

MERRIOTT PARISH COUNCIL

Councillors are summoned to the **Annual Parish Meeting and Annual Meeting of the Parish Council**

To be held on **Monday, May 8th 2017, 19.00, Tithe Barn, Church Street** to be followed directly by the **May** monthly meeting of the Parish Council.

Signed
K Sheehan, Clerk and RFO

AGENDA – Annual Parish Meeting

- 1. Welcome and Introduction – Chairman**
- 2. Chairman’s Annual Report – Cllr Iain Hall**
- 3. Annual Report from County Council – Cllr Christopher Le Hardy**
- 4. Annual Report from District Council – Cllr Paul Maxwell**
- 5. Public Open Forum (15 mins)**

AGENDA – Annual Meeting of Council

- 1. Nominations for and election of Chairman 2017/18**
- 2. Signing of declaration of acceptance of office by Chairman**
- 3. Nominations for and election of Vice Chairman 2017/18**
- 4. Signing of declaration of acceptance of office by Vice Chairman**
- 5. To consider membership of working groups for 2017/18**
- 6. To reaffirm Standing Orders and Financial Regulations**

AGENDA – MAY MEETING OF COUNCIL

1. Public Open Session

10 minute session to give residents the opportunity to indicate interests in the agenda items and/or put questions to Council that may be answered at a later date/become an agenda item at the next meeting.

2. Apologies for Absence

3. Code of Conduct and Declarations of Interest

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

4. Minutes of the last meeting

To review and resolve that the minutes of the meeting held on 10th April 2017 is a correct record.

5. Matters arising from minutes

6. Planning Applications currently in circulation/determinations

- a. **Applications: 17/01458/TEA – Telefonica UK.** Furringdons Cross, grass verge. Erection of 1 No. 17.5m shrouded monopole, 1 600mm microwave dish, 1 300mm microwave dish and 2 no equipment cabinets
- b. **17/00784/FUL – Richard Stone.** Lopen Business Park. Erection of a shed to house water purifier and pump
- c. **17/01703/FUL – All Saints Church.** Replacement of roof covering to part of church
- d. **Determinations: 17/01205/FUL – Half Moon House, Boozer Pit – APPROVED**
- e. To approve wording on Housing Needs Survey, and process

7. Finance & Procedure

- a. To consider the report of the Internal Auditor for 16/17 (to follow)
- b. To approve the Annual Governance Statements 16/17
- c. To approve the Accounts and End of Year Bank Reconciliation 16/17 (to follow)
- d. To approve the Accounting Statements 16/17 (to follow)
- e. To agree invoices for payment (to follow)
- f. To note payments received (to follow)
- g. To note any updates to the Risk Register (Standing item)
- h. To consider insurance quotations (to follow)

8. Recreation Ground/Pavilion

- a. To receive the April inspection report
- b. To receive an update on CCTV provision at the Rec and Pavilion and confirm order for new CCTV equipment
- c. To consider proposals to hold play days at the Rec from:
 - i) My Kitchen
 - ii) Active Skills and Learning (on behalf of SSDC) (to follow)

9. Amenities

- a. To consider a request for an additional dog excrement bins

10. Items for the next meeting

11. Next meeting

Monday 12th June, 7pm, Tithe Barn