

# Merriott Parish Council

## Minutes of the Parish Council meeting held on 11<sup>th</sup> September 2017 At 7pm, Tithe Barn, Merriott

### Present:

Cllr Iain Hall (Chair)  
Cllr Stephen Ashton  
Cllr Grant Wright

Cllr David Aslett  
Cllr Caro Paine

### In attendance

Mrs K Sheehan (Clerk), Cllr A Dance (SCC), Cllr P Maxwell (SSDC).  
Three members of the public (Mrs M Payne, Mrs A Rowswell, Mr M Case)

### 17/119. Public Open Session

Mrs M Payne of Beadon Lane made representations regarding a planning application relating to Holcombe House. The Clerk clarified that an extension had been obtained from the District Council and the Parish Council would now consider this at their October meeting. Mrs Payne provided some background information relating to the application and stated her concerns regarding access, proposed removal of a hedge, and a lack of overall lack of clarity for Reserved Matters stage. Mrs Payne submitted a letter for consideration by Parish Councillors.

Mr M Case and Mrs A Rowswell of Merriott Rovers Football Club apologised for the poor state of the pavilion following the Rovers game at the weekend. It was noted that they had anticipated that their cleaner would attend the site and clean as per the previous season's arrangement, but it was not known at the time that the cleaner had terminated this agreement. They would now seek a new cleaner. The Clerk was asked to contact an MRFC representative if this happened again, who would attend the site and clean up for Sunday users. A number of operational issues were reported, including a pump failure and larger bins required. Cllr Hall apologised for the pump failure and stated that this could be rectified using the 'reset' button but that the Parish Council would look at the overall water supply to the Pavilion in the long term. Action is being taken immediately to attempt to rectify the problem.

**Action: Clerk to remind MYFC of pump 'reset' procedure. PC to purchase larger bins for changing rooms and install water barrier between showers and changing rooms.**

### 17/120. Apologies for absence

Apologies were received from Cllr Jim Shorting.

### 17/121. Code of Conduct and Declarations of Interests

None.

### 17/122. Minutes of the meetings held on 14<sup>th</sup> and 25<sup>th</sup> August 2017

The minutes were approved as a true and accurate record of the meetings. The minutes of the meeting on 25<sup>th</sup> August were not numbered, and this was rectified.

**Proposed: Cllr C Paine**

**Seconded: Cllr D Aslett**

**RESOLVED**

### 17/123. Matters Arising from Minutes

None.

# Merriott Parish Council

## 17/124. Report from County Councillor

Cllr Dance reported that:

- He had now undertaken the SIS training and explained a bit more about the process. Match funding would be required and usually projects were restricted to £100k limit. The application window would close at the end of October so it would be important to move quickly.
- The overgrown hedge on Broadway had now been trimmed back.

**Action: Cllrs Dance and Wright to meet separately to progress SIS application. Clerk to publicise SIS proposals on PC Facebook and website to invite public comments.**

## 17/125. Report from District Councillor

Cllr Maxwell reported that:

- The District Council was moving to more commercial projects and looking to new income streams in the future;
- He was still keen to organise a 'vision' meeting for the village to report back to the Parish Council.

Cllr Hall stated that he supported the idea of formulating a 'vision' for the village but that meetings must be open and transparent with clearly stated aims.

Cllr Aslett raised concerns about the traffic backing up from Crewkerne to Merriott on a regular basis.

**Action: Cllr Maxwell to copy Clerk into 'Vision' correspondence to keep PC updated. Clerk to note 'traffic management issues for Crewkerne Town Council' for next meeting's agenda.**

Cllrs Dance and Maxwell left the meeting.

## 17/126. Finance and Procedure

<u>Voucher</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>		<u>Total Payment incl VAT</u>	<u>Budget Line</u>	<u>Cheque Number/BACS</u>	
189	EON	Pavilion electricity	£	-	£ 53.26	Pav Utilities	BACS	
190	ARB	Rec contract	£	-	£ 170.00	Rec contract	BACS	
191	M Paull	Churchyard grass	£	-	£ 480.00	Churchyard/BG		1
192	Heartsafe AED locator	Defibrillator	£	485.00	£ 2,910.00	Rec	BACS	
193	British Legion	Poppy donation	£	-	£ 50.00	S137 grants		2
194	E Hilton (My Kitchen)	Balance of grant	£	-	£ 50.00	S137 grants		3
195	J Searle	Pavilion cleaning	£	-	£ 52.50	Pav contract	BACS	
196	I Hall	Fuel			£ 24.67	Plant fuel	BACS	
		Mileage/exp			£ 29.12	Cllr exp	BACS	
		Rec supplies			£ 47.85	Rec maint	BACS	Total £101.64
197	Staff	Salary	£	-	£ 314.01	Clerk	BACS	
		Mileage	£	-	£ 8.36	Mileage	BACS	
		Office costs	£	4.20	£ 47.95	Office	BACS	Total £370.32
198	Merriott Messenger	Refund - sponsor	£	-	£ 105.00	MM refund	BACS	
<b>TOTAL</b>					<b>£ 4,342.72</b>			

Proposed: Cllr G Wright

Seconded: Cllr C Paine

RESOLVED for payment

Merriott Parish Council

Chairman.....

