

# Merriott Parish Council

## Minutes of the Parish Council meeting held on 13<sup>th</sup> March 2017 At 7pm, Tithe Barn, Merriott

### Present:

Cllr Iain Hall (Chair)

Cllr David Aslett

Cllr Jim Shorting

Cllr Caro Paine

Cllr David Collins

Cllr Grant Wright

### In attendance

Mrs K Sheehan (Clerk), Mr E Vose (Church Street), Mr A Dance (County Council Candidate)

### 17/028. Public Open Session

Mr Adam Dance introduced himself, stating that he was standing for election to Somerset County Council. Some discussion took place on the local issues the Parish Council was currently dealing with, including the issues arising from the new Broadway pinch points, which the Parish Council strongly felt was dangerous. Members also noted a comment from Mr Dance that SSDC would provide a gully clearance service on a 'pay as you go' basis.

### 17/029. Apologies for absence

Apologies were received from Cllr Stahl and Cllrs Le Hardy (SCC) and Maxwell (SSDC).

### 17/030. Code of Conduct and Declarations of Interests

None.

### 17/031. Minutes of the meeting held on 13<sup>th</sup> February 2017

The minutes were approved as a true and accurate record of the meeting.

**Proposed: Cllr C Paine**

**Seconded: Cllr J Shorting**

**RESOLVED**

### 17/032. Matters Arising from Minutes

Cllr Aslett asked that the First Aid training and defibrillator issue be noted for the next agenda. The Clerk reported that only 6 responses had been received from the Messenger article from community groups. It was agreed that the item should go on the next agenda and also to run a further request for interest in Messenger. Cllr Hall noted that he had now fixed the loose base of the hedgehog rider. Cllr Hall noted that further correspondence had been received from the Merriott Messenger team and circulated to all members of the Parish Council. He proposed a response clarifying a number of issues which has previously circulated to members. Members agreed Cllr Hall should send this response. Mr Vose and members of the Parish Council commented that it would be good to move forward.

### 17/033. Report from County Councillor

None.

### 17/034. Report from District Councillor

None.

### 17/035. Finance and Procedure

a. To agree invoices for payment

# Merriott Parish Council

<u>Voucher</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>	<u>Total Payment incl VAT</u>	<u>Budget Line</u>	<u>Cheque Number</u>
140	Merriott Messenger	Grant		£ 1,101.00	Grants	3460
		Returned sponsorship		£ 105.00	MM	3460 TOTAL CHQ £1206
141	Staff salaries/exp	Salary		£ 310.89	Clerk's Salary	3461
		Mileage		£ 3.04	Office costs	3461
		Stationery/consumables	£ 4.83	£ 28.97	Office costs	3461 TOTAL CHQ £353.60
142	M Rowswell	Pavilion caretaking Feb		£ 50.00	Pavilion contract	3462
143	SLCC	Membership		£ 121.00	Memberships	3463
144	EON	Electricity pavilion		£ 72.48	Pavilion utilities	3464
145	Ricketts Electrical	PAT test/consumables	£ 25.30	£ 151.80	Pav maintenance	3465

TOTAL £ 1,944.18

**Proposed: Cllr C Paine**

**Seconded: Cllr J Shorting**

**RESOLVED for payment**

**b. To note payments received**

The following payments received since the previous meeting were noted:

<u>Date</u>	<u>Receipt#</u>	<u>Name</u>	<u>Details</u>	<u>Amount</u>	<u>Budget line</u>	<u>Paying in slip reference</u>
20.02.17	78	Hinton Beavers	Pavilion hire	£ 10.00	Pav hire	100837
20.02.17	79	K Swain	MM sponsorship	£ 105.00	MM	100981
28.02.17	80	G Preston	Pavilion hire	£ 30.00	Pav hire	bacs
02.03.17	81	MYFC	Pavilion hire/pitch fees	£ 150.00	Pav hire	100838
				£ 240.00	Pitch - MYFC	100838

TOTAL RECEIPTS £ 535.00

**c. To note any updates to the Risk Register (standing item)**

None.

**d. To agree a proposal to open a new bank account with internet banking facilities**

Members agreed that the Council should open a new bank account with internet banking facilities. Cllrs Collins, Aslett and Hall agreed to be signatories.

