

MERRIOTT PARISH COUNCIL

Councillors are summoned to the **Annual Parish Meeting and Annual Meeting of the Parish Council**

To be held on **Monday, May 14th 2018, 19.00, Blake Room, Village Hall** to be followed directly by the **May** monthly meeting of the Parish Council.

Signed
K Sheehan, Clerk and RFO

AGENDA – Annual Parish Meeting

- 1. Welcome and Introduction – Chairman**
- 2. Chairman’s Annual Report – Cllr Iain Hall**
- 3. Annual Report from County Council – Cllr Adam Dance**
- 4. Annual Report from District Council – Cllr Paul Maxwell**
- 5. Public Open Forum (15 mins)**

AGENDA – Annual Meeting of Council

- 1. Nominations for and election of Chairman 2018/19**
- 2. Signing of declaration of acceptance of office by Chairman**
- 3. Nominations for and election of Vice Chairman 2018/19**
- 4. Signing of declaration of acceptance of office by Vice Chairman**
- 5. To consider membership of working groups for 2018/19**
- 6. To reaffirm Standing Orders and Financial Regulations**

AGENDA – MAY MEETING OF COUNCIL

1. Apologies for Absence

2. Code of Conduct and Declarations of Interest

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

3. Minutes of the last meeting

To review and resolve that the minutes of the meeting held on 9th April 2018 is a correct record.

4. Matters arising from minutes

5. Planning Applications currently in circulation/determinations

- a.** To receive a presentation from Clive Brown of Boon Brown in relation to the proposed development off Shiremoor Hill, Merriott
- b.** **18/01055/FUL** – Mr J Lock, Tinkers Lodge Farm, Haselbury Road. Demolition of 2 no. existing dwellings and agricultural building and erection of 1 no. dwelling house with detached car port
- c.** **PC/18/01204/R3C/SM** – Merriott First School, Church Street. Installation of a metal access ramp to the side (East elevation) as a free standing unit.

- d. **18/00900/S73A** – Mr Stone, Unit 17, Lopen Business Park. Application to vary condition 1 and remove condition 2 of appeal decision 3149762 to allow unrestricted B8 use.
- e. **Determinations:**
 - **18/00807/FUL** 74 Lower St – APPROVED
 - **18/00449/FUL** 32 Church St - WITHDRAWN
- f. To consider the results of the Housing Needs Survey (if available)

6. Finance & Procedure

- a. To consider the report of the Internal Auditor for 17/18
- b. To approve the Annual Governance Statements 17/18
- c. To approve the Accounts and End of Year Bank Reconciliation 17/18
- d. To approve the Accounting Statements 17/18
- e. To agree invoices for payment (to include insurance renewal)
- f. To note payments received
- g. To note any updates to the Risk Register (standing item)
- h. To review the Parish Council's current fees and charges
- i. To agree and adopt new policies and procedures in compliance with GDPR
- j. To adopt the NALC pay settlement for 18/19

7. Recreation Ground/Pavilion

- a. To receive the April inspection report
- b. To consider a proposal to hold a play day at the Rec and Pavilion from Active Skills and Learning (on behalf of SSDC) on 8th August 2018
- c. To consider a request for electric vehicle charging points in the Rec Field car park
- d. To receive a report from Crewkerne Town Council/MPC meeting re area tennis scheme

8. Amenities

- a. To receive an update on the proposed upgrade to the water supply to Pavilion

9. Highways & Footpaths

- a. To receive a report from Crewkerne Town Council/MPC meeting re North St congestion

10. Items for the next meeting

11. Next meeting

Monday 11th June, 7pm, Blake Room