## Merriott Parish Council

The following internal transfers were approved:  
NONE.

### b. To note payments received

<b>RECEIPTS 1st to 31st August 2017</b>						
Receipt no	Date	Name	Payment for	Amount	Budget line	Paying in ref
109	07/08/2017	Stoodley&son	Hallett burial	£ 175.00	Burial ground	100850
110	07/08/2017	MYFC	pitch fees 15/5-18/7	£ 260.00	Pitch/pav	100982
111	14/08/2017	N Rand	Pavilion hire	£ 30.00	Pavilion	100983
112	14/08/2017	C Silk	Pavilion hire	£ 30.00	Pavilion	100984
113	16/08/2017	Kings Head	MM	£ 105.00	MM	BACS
114	16/08/2017	G Preston	Pavilion hire	£ 10.00	Pavilion	BACS
115	21/08/2017	MYFC	Defibrillator	£ 1,197.50	Rec	100002
116	25/08/2017	Awards for All	Grant	£10,000.00	Rec upgrade	BACS
<b>TOTAL</b>				<b>£ 11,807.50</b>		

Noted.

### c. To note any updates to the Risk Register (standing item)

None.

### d. To consider paying hall costs for village fun day

Agreed under b) above to support a second Fun Day.

### e. To consider a grant request from the Royal British Legion for wreaths/altar poppies

£50 grant was agreed under s137 limits.

### 17/127. Planning – applications in circulation and determinations

No current applications – the applications relating to Moorlands Road and Holcombe House both extended for consideration at October meeting of MPC.

#### a. To receive an update on progress of the draft Housing Needs Survey

The Clerk reported that a claim form for costs from the District Council had been received, but not yet any confirmation of how much the printing etc would be. Some discussion about whether it might be more cost/time effective to conduct a similar survey via a Messenger insert took place.

**Action: Clerk to put this on the agenda for full discussion in October.**

#### b. 16/03209/OUT – Land off Longstrings Lane, Broadshard (APPEAL) – to consider whether to make additional representations to the Planning Inspectorate.

Members agreed to confirm to the Planning Inspectorate that their views were consistent with the Planning Officer's, who refused it, particularly with regards to traffic and road safety in the area.

**Action: Clerk to submit the additional comments to the PI.**

#### c. To note any determinations since the last meeting

None.

### 17/128. Highways

#### a. To receive an update from the Highways working party

No further updates other than Cllr Wright's written report, circulated prior to the meeting and per discussions with Cllr Dance earlier in the meeting.

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**Action: Clerk to write to Helen Vittory of SCC to formally ask for confirmation of the outcome of the second safety audit of the new Broadway traffic calming scheme.**

### **17/129. Recreation Ground/Pavilion**

#### **a. To receive the August inspection report**

The August inspection report was received. No major issues noted. Cllr Aslett agreed to undertake the September inspection.

**Action ONGOING: Cllr Hall to look at base of monkey bars.**

#### **b. To consider the renewal of the alarm contract**

**Action: Clerk to check insurance requirements for alarm, and cancel contract if not a requirement of new insurer.**

#### **c. To consider excessive water usage and possible solutions**

Members considered reports from Cllr Shorting that water meter readings were again very high and noted that he would like to consider renewing the water main sooner rather than later with a view to isolating the Bowling Club's water supply. Members noted that there was no commitment under the terms of the lease to supply water and that this would help reduce water costs. The Clerk was asked to write to the Bowling Club in the first instance to seek their comments.

**Action: Clerk to write to Bowling Club regarding water supply and costs.**

#### **d. To consider placing orders for the older years phase of Play '17 upgrade**

Cllr Hall introduced his previously circulated proposal for proceeding with older years phase, which would be subject to the approval of Lynda Pincombe at the District Council and the agreement of the Chair, Vice Chair and RFO that the plan was secure.

**Proposed: Cllr G Wright**

**Seconded: Cllr C Paine**

**RESOLVED (all in**

**favour)**

### **17/130. Amenities**

#### **a. To agree wording on the defibrillator cabinet**

After a brief discussion it was agreed that no additional wording should be added to the cabinet to keep the important text uncluttered, and also because the number of acknowledgements would not fit the box. It was suggested that Sam Ricketts be approached for installation of the defibrillator once it arrived, to be tied in with other jobs including rectifying broken toilet lights, PIR lights and coin meter in the pavilion.

**Action: Clerk to contact EON about smart metering.**

### **17/131. Items for the next meeting**

- Housing Needs Survey
- Traffic in Crewkerne
- Review feedback from MM and FB re SIS Scheme proposals

### **17/132. Date and location of next meeting**

The next meeting was confirmed for Monday 9<sup>th</sup> October, 7pm, Tithe Barn.

**The meeting finished at 9.15pm.**