should be received no longer than 19.12.18.
http://www.valeofglamorgan.gov.uk/en/our_council/consultation/consultation.aspx
- d) Cllr Fisher informed the CC that St. Nicholas Church had recently made contact with Charlotte Pugh, VoG, to apply for funding from the S106 developments to assist with planned improvements for the Church. CP responded and advised that S106 Community Facilities contributions could not support the project on this occasion.

[11] TO ACCEPT REPORTS FROM:

County Borough Councillor –

Cllr Bird to submit report at December meeting.

Community Councillors –

Cllr Rawson - None

Cllr Jones - None

Cllr Ward - None

Cllr Perry –

- a) A letter was submitted to the Gem, which was published on 18.10.18. A further letter to be published.

Cllr Spriggs –

- b) Councillors had previously been circulated with a copy of the proposal to install bollards on the smaller grass verges. As these areas are owned by the Vale, it was **AGREED** that the Clerk contact both the Vale and DMCK for a quote for labor work only.
- c) Councillors had previously been circulated with a copy of the report by Cllr Spriggs from his meeting with the head of St. Nicholas C/W School, Rachel Evans, in relation to the boundary fence adjacent to the school. RE is currently seeking quotes for the maintenance of the land and is hoping that the Vale can cover a percentage of the cost. It was **AGREED** that Cllr Fisher would contact RE to ask if she needs assistance with correspondence with the land owner which the hedge belongs to.

Cllr Fisher – Councillors had previously been circulated with a copy of the Chair's report. In addition to the report, Cllr Fisher verbally added that he had noticed a Vale worker cutting back and clearing the debris from the hedges on the footpath in between Cottrell Park and St. Nicholas village. A request will be sent to the Vale, requesting for this work to be undertaken in Bonvilston as well.

Reports on outside bodies:

- d) Cllr Jones was unable to attend the OVW meeting on Monday 22nd October 2018 and passed on his apologies to the Council. It was **AGREED** that deputies would be elected should primary representatives cannot attend meetings. To be discussed at the December meeting. Clerk to issue minutes of the meeting to the Council.
- e) Cllr Rawson attended the Community Liaison Committee meeting 17.10.18 and provided the Clerk with information on the following topics:
- Condition of Pavements and Roads requested for consideration for Llantwit Major Town Council
 - Highway Resurfacing 3 Year Plan 2018 to 2021
 - A report on the Charter for the VoG Council and CTC's

Please request full copies of the reports from the Clerk.

The Clerk:

Councillors had previously been circulated with a copy of the Clerk's report which confirmed all correspondence notes. In addition to these notes, the following actions were agreed:

- f) The Clerk expressed an interest in attending the OVW training on Advanced Local Government Finance on 20.11.18. Cost £40.00. **Prop FS Sec KW**
The Clerk reminded Councillors of the OVW training available to them. Cllr's Jones, Perry, Spriggs and Brown are booked onto the Code of Conduct training in March 2019. Details to be confirmed in the New Year. Details of training dates will be emailed to Cllr's as and when received.
- g) The Council unanimously agreed to the Clerk's proposal for a Community Newsletter. It was **AGREED** that the Clerk make contact with the Parish of PSE for a quote on printing for 2 sides and 4 sides of A4 for the proposed SNBCC newsletter and confirm at the December meeting.

[12] RESULTS OF PREVIOUS PLANNING APPLICATIONS:

- **2018/00824/FUL – Tuns Cottage, Cowbridge Road, St. Nicholas:** Refurbishment of the existing cottage with a front amenity roof extension. **Approved**
- **2018/00801/LEG – Redlands Farm, Bonvilston:** Modification of legal agreement schedules

1&4 application 2002/01448/FUL to allow change of use from tourist accommodation to rural offices.
Approved

Cllr Spriggs left the meeting whilst the application for Pwll Sarn Farm was discussed.

[13] NEW PLANNING APPLICATIONS:

- **2018/01157/FUL(RL) – Pwll Sarn Farm, A48, St. Nicholas:** Part demolition and conversion of derelict barn and stables at Pwll Sarn Farm to a single residential dwelling.
No objection
- **2018/01186/FLU(GH) – Tudor Lodge, A48, Bonvilston:** Erection of a proposed free standing wall.
No objection

[14] PAYMENTS TO APPROVE:

- October Clerks Salary £239.14 **Prop CJ Sec KW**

Receipts

There were none in October.

[15] BUDGETARY CONTROL:

The Clerk confirmed that all receipts and payments to date were within budget and the present balance of the account was £11,052.36.

Councillors had previously been circulated with a copy of the current bank reconciliation and budget analysis for review before the meeting, which were uncontested at the meeting.

The quarter ended 30/09/18 bank reconciliation has been completed and Cllr Spriggs confirmed he had reviewed this and signed the reconciliation.

The quarter ended 30/09/18 budget review had been completed and Cllr Spriggs confirmed he had reviewed this and signed the budget analysis.

Councillors had previously been circulated with a copy of the quote from Damina McKenna to replace the 2 damaged posts on the village green. The Council unanimously agreed to the quote. It was **AGREED** that the Clerk contact DMcK to confirm this.
Prop CJ Sec GR

[16] ANNOUNCEMENTS & OTHER MATTERS:

Councillors had previously been circulated with a copy of the Clerk's report confirming all announcements and other matters. In addition to these notes, the following information was confirmed;

- a) Cllr Fisher confirmed they are still seeking an organist for Remembrance Sunday on 11.11.18.
- b) It was **AGREED** that the donation for the Priest match the donation offered in 2017. Clerk to check and advise Cllr Fisher.
- c) Following the recent advertisement of the casual vacancies, the Clerk confirmed that if a by-election is not required, the CC may proceed with co-option. HH in Legal Services has agreed that the CC can advertise the vacancies for a further 14 working days after the outcome has been announced on 16.11.18. The advert would go live on Monday 19th November 2018.

[16] NEXT MEETING: will be held at **7:15pm** on Monday 3rd December 2018 at Trehill Hall.
This meeting closed at 20.55pm
NAOMI McGARRIGLE.

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Chairman

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Date