

MERRIOTT PARISH COUNCIL
Minutes of monthly PARISH COUNCIL meeting held
DECEMBER 9th 2013

OPEN SESSION: The Secretary of Merriott Youth FC asked permission to dismantle a goal to place scalplings where it has dropped. *Permission given.* Comment was made about the misuse of the goal posts and cross bars. **ACTION:** Clerk to produce laminated notices and Groundsman to fence off the goal mouths over the holiday period.

Meeting opened 19.45hrs

PRESENT: Mr A Wallis (Chairman), Mr S Bending, Mr G Merrick, Mr I Noble, Mr B Norton, Mrs S Sumpter,

IN ATTENDANCE: Marion Andrews (Clerk), Mr P Maxwell (Parish and District Councillor) from 9pm Mr C Le Hardy (County Councillor).

APOLOGIES FOR ABSENCE: Mr M Steer.

CODE OF CONDUCT AND DECLARATIONS OF INTEREST:

The Chairman asked members for declarations of interest.

All members declared an interest in the Pavilion Project and have signed a Dispensation Form to cover Discussion on the Pavilion Project Finances. In addition;

2013/477 Cllr Bending declared a personal interest in agenda item 11 as his family are members of MYFC.

2013/478 Cllr Sumpter declared a personal interest in agenda item 5 co-option of new member as it is her husband.

2013/479 Cllr Merrick declared a personal interest in agenda 11 as his family are members of MYFC.

MINUTES OF THE LAST MEETING

2013/480 The minutes of the monthly Parish Council meeting held on November 1st 2013 were reviewed. Proposal by Cllr Sumpter that they are a correct record and the Chairman sign them. Unanimously RESOLVED

MATTERS ARISING

There were no matters arising

2013/481 The following ACTION points from previous meetings were reviewed.

2009/314 point 10 Lowering of kerbs a Manor Drive, Bakehouse Corner, Townsend Corner, Sherlands corner. ACTION: November Agenda. Now submitted by CC as small highways improvement scheme.

2011/173, 2011/283 Cllr Maxwell to pursue the conservation of the bollards at Evergreen path. The Clerk awaits a copy of a form from Cllr Maxwell (re English Heritage). ACTION: Cllr Maxwell meeting English Heritage August 2013. Agenda December agenda- ongoing.

2013/227 User Agreement – Cllr Noble & Clerk to review and produce draft. –ACTION: December agenda

2013/432 Zip Wire running board inspection and repair options. Clerk to action – Ongoing.

2013/465 SID to co- incide with Speedwatch. ACTION Clerk

2013/470-471 Village Plan - ? grant monies for printing from SSDC Action Clerk

2013/473 Allotment report Action Clerk

2013/474 Contact Lengthsman Administrator re: repayment of hours not worked. Action Clerk.

APPLICATION FOR CO-OPTION AS PARISH COUNCILLOR

2013/482 A letter of application for membership of Merriott Parish Council from Mr N Sumpter was circulated with the Agenda for members consideration. The Chairman proposed that Mr Sumpter is co-opted to council. Seconded by Cllr I Noble and Cllr G Merrick. Mr Sumpter was invited to join the meeting. In the presence of the Clerk he signed the declaration of acceptance of office. He was provided with the Standing Orders and Financial Regulations and asked to complete and return the Councillors declaration of Interest Form. An agenda for the meeting was provided.

2013/483The Chairman invited Mr J Shorting to introduce himself to members as he is interested in joining the parish council.

