

EAST FARNDON PARISH COUNCIL MEETING AT THE VILLAGE HALL

ANNUAL MEETING OF THE PARISH COUNCIL

WEDNESDAY 25TH MAY 2016 COMMENCING AT 7.30 PM

PRESENT: Mr. R Burton, Mrs. J Cooper, Mr. I Langley and Mr. R West

Mrs. R Warne (Clerk to the Parish Council)

OTHER RESIDENTS IN ATTENDANCE – 4

14. Election of Chairman

Councillor Langley was elected as Chairman on proposition by Councillor West, seconded by Councillor Burton and with all Councillors in agreement

15. Apologies for Absence

Absent from the meeting were Councillor Green and Councillor Hyde

16. Election of Vice Chairman

Councillor West was elected as Vice Chairman on a proposition by Councillor Burton, seconded by Councillor Langley and with all Councillors in agreement

17. Representatives and Committees for the forthcoming year

Councillors agreed to continue their present duties

18. Declarations of Interest and Dispensations

There were no Declarations of Interest

19. Approval of the Minutes of meeting dated 27th April 2016 and Annual Meeting of the Parish 27th April 2016

The Minutes of the above meetings were agreed by all Councillors

20. Matters Arising

1. See attached appendix I for matters arising from April meeting – updates
2. See attached appendix J for matters arising from May meeting

21. Public Participation

Residents in attendance did not raise any matters with the Parish Council

22. Road and Transport

- Horseshoe Cottage streetlight – this light has still not been repaired – Clerk to take further action
- Footpath – Cecile Irving-Swift has indicated that this footpath will be getting done – Councillor Langley will seek confirmation of this during the village walkabout on Friday
- Request has been received requesting traffic calming at the top end of the village – Councillor Langley will discuss this during the village walkabout

23. Planning and Development

Approval – DA/2016/0224 – two storey and single storey extension to rear at Windmill View, Marston Lane, East Farndon

Information only – resident on Harborough Road has received a letter from Futures Housing Group regarding redevelopment of garage site on Harborough Road. Parish Council will discuss this formally when planning application is received.

24. Other Matters

- **Footpath Report** – No report received
- **Burial Ground Maintenance Committee** – Tender received for £760.00 for the burial ground is accepted and Clerk to confirm to contractor
- **Neighbourhood Watch** – No report received
- **Proposed closure of Churchyard – St Johns the Baptist Church** – following discussions it was agreed to wait for Councillor Green to be present before making any formal decision – item to remain on the agenda
- **United Charities Trust – view to Richard West being elected to replace Mrs Fraser in 2017** - Parish Council in agreement with this request and Clerk to write to confirm

25. Finance

25.1 The following payments were agreed by all Councillors

PAYEE	REASON	AMOUNT £	CHEQUE NUMBER
NCALC	MEMBERSHIP RENEWAL	£222.46	692
AON	INSURANCE RENEWAL	£752.79	693
R WARNE	CLERK SALARY AND EXPENSES	£149.43	694
R WARNE	CLERK JUNE SALARY	£130.00	695
R WARNE	CLERK JULY SALARY	£130.00	696
R WARNE	CLERK AUGUST SALARY	£130.00	697

25.2 To approve the Accounts for the Year Ended 31st March 2016 – Councillors reviewed the annual accounts and approved these – official documentation signed by Clerk and Chairman

25.3 To review and approve Fixed Assets and Risk Assessment Documentation – Councillors reviewed and approved both of these documents

26. Correspondence

- Centenary Fields - noted

27. Any Other Business

- Councillor Langley advised that litter picker sticks have been collected from DDC
- Reported that vehicle is being parked and blocking the bus shelter – Clerk to write to the resident

28. Date of the next meeting – To approve 2016/2017 meeting dates

MAIN MEETINGS

All are on the last Wednesday

28th September 2016

30th November 2015

25th January 2017

26th April 2017 – Annual Meeting of the Parish

31st May 2017 – Annual Meeting of the Parish Council

PROVISIONAL DATES FOR PLANNING APPLICATIONS

All are on Wednesdays

29th June 2016

27th July 2016

31st August 2016

26th October 2016

28th December 2016

22nd February 2017

29th March 2017

Next Main Meeting will be held on Wednesday 28th September 2016

29. Closure

The meeting closed at 8.13PM

Signed that the Minutes are a true and accurate record

Chairman _____

Dated _____