

MERRIOTT PARISH COUNCIL

PARISH COUNCIL MEMBERS ARE SUMMONED AND NOTICE IS
HEREBY GIVEN THAT THE **JUNE** monthly meeting
OF THE PARISH COUNCIL
WILL BE HELD IN **MERRIOTT TITHE BARN**
ON **MONDAY JUNE 13TH 2016**
AT 19.00hrs

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

AGENDA

1. Public Open Session

This 10 minute session is to give residents the opportunity to indicate interests in the agenda items and/or put questions to Council that maybe answered at a later date or become an agenda item at the next meeting.

2. Apologies for Absence

3. Code of Conduct and Declarations of Interest

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

4. Minutes of the last meeting

To review and resolve that the minutes of the meeting held on 9th May 2016 is a correct record.

5. Matters arising from minutes

6. Co-option of new Parish Councillors

To consider the proposed co-option of Mrs Natalie Stahl and Ms Lucy Barnes onto the Parish Council

7. Report from County Councillor

8. Report from District Councillor

9. Recreation Ground/Pavilion

- a. To receive the May inspection report and note the new rota for inspections (to follow)
- b. To consider:
 - adopting a report from the RWP on the Recreation Field upgrade proposals;
 - adopting draft financial proposal for upgrade; and
 - agreeing commencement of Phase 1 as soon as finance is available (detail of 9b to follow)

- c. To consider a request from MYFC to reduce Pavilion fees
- d. To consider a proposal to purchase 20 additional chairs for the Pavilion
- e. To consider a request from Mrs P Hall to run summer yoga classes on the Rec Field
- f. To consider the purchase of litter tongs

10. Planning Applications currently in circulation

- a. 16/01786/DPO Mr R Stone – Lopen Feed Mills, Mill Lane, Lopen. Application to discharge covenant (e) of s106 agreement of 20/09/01 between R Stone and SSDC relating to the further development of land.
- b. APP/R3325/C/161 Beehive Storage – Lopen Business Park. Enforcement appeal - against erection of industrial building without planning permission.

11. Finance & Procedure

- a. Signing of the declaration of acceptance of office – Vice Chairman
- b. To consider adopting the national salary award for 2016-2018
- c. To note the quarterly financial position – June report (to follow)
- d. To agree invoices for payment (to follow)
- e. Payments received (to follow)
- f. To consider changes and updates to the bank mandate (to remove signatories and add others as necessary)
- g. To consider adopting the proposed Social Media Policy (attached)
- h. To consider the following amendment to standing orders “To authorise clerk to make payments to suppliers up to £500 for previously agreed expenditure, in consultation with Chair and Vice Chair”
- i. To note any updates to the Risk Register (Standing item)

12. Highways

- a. To receive a verbal update from the Highways Working Party

13. Amenities

- a. To consider the possible adoption of the Lower Street telephone kiosk and potential future use

14. Items for the next meeting

15. Date and location of the next meeting

Signed

**K E Sheehan
Clerk and RFO**