

# Merriott Parish Council

## Minutes of the Parish Council meeting held on 12<sup>th</sup> June 2017 At 7pm, Tithe Barn, Merriott

### Present:

Cllr Iain Hall (Chair)

Cllr David Aslett

Cllr Jim Shorting

Cllr Caro Paine

Cllr Grant Wright

### In attendance

Mrs K Sheehan (Clerk), Cllr A Dance (SCC).

### 17/073. Public Open Session

No members of the public present.

### 17/074. Apologies for absence

Apologies were received from Cllr Stahl and Cllr Collins.

### 17/075. Code of Conduct and Declarations of Interests

None.

### 17/076. Minutes of the meeting held on 8<sup>th</sup> May 2017

The minutes were approved as a true and accurate record of the meeting.

**Proposed: Cllr C Paine**

**Seconded: Cllr J Shorting**

**RESOLVED**

### 17/077. Matters Arising from Minutes

It was noted that:

- The District Councillor did not send a written report as stated at minute 17/057
- The Finance Working Party had completed the insurance renewal with Zurich
- The unsuccessful CCTV bidders had been notified
- The Clerk reported that the Parish Council's application for internet banking with Lloyds had been withdrawn due to not meeting the criteria for the free Treasurer's account, therefore the application would be pursued with Barclays as per the original decision that either bank account would be fine.

### 17/078. Report from County Councillor

Cllr Dance reported that due to General Election purdah period, not much had been going on at County Level. He updated members on casework he had taken on regarding an overhanging tree obscuring a sign on Broadway. He stated that the Small Improvements Scheme would now open in September rather than July as had been previously indicated by County. In the absence of the District Councillor he stated that Full Council was due to meet on Thursday and that Westlands Leisure Complex was now opened and running well. Cllr Hall requested a list of Highways contacts, which Cllr Dance agreed to source.

### 17/079. Report from District Councillor

None.

### 17/080. Finance and Procedure

a. To agree invoices for payment

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<u>Voucher</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>	<u>Total Payment incl VAT</u>	<u>Budget Line</u>	<u>Cheque Number</u>
163	ARB	April/May rec contract	-	£350.00	Rec contract	3482
		May/June rec contract		£330.00	Rec contract	3482
164	Allen Computing	LiveDrive subscription	£8.33	£50.00	Office costs	3483
165	Water2Business	Water Oct-April17		£205.23	Pavilion Utilities	3484
166	EON	Pavilion electricity		£49.94	Pavilion Utilities	3485
167	SLCC	CAB 10th Edition	£0.80	£78.40	Office costs	3486
168	PWLB	Pavilion loan		£4,525.76	PWLB	DD
169	I Hall	Rec expenditure	£32.67	£257.82	Rec Maintenance	3487
		Churchyard grass cut		£480.00	Churchyard	3488
170	M Paull	Clerks Salary		£314.01	Clerk	
171	K Sheehan	Mileage		£3.42	Mileage	
		Expenses/office costs	£4.54	£51.03	Stationery	3489
		Total VAT to reclaim	£46.34			

**TOTAL**

**£6,695.61**

The Clerk reported that ARB had been instructed to cut back the tree overhanging the slide unit as children had been using it to lower themselves off the unit. Cllr Hall confirmed that the willow by the zip wires would also be cut back. Clerk noted a late additional payment to ARB had been added as an additional invoice had been submitted.

**Action: Cllr Hall to speak to ARB about hours on Rec contract. ARB to commence works to trees outlined above asap. Clerk to circulate updated finance report to members for records.**

**Proposed: Cllr C Paine**

**Seconded: Cllr J Shorting**

**RESOLVED for payment**

**b. To note payments received**

The following payments received from the start of the 17/18 financial year to 5<sup>th</sup> June:

<u>Receipt no</u>	<u>Date</u>	<u>Name</u>	<u>Payment for</u>	<u>Amount</u>	<u>Budget line</u>	<u>Paying in ref</u>
86	04.04.17	G Preston	Pavilion hire	£30.00	Pavilion	bacs
87	07.04.17	SSDC	Precept/CTRS	£44,810.00	Precept	bacs
		Allotment				
88	11.04.17	Association	Allotment rent	£600.00	Allotments	100841
89	27.04.17	MRFC	Pitch fees	£270.00	MRFC	bacs
90	27.04.17	MRFC	Pavilion hire	£180.00	Pavilion	bacs
91	04.05.17	G Preston	Pavilion hire	£40.00	Pavilion	bacs
92	09.05.17	A Newell	Pavilion hire	£20.00	Pavilion	100842

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93	15.05.17	TPPC	SLCC fees 20%	£24.20	Office	bacs
94	19.05.17	MRFC	Pitch fees	£60.00	MRFC	bacs
95	19.05.17	MRFC	Pavilion hire	£40.00	Pavilion	bacs
96	05.06.17	G Preston	Pavilion hire	£30.00	Pavilion	bacs
97	05.06.17	MYFC	Pitch/training	£220.00	MYFC	100843
98	05.06.17	MYFC	Pavilion hire	£110.00	Pavilion	100843
<b>TOTAL</b>				<b>£46,434.20</b>		

**c. To note any updates to the Risk Register (standing item)**

None.

**d. To consider a request to waive Pavilion hire charges for a charity event 1<sup>st</sup> July**

At this point Cllrs Wright and Hall declared an interest by virtue of their involvement in organising the event. It was agreed by all remaining Cllrs to waive the fees.

**17/081. Planning**

**a. To consider the draft Housing Needs Survey**

Members present thanked Cllr Collins for his work in preparing this draft. Cllr Hall felt there was scope to add something to identify exactly where people felt development should go. It was agreed to add an additional question at B5 to achieve this.