**Proposed: Cllr D Collins**

**Seconded: Cllr D Aslett**

**RESOLVED**

**Action: Clerk to make arrangements to open a new bank account with Lloyds.**

**e. To agree the renewal of the Clerk's SLCC membership**

It was proposed to pay 60% of the Clerk's membership of SLCC, MPC would cover the whole amount initially but invoice the Clerk's other employers for 20% each. With regards to ongoing membership of SALC, Cllr Hall reported that he was currently seeking their advice on allocation of s106 funds.

**Proposed: Cllr C Paine**

**Seconded: Cllr D Aslett**

**RESOLVED**

# Merriott Parish Council

## **17/036. Planning Applications and Determinations**

### **a. 17/00805/R3C Merriott First School, Church Street**

Members considered an application from the First School to erect bowtop and weldmesh fencing. At this point Cllr Aslett declared an interest due to the proximity of his property to the school's boundary. The Planning Working Party proposed no formal objections to this application.

**Proposed: Cllr C Paine**

**Seconded: Cllr D Collins**

**RESOLVED**

Members noted that further to the discussion at the previous Council meeting on the application to build two new properties at the Moorings on Shiremoor Hill, the applicant had now submitted plans with a reduction in ridge height in accordance with the Parish Council's previous comments.

## **17/037. Highways**

### **a. To receive an update from the Highways Working Party**

Cllr Wright reported that his previously circulated Highways defects log was nearly complete, and one or two further details received from Cllr Collins would be added following the meeting and then sent to Mike Fear at SCC. The Clerk reported that the large pothole at the top of Broadway was now marked out with red paint for imminent repair. Cllr Wright reported that two Speedwatch sessions held on Shiremoor Hill had not recorded any speeders however he added that the SID data from the recent period at Pye Corner had recorded a significantly higher than normal proportion of speeders. He reported that he would be liaising further with the police about this. It was also noted that the police had spoken to people regarding parking on the grass verge at the corner of Beadon Lane but that the people in question had declined move their vehicles or stop parking on the verge. Some discussion took place about the possibility of installing bollards.

## **17/038. Recreation Ground/Pavilion**

### **a. To receive the January inspection report**

Cllr Collins presented the January inspection report and Cllr Aslett agreed to undertake the March inspections. Issues noted included leaves collecting in the ditches and litter. Cllr Hall noted that weeds are putting pressure on the new tarmac but that he would treat asap.

**Action: Clerk to forward inspection report to ARB.**

### **b. To receive an update on CCTV provision at the Rec and Pavilion**

Cllr Shorting reported he had received footage from the preferred provider and the Clerk screened this on her laptop for the benefit of all present. Members queried the distance that the footage was shot from but noted that the quality was very good, particularly the stills provided shot in the dark. It was agreed that due to a recent spate of vandalism at the Pavilion, this should be installed as soon as possible after the start of the new financial year. Council would consider a proposal regarding the future of the existing CCTV equipment at the next meeting.

### **c. To consider a proposal to appoint a new contractor to clean the Pavilion**

Members considered a proposal from Cllr Hall to appoint a cleaner to clean the Pavilion on a weekly basis. Cllr Hall reported that having spoken to local cleaners, this should cost the same as the previous contractor, who had recently resigned. It was anticipated that having a new contractor clean weekly would result in a better standard of cleaning. Cllr Hall agreed to offer the position to the preferred cleaning contractor.

# Merriott Parish Council

**Action: Cllr Hall to approach cleaning contractor to gauge if she would still be interested in the position.**

**d. To consider a proposal for Recreation Field Play Upgrade 2017**

Cllr Hall reported from a recent meeting of the Rec Working Party which had assessed the quotes received and identified preferred equipment. He noted that the proposals are not like for like as each supplier stocks slightly different units. Members felt that it was likely that the order would need to be split between two suppliers in order to obtain the best range of equipment at the most competitive prices. Members considered a proposal previously circulated by Cllr Hall identifying these suppliers and it was agreed that the Council should move forward with letters of intent to the suppliers in question, pending the funding falling into place over the coming months. In response to a question from Cllr Collins, Cllr Hall confirmed that no orders would be placed until sufficient offers of funds are received. With this in mind Members felt that it was likely that the car park works would be deferred until after the play upgrade is complete.

**17/039. Items for the next meeting**

- **Defibrillator/CPR training**
- **Future of existing CCTV equipment at Village Hall**

**17/040. Date and location of next meeting**

**Monday 10<sup>th</sup> April, Tithe Barn, 7pm.**

**The meeting finished at 9.00pm.**