

EDUCATION & YOUTH EMPLOYMENT

Executive Director: John Butcher

Elderbank Primary School and Early Years

Head Teacher: Miss Jacqueline Robertson

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Our Ref: Tempest

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North Ayrshire Council

Comhairle Siorrachd Àir a Tuath



Dear Parents and Carers,

Tempest Photographs

All orders for School Photographs should be sent to school no later than Thursday 6th November 2014. The school has only one date for the collection of orders. Unfortunately Parents and Carers who miss this date will have to forward the payments individually and meet the additional postage cost.

Car Park and Play Space

The final phase of the construction is due to be finished by the end of November. This includes a staff car park and a drop off zone. There will be cycle storage for 60 bicycles and scooter racks. There will be scooter racks for the school and a separate rack for the Early Years situated at the Early Years entrance.

The Play Space will be a welcome addition to our playground and it will give our pupils the opportunity for ball games.

Lost Property

We have a large number of unclaimed items of lost property which includes items such as jumpers, jackets and t-shirts. Please ask at the Main Office if your child has misplaced any of their belongings.

School Lunch Money

We would be very grateful if you could encourage your child to use the Reval Unit at the front entrance to top up their school meal account before school. This would avoid queues after 9:00a.m.

Please also ensure that your child has sufficient money in their account to pay for school meals. Although the school office does not manage the school meals we have to follow up any pupil who owes money as we hold the school records. This is taking up a considerable amount of time on a daily basis. Your assistance in making sure your child's account is in credit would be very much appreciated.

Please do not hesitate to contact me if you wish to discuss any matter.

Yours sincerely,

J Robertson
Head Teacher