

Risk Assessment for Bishopthorpe Tennis Club

Hazard	Risk / People at Risk	Control Measures	Comments/Actions	Risk Rating (low, medium, high)		Follow up required	Completed (Initial if all in place)
				Now	After further action		
Electrical sockets on floors and walls	Members and visitors at risk of electrocution, slips, trips or falls.	All sockets tested by a qualified electrician annually.	Inform committee of any concerns between annual inspections.	Low	Low		
Fire Evacuation Procedures	Members and visitors at risk of heat, smoke or panic.	Fire evacuation procedure in place.	Committee and captains to familiarise themselves with evacuation procedures and fire exit and brief others if necessary.	Low	Low		
Tennis nets and posts	Members and visitors at risk of injury through collision with equipment.	Equipment meets national standards and all equipment is checked and positioning is checked before each use.	Inform committee of any concerns.	Low	Low		
Condition of courts (eg. wet, slippery, dirty, covered in litter/glass etc.)	Members and visitors at risk of slips, trips and falls.	Inspection of floor surface to ensure it is safe before any use. Access to First Aid kit (in Club House).	Inform committee of any area to be cleaned if needed. If area cannot be made safe, cone off the area.	Low	Low		
Obstructions (eg. benches, chairs, equipment, bags) surrounding the play area	Members and visitors at risk of slips, trips and falls.	Removal of any items to a safe distance from the perimeter of the courts. Access to First Aid kit (in Club House).	Inform committee of any large items to be removed.	Low	Low		
Qualification of coaching staff	Participants in coaching sessions at risk of sub standard coaching.	All sessions to be led by a tennis coach who holds at least a L2 LTA qualification and in possession of a valid DBS check.	Coaching sessions cannot take place unless the control measures detailed are confirmed.	Low	Low		

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Staff: Adults/Child Ratio	Participants in coaching sessions at risk of sub standard coaching.	Recommended ratios depending on age of participants : Under 8s : 1:8 Over 8s: 1:12	Coaching sessions cannot take place if the correct ratios are not in place.	Low	Low		

Risk assessment completed on: 29th February 2020

Risk assessment carried out by: Nicola Graham

Signed: *Nicola Graham*

Spot checked by: Jo Bewley

Signed: *Jo Bewley*

Review Date: 28th February 2022