**Action: Clerk to send amendments to Cllr Collins and then liaise with Zoe Harris over distribution and printing**

**b. 17/01703/FUL – All Saints Church, Merriott – APPROVED**

**c. 17/01458/TEA – APPROVED WITH CONDITIONS**

Both b. and c. above were noted.

**17/082. Highways**

**a. To receive an update from the Highways working party**

Cllr Wright reported that:

- Highways WP had met with Mike Fear (SCC Highways) and Cllr Dance. The following issues were raised and discussed.
  1. MPC were initially disappointed that more of the large pot holes and damaged paths highlighted in the report had not been repaired as they did not meet the criteria of 40mm deep in the highways and 20mm deep in the foot paths.
  2. The 21 meter long white line (H Bar) has been added to the lower Broadway traffic calming and pinch point as part of the safety audit along with the revised signage and give way lines being moved further up the hill by 4 meters to make it wider for vehicles to pass. This scheme is still rubbish and does not work very well, it may well fail it's second safety audit and need further changes. There is more about this in the second report attached and we will try and find out the results from the second audit of this deeply unpopular scheme in the village.
  3. The 11-meter-long white line in Lower Street from No. 23 still needs to be reinstated.
  4. A number of pot holes were noted as repaired.
  5. The very poor difficult get by on path way from Merriottsford to Crewkerne is scheduled to ideally get done within the next three months.

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6. The Moorlands Blocked drains and gullies have been tested to see if the pipe structure is okay. All is said to be ok and the previous blockage appears to be due to large quantities of general debris running into them with the extreme weather. Mike Fear has said that he will get these added to the jetting scheme before the Autumn.
7. The Blocked Gullies at Newchester Cross. Mike Fear to get this location added to the jetting scheme with highways inspections every six months.
8. General notes and observations on poor pathway all around the village. MPC Highways working party need to review and prioritise the worst pathways and MPC could look at options to contribute towards their repair to get them done sooner.
9. MPC to look into planing Lower Street Highway and look at options for reducing the intervention level for highways from 40mm to 30mm to get more repaired.
10. Mike Fear to check if the large pot hole in the highway outside Tinkers Lodge, meets the current criteria to get repaired.

**b. To consider a proposal to adopt the Broadway Road Scheme**

Highways WP discussed this with Mike Fear and Cllr Dance and noted that it is important to balance the number of platters, pinch points or any other traffic calming methods along Broadway to ensure the desired effect to slow vehicles down and still keep traffic flowing at a reasonable level. Cllr Wright reported that there was a need to also find an effective way to consult the Village with these suggestions and see what feedback is received before pursuing these suggestions too far with highways. Cllr Hall thanked Cllr Wright for his efforts on this matter.

**Proposed: Cllr Wright**

**Seconded: Cllr Paine**

**RESOLVED**

**17/083. Recreation Ground/Pavilion**

**a. To receive the May inspection report**

The May inspection report was received. No major issues noted. Cllr Aslett agreed to undertake the June inspection.

**Action: Clerk to forward inspection report to ARB. ONGOING: Cllr Hall to look at base of monkey bars.**

**b. To receive an update on CCTV provision at the Rec and Pavilion**

Cllr Shorting reported that the contractor had confirmed he would commence works either 20<sup>th</sup> or 21<sup>st</sup> June 2017. He would meet the contractor on site when date confirmed.

**c. To consider a proposal to appoint a new contractor to clean the Pavilion**

Cllr Hall reported that a self-employed cleaner had approached the Council to offer cleaning services. It was agreed to offer this candidate £15 per through clean of the Pavilion each week which was estimated to take an hour.

**Action: Clerk to contact cleaner with details of the position and make arrangements to start.**

**d. To receive an update on childcare provision at the Pavilion**

Cllr Hall reported that a further meeting with an Early Years officer from SCC had taken place to discuss logistics for using the Pavilion as a childcare facility. Various business models had been examined and a number of alterations to the Pavilion investigated. The Clerk had looked at potential business rates in conjunction with the VOA.

**Action: Clerk to approach preschool about the proposal and whether they felt the village was able to support another facility.**

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**e. To consider a request from Merriott Cricket Club for a practice net**

The request from MCC was noted.

**Action: Clerk to ask MCC to provide details and costs for a practice net**

**f. To consider a request for a basketball shooting circle on the courts**

The request to paint a shooting circle on the tennis court edge was agreed but deferred until such time as the Gym surface was painted.

**17/084. Amenities**

**a. To receive an update from the Amenities working party**

None.

**b. To receive an update on the provision of a defibrillator**

Members considered the defibrillator models circulated. After some discussion it was decided that Cllrs Aslett and Shorting should meet with Mr Vose from the Village Hall Committee to discuss location and also provide a firm recommendation as to which package to purchase. The 50% Rotary funding offer was still available and would be applied for.

**Action: Cllrs Aslett and Shorting to progress defibrillator**

**c. To receive an update on dog waste bin provision in Merriott**

Members received a report from Cllr Collins which reported there are currently 8 dog waste bins in Merriott in addition to regular waste bins. He concluded he did not see where an additional one would be provided. The Clerk reported that SSDC had asked for details of the proposed waste bin and they would consider whether they would approve it for emptying.

**d. Green Infrastructure Management**

Members discussed but concluded that this would not be pursued at this time.

**17/085. Items for the next meeting**

- Defibrillator/CPR training
- Purchase of additional litter tongs

**17/086. Date and location of next meeting**

The next meeting was confirmed for Monday 10<sup>th</sup> July, 7pm, Tithe Barn.

**The meeting finished at 9.40pm.**