

EAST FARNDON PARISH COUNCIL MEETING AT THE VILLAGE HALL

WEDNESDAY 31st May 2017 COMMENCING AT 7.30 PM

PRESENT: Mr. R Burton, Mrs. J Cooper, Dr. C Crifo, Mr. R Green, Mr. P Hodgetts, Mr. I Langley and Mr. R West

Mrs. R Warne (Clerk to the Parish Council)

OTHER RESIDENTS IN ATTENDANCE – 7

NCC (Pathfinder 2) – Joanne Maddams and Nancy Baines

15. Election of Chairman

Councillor West was elected as Chairman on a proposition by Councillor Green, seconded by Councillor Burton and all Councillors in agreement

16. Election of Vice Chair

Councillor Burton was elected as Vice Chair on a proposition by Councillor West, seconded by Councillor Green and all Councillors in agreement

17. Resignation of Councillor

Councillor Ivor Langley resigned as Councillor and Chairman. Councillor Langley thanked all the Councillors and the Clerk for their support over the years. The Clerk presented Councillor Langley with a gift from the Parish Council and presented Mrs. Langley with flowers.

18. Councillor Vacancy on Parish Council

There is now a vacancy on the Parish Council and Councillors aware of one resident who is possibly interested and they will contact her to discuss

19. Apologies for Absence

All Councillors present

20. Declarations of Interest and Dispensations

There were no Declarations of Interest

21. Approval of the Minutes of meeting dated 26th April 2017 and Minutes of the Annual Meeting of the Parish dated 26th April 2017

The Minutes of the above meetings were agreed by all Councillors

22. Matters Arising

- Light not working outside Horseshoe Cottage remains a problem – Clerk will speak to EON with copy to the EON Director Tony Cocker and try to firm up a date for these repairs to undertaken
- Footpath Main Street and Lubenham Road – Clerk read out the response from Ian Boyes NCC Highways. Resident in attendance provided the Clerk with a photograph which showed how close the lorries are to their boundary fence when turning and is considered a Health and Safety issue – Clerk will scan this and forward to Ian Boyes for comment
- Sunken drain reported to Highways (ref 867732) – not actioned and Clerk to chase

23. Public Participation

- Joanne Maddams and Nancy Baines attended the meeting to introduce themselves and their Pathfinder 2 project. Their aim is to encourage the Parish Council to have an emergency plan and to have a flood warning warden. They wish to engage with the community and it was agreed that Councillor Hodgetts would discuss having them in attendance at the Village Fete which is being held on 17th June 2017 and Councillor Hodgetts will co-ordinate this
- Sam Dix (Town Planning Consultant) attended the meeting with his client Mr. Cheema (home owner) who is looking to submit plans for various works at Home Farm House. Mr. Dix advised that they have met with DDC – pre-application and are now undertaking their community engagement. Mr. Dix outlined for the Parish Council what work they are looking to undertake and reasons behind this. Mr. Dix asked for an opinion from the Parish Council and was advised that the Parish Council cannot make a formal comment until such time as the full planning application is received. Clerk advised that she will inform them when the application is received and going to be discussed by the Parish Council.

24. **Road and Transport** – Councillor Green provided an update on the Leylands and upgrading footpath which had previously been done by Parish Council, Councillors agreed that Councillor Green could go ahead and get quotes for further discussion at the next meeting

25. Planning and Development Application withdrawn

- DA/2017/0127 – Formation of vehicular access at land adjacent The Manor, Back Lane, East Farndon – application withdrawn

26. Other Matters

- **Footpath Report** – Nothing to report
- **Burial Ground Maintenance Committee** – Hedge cutting has commenced and Ivor Langley advised that the new contractor has done an excellent job. Clerk provided Councillor Green with the invoice for the Church's portion of the grass cutting invoice. Noted that the gravel pathway needs weeding
- **Neighbourhood Watch** – None
- **Proposed closure of Churchyard – St Johns the Baptist Church** – ongoing and to remain on agenda
- **Proposal for the Clerk to be provided with a set of village hall keys** – Councillor Cooper will discuss this again with the Village Hall Committee
- **Broadband** – Item to be carried forward to the next meeting when more information will be available for discussion
- **Purchase of Defibrillator** – Ivor Langley presented the Parish Council with a cheque for £706.70 as a donation towards the purchase of a defibrillator – this was donated by the Queens Jubilee Committee from their surplus funds. Clerk will write a letter of thanks to the Committee
Cecile Irving-Swift has confirmed that she will provide a £500.00 donation towards the purchase of the defibrillator
Clerk to investigate defibrillators costs and given authority that should the cost be within the £2000.00 budget to proceed with the order

27. Finance**Bank Reconciliation**

Reserve Account	£1549.29
Treasurer Account	£13855.33
Less Cheques not cleared through bank account	-£620.94
Working balance	£13234.39

27.1 The following payments were agreed by all Councillors

PAYEE	REASON	AMOUNT £	CHEQUE NUMBER
Mrs R Warne	Clerk salary and expenses May and June	£314.32	717
Mrs R Warne	Clerk salary for July	£142.86	718
Mrs R Warne	Clerk salary for August	£142.86	719
NCALC	Off to a Flying Start course attendance by 2 Councillors	£78.00	720
Northants Acre	Neighbourhood Plan Day – attendance by 2 Councillors	£80.00	721
Mrs J Cooper	Petrol expenses for course attendance on behalf of PC	£45.00	722

27.3 Clerk recommended pay increase from NCALC minimum 1% - Councillors agreed to the 1% pay increase effective from April 2017

27.4 To approve the accounts for the Year Ended 31st March 2017 and signing of all accounting documentation – Councillors reviewed and agreed the documentation provided by the Clerk and Chairman signed the accounting documentation for internal and external audit

27.5 Internal Auditor – to agree using C Burton as Internal Auditor for the accounts Year Ended 31st March 2017 – Councillors agreed that Mrs. C Burton act as Internal Auditor for the accounts Year Ended 31st March 2017

28. Correspondence

- NCC Highways – The Definitive Map and Rights of Way Improvement Plan – Councillor Green to pass this document to Footpath Warden Alan Langley and response to be collated by 25th June 2017
- Clerk read out the annual report from the WI

29. Any Other Business

Councillors Burton and Cooper attended the Northants ACRE Neighbourhood Plan Day and they will circulate their notes for Councillors to read. Neighbourhood Plan to be discussed as an agenda item at the next meeting

30. Date of the next meeting

Meeting dates for 2016/2017

Main Meetings – held last Wednesday of the month

27th September 2017

29th November 2017

31st January 2018

26th April 2018 – Annual Meeting of Parish

31st May 2018 – Annual Meeting of the Parish Council

Provisional Meetings – held last Wednesday of the month

28th June 2017

26th July 2017

30th August 2017

25th October 2017

27th December 2017

28th February 2018

28th March 2018

31. Closure

The meeting closed at 8.37PM

Signed that the Minutes are a true and accurate record

Chairman _____

Dated _____