

Merriott Parish Council

Minutes of the Parish Council meeting held on 9th January 2017 At 7pm, Tithe Barn, Merriott

Present:

Cllr Iain Hall (Chair)

Cllr David Aslett

Cllr Jim Shorting

Cllr Caro Paine

Cllr Grant Wright

In attendance

Mrs K Sheehan (Clerk), Cllr C Le Hardy (SCC)

17/001. Public Open Session

No members of the public present.

17/002. Apologies for absence

Apologies for absence were received from Cllrs Stahl and Collins and also from Cllr Maxwell (SSDC).

17/003. Code of Conduct and Declarations of Interests

None.

17/004. Minutes of the meeting held on 12th December 2016

Cllr Shorting requested that clarification be made to minute 16/182, to state that no consent was required for the war memorial work, the words 'no consent required' to be removed from the sentence about the churchyard trees.

Subject to the alteration detailed above, the minutes were approved as a true and accurate record of the meeting.

17/005. Matters Arising from Minutes

Cllr Aslett queried the status of the article for the Messenger on first aid training. As the content and contact details were now agreed the Clerk would forward it to the Messenger for publication.

The action to look further at the hedgehog rider at the Rec was noted to be ongoing.

Action: Clerk to send first aid article to the Messenger. Cllr Hall to look at the base of the hedgehog rider.

17/006. Report from County Councillor

Cllr Le Hardy apologised for being unable to make the previous week's meeting with Highways. He noted the following:

- He was still drafting the Small Improvements Scheme bid for Merriott
- He was planning to do further work on driver education
- The safety audit on the new Broadway traffic calming remained outstanding
- SCC budget was likely to balance by end of year
- Adult Social Care teams were working closely with Yeovil and Musgrove hospitals

Members agreed that structural solutions and proper SIDs seemed to be the most effective solutions and that these were key safety measures necessary to prevent serious actions.

It was agreed that this should form a proper discussion on a future agenda.

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Action: Cllr Wright to email information regarding SIS bid to CLH, CLH to share bid with Cllr Wright

17/007. Report from District Councillor

None.

17/008. Highways

a. To receive an update from the Highways Working Party

Cllr Wright updated members on a number of issues. Following a meeting with Highways, the white lines in Lower Street would be reinstated.

Action: Clerk to contact PCSO Haines about the parking on the entrance to Beadon Lane which has damaged amenity land. Cllrs Wright and Paine to look at the new Broadway pinch point and establish suitability for possible white line between pinch point and pharmacy to improve traffic flow.

b. To note a report from Merriott Footpaths Group

Members noted the report and ongoing hard work of the Footpaths Group.

Action: Clerk to put 'Maintenance of stiles and general footpath maintenance' on February agenda of MPC.

17/009. Recreation Ground/Pavilion

a. To receive the December inspection report

Members noted the December inspection report received from Cllr Stahl. Cllr Aslett agreed to undertake the next month's inspection.

Action: Clerk to copy inspection report to ARB.

b. To receive an update on CCTV provision at the Rec and Pavilion

Members considered the three quotes which had been sought to improve CCTV coverage at the Rec. It was agreed that ensuring the equipment provided good quality coverage was necessary and Cllr Shorting was asked to arrange a demonstration with one of the companies as a starting point.

c. To further consider the installation of a telephone mast on the Rec

Cllr Hall reported that he had drafted a piece on the proposal to further extend the consultation through Merriott Messenger. The Clerk reported that a number of positive comments had been received through the Facebook page and one request for further information on appearance and exact location. Both these would be addressed in the MM piece.

Action: Clerk to respond to Mast broker to state the Council will tentatively progress this pending response to the consultation and answer to the previously raised issue of access during construction.

17/010. Planning Applications and Determinations

a. 16/05023/FUL – 13 Speke Close. Members noted this had been APPROVED.

b. 16/04185/FUL – 2 Speke Close. No formal objection but noted lack of height detail.

c. 16/05259/TEA – Vodafone Ltd, Furringdons Farm. No formal objection.

17/011. Finance and Procedure

a. Invoices for payment

The following invoices were presented to Council and duly agreed for payment:

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<u>Voucher</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>	<u>Total Payment incl VAT</u>	<u>Budget Line</u>	<u>Cheque Number</u>
123	CAB South Somerset	Grant	£	100.00	S137	3443
124	M Rowsell	Caretaking contract December	£	50.00	Pavilion caretaking	3444
125	J Jackson	Editing December MM	£	90.00	MM	3445
126	ARB	October and Nov Rec contract	£	282.00	Rec contract	3446
127	EON	Pavilion electricity	£	59.63	Pavilion utilities	3447
128	I Hall	Reimburse for MFG hedge trimmer	£	168.00	Plant/Machinery	3448
		Meter padlock	£	2.60	Rec maintenance	3448
		Mileage	£	23.94	Cllrs expenses	3448 Total chq £194.54
129	K Sheehan	Salary/expenses	£	320.59	Clerk/Office costs	3449

£ 1,096.76

b. Payments received

Payments received totalling £727.50 were noted.

<u>Receipt#</u>	<u>Name</u>	<u>Details</u>	<u>Amount</u>	<u>Budget line</u>	<u>Paying in slip reference</u>
66	Sure Cabs	MM sponsorship	£ 105.00	MM	100978
67	Quantock Joinery	MM sponsorship	£ 105.00	MM	100979
68	G Preston	Pavilion hire	£ 10.00	Pavilion hire	bacs
69	J Parkhouse	MM sponsorship	£ 105.00	MM	100980
70	Merriott Bowls Club	Quarterly Rent	£ 132.50	MBC	100833
71	MYFC	Pitch and Pavilion hire	£ 250.00	MYFC	100834
72	R Green monuments	Inscription fee (Morris)	£ 20.00	Burial Ground	100835

TOTAL RECEIPTS

£
727.50

c. Risk Register – standing item

Members considered the updated risk register. No changes.

d. To note Q3 financial update

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Members considered the circulated Q3 update. The Clerk noted that this included all December payments and receipts but did not include the small addition of interest to the Bonus Saver account as the latest statement had not yet arrived. Cllr Hall noted that he was expecting to carry forward approximately £27k to the 2017/18 financial year.

e. To consider the 2017/18 Precept and Budget

Cllr Hall presented the proposed budget, previously circulated, for the next financial year. The proposed Precept would be raised at £44k, which represented an £5.55 increase to the charge per household. After some discussion and amendments to lines to increase provision for CCTV upgrades at the Rec, the Precept was **proposed** by Cllr Paine and **seconded** by Cllr Wright, and the Budget was **proposed** by Cllr Aslett, **seconded** by Cllr Shorting and both were duly adopted.

17/012. Amenities

a. To receive an update from the Amenities Working Party

Cllr Shorting reported that:

- He had sent the tree officer's report to Rev B Hicks

17/013. Items for the next meeting

- Highways – further details from Cllr Wright

17/014. Date and location of next meeting

Monday 13th February, Tithe Barn, 7pm.

The meeting finished at 9.45pm.