FINANCE 2013/484 Invoices received in November presented for payment

PAYEE	DETAILS	AMOUNT	BUDGET LINE	FOR PAYMENT	CHQ NO.
M Andrews	Cheque 2950 cancelled November payment	£396.47	Clerk	Yes (A Wallis)	RE ISSUED 3022
M Andrews	30hrs @11.296 Travel 20@52.7 Telephone Office Allowance Stationery	£338.88 less PAYE £67.80=£271.08 10.54 2.00 20.00 24.17 TOTAL: £327.79	Clerk	Yes	3023
Tithe Barn	November x 1	£16.00	Hall Rental	Yes	3024
J Jackson	December Edit	£120.00	Messenger	Yes	3025
PMP Invoice 0309	December Print Messenger Village Plan	£285.00 £47.00	Messenger	YES	3026
M Rowswell	October Winter hrs 25 @ £6.50	£162.50 less PAYE £34.40 Total: £130.10 Total: £130.10	Groundsman	YES	3027
BRADFORDS	Masonry Paint	£24.99 + Vat £5.00 Total: £29.99	Recreation Grd	YES	3028
P Cox	Invoice 1118+ 8% interest each 2 week period to 22Nov.	£2,500 Total: £2916.00	Pavilion	NO	- -
J Wratten	As2786 Aug As2807Sept As 2836 Oct	532.75+vat 106.55= £639.30 441.50+vat 88.30 = £529.80 264.95+vat52.99 = £317.94 Total: £1487.04	Pavilion	NO	-
Bradfords	61624943,61594883, 61545639, 61548242	Total: £159.23	Pavilion	YES	3029
Buildbase		£420			
K Self	Intruder Alarm	£1097.80	Pavilion	AGREED £500	3030

It was unanimously RESOLVED for the above payments to be made. ACTION Clerk.

2013/485 Deposits in November: Pavilion -Donation for Clock : £500. Pavilion -Bowls Club : £223.00

2013/486 Draft budget 2014/15: A copy of the current budget 2013/14 was circulated for information. The Chairman asked members to review this information in readiness for consultation on the budget requirements for 2014/15. It was AGREED that an additional meeting is arranged so that a DRAFT can be prepared for the January meeting in readiness for the Precept to be set. It was suggested either January 1st or 2nd. ACTION Clerk to arrange

2013/487 The Clerk/RFO reported that the Public Works Loan Board Direct Debit payment will be made on January 4th 2014. The first repayment of £4,524.76 for the Community Pavilion Loan.

REPORT FROM DISTRICT COUNCILLOR

2013/488 Cllr Maxwell reported

- SSDC Consultation on the Local Plan Modification has started. This covers changes for Yeovil, Wincanton and the Market Towns. Viewing is available at the offices in Yeovil.
- English Heritage have AGREED to amend the listing to include the Bollard and Wall. There is no decision on the bollards in Shyners Terrace.
- A neighbour to the development in Lukesfield wishes complain about the height of the buildings. It has been explained that this Planning decision was referred to Area West Committee and the decision made by the Chairman. He wishes to determine whether the Plans are being adhered to. A meeting with a planning officer is arranged for tomorrow.
- Moorlands Development: The land owner and developer are still in consultation.

Questions were invited: There were none.

PLANNING AND PLANNING MATTERS

Cllr Bending reported

(1) APPLICATION: 13/04646/FUL APPLICANT: Mrs Wakeman. PROPOSAL: Alterations, conversion of existing garage to additional habitable accommodation and erection of single storey front extension. LOCATION: 26 Glebelands, Merriott **2013/489** *This is conversion of existing space. There is adequate car parking provided. Unanimously AGREED.*

(2) APPLICATION : 13/04510/FUL APPLICANT: OYSTER PROPERTIES. PROPOSAL: Conversion and extension of barns and stable to form 7no residential units. LOCATION: Broadway Farm, Merriott.

2013/490 *This is in fact a change to the initial plan for 8 properties now 7 properties. AGREED*

(3) APPLICATION: 13/04510/S73A Vary condition. New proposed flue pipe through roof of stable, high level east gable window. Stable to form only one dwelling, insert window east facing gable of dairy. Barn to north boundary to remain & form boundary in place of proposed 2m wall.

2013/491 *This is reasonable as the only change is the sky lighting which is not visible. The neighbours have no objection. AGREED*

DETERMINATION OF APPLICATIONS

(4) OYSTER PROPERTIES – BROADWAY FARM, Conversion of barns & stable to for 4 two bed And four one bed residential units. GRANTED WITH CONDITIONS.

REPORT FROM COUNTY COUNCILLOR

2013/492 Mr Le Hardy reported

- His support of Merriott dropped kerbs as part of the highway small improvement scheme. Locations required again. ACTION: Clerk.
- Watergore signage and traffic improvement probably starting in New Year.
- There will be an increase in the Police element of Council Tax.
- County Councillor Health & Wellbeing budget available. Applications by mid January.
- Wish to stress that front line child care will not be affected by cut backs.
- Monthly newsletter to follow.

Questions invited: There were none.

COMMUNITY PAVILION PROJECT

2013/493 Financial review: The Clerk/RFO reiterated that this process is necessary as the spend position for the project was not completely evident until early October when the supplier statements were received. There are extras within the build such as the refurbishment of the tractor shed. It was proposed by Cllr Bending that a sum of £4,000 from the Parish Council Recreation Ground reserve needs to be included in the project income. Unanimously RESOLVED. Following last month's meeting a letter has been sent to the Contractor with no response. Further information on the Invoices against the advance funds is required and another letter will be sent tomorrow. Completion of the project is the obvious priority.

2013/494 The RFO requested to have authority to continue the financial review process and to liaise with the Chairman and Cllr Noble. Once the financial review is completed a report will be provided for Council. ACTION: Clerk

2013/495 Grant Funding: SSDC Area West submission of additional information had a response. Advice on the wording to the document regarding S106 monies. This has been changed and resubmitted before the end of November. The Chairman thanked Cllr Noble for his work on the Business Plan which was a pivotal supporting document. Cllr S Sumpter reported that Awards for All, Crewkerne Rotary and Yeovil Town FC will be approached regarding the furnishings required for the completion of the Pavilion.

2013/496 Premise Hire Terms & Conditions: Cllr Noble stated that it is a combined document for the Recreation Ground Users.

2013/497 Security: Part payment to Mr Self has been agreed. The Chairman stated that before the work is completed some changes are required. ACTION: Chairman. Cllr Noble reported that signage is available.

RECREATION GROUND

2013/498 Users agreement and booking process: Cllr Noble reported that following a meeting with Merriott Youth FC some changes have been requested. The document needs to be revised. ACTION Cllr Noble.

2013/499 The Chairman reported that the hydraulics on the tractor need attention. ACTION Chairman & Cllr Norton. The ride on mower will require a annual service in the New Year. Cllr Norton reported that the ditches are running, litter picking has been done and the hedge is cut.

2013/500 Cllr S Sumpter is liaison for December. Check management forms provided. The Chairman reported that the Groundsman has suggested that is winter hours are from November to April and the Summer hours are from May to October. ACTION: For a meeting decision as a change to employment contract required.

HIGHWAYS AND FOOTPATHS

2013/501 This year's allocation of road salt has been collected and stored. There is still salt storage at homes around the village. A letter thanking them in anticipation of the coming winter months and reminding volunteers of the snow code. ACTION; Clerk to write.

2013/502 New road name at Broadway Farm Development: The Chairman invited Mr K Edwards to speak on the village history for that area. A proposal for the name Granary Close had one vote and the proposal for the name Granary Barton had five votes. ACTION: Clerk to make return with preferred name.

2013/503 A report from a resident on the blocked drain in Moorlands road has been brought to the attention of both the District and County Councillor. ACTION: Cllr Bending offered to report log on Council site.

VILLAGE PLAN

2013/504 There is a meeting on Thursday for the group. The Village Plan Statement survey has been distributed with the December Messenger.

TRANSFER OF EGWOOD TO PARISHES

Nothing new to report.

LENGTHSMAN SCHEME

2013/505 He has been away sick for one week. Jobs have been the hedge at the recreation ground and churchyard and litter picking. Next week installation of the new bins for the recreation ground. The next consortia meeting is to be arranged due to the changes in staff.

CORRESPONDENCE FOR ACTION

The Clerk distributes e mail communications to members.

ITEMS OF NOTE

None.

ITEMS FOR NEXT MEETING

Additional finance/budget setting meeting to be arranged.

Meeting closed at 21.25hrs.

NEXT MONTHLY MEETING:

MONDAY JANUARY 6TH 2014. 19.00hrs MERRIOTT TITHE BARN.