

MERRIOTT PARISH COUNCIL

Minutes of the monthly PARISH COUNCIL meeting held OCTOBER 1st 2013

OPEN SESSION: The Chairman congratulated and presented winner of the junior category of the Messenger written competition Ellie with a book token. Her story will be printed in the messenger. Other winners were unable to attend for the presentation. There was no comment from the floor for the Parish Council so informal discussion on the use of the Pavilion and pitches by Merriott Youth Football Club ensued.

Meeting opened 19.25hrs

PRESENT: Mr A Wallis (Chairman), Mr S Bending, Mr G Merrick, Mr B Norton.

IN ATTENDANCE: Marion Andrews (Clerk)

APOLOGIES FOR ABSENCE: Mr P Maxwell unable to attend, Mrs S Sumpter unwell, Mr I Noble away on business, Mr C Le Hardy on holiday.

CODE OF CONDUCT AND DECLARATIONS OF INTEREST:

The Chairman asked members for declarations of interest.

All members declared an interest in the Pavilion Project and have signed a Dispensation Form to cover Discussion on the Pavilion Project Finances. In addition;

2013/ 415 Cllr Merrick item 9,15 & 16 Pavilion & Recreation Ground as his family are members of MYFC.

2013/416 Cllr Bending item 9,15 & 16 Pavilion & Recreation Ground as his family are members of MYFC.

MINUTES OF THE LAST MEETING

2013/417 The minutes of the monthly Parish Council meeting held on September 2nd 2013 were reviewed. Proposal by Cllr Bending that they are a correct record and the Chairman sign them. Unanimously RESOLVED

MATTERS ARISING

There were no matters arising

2013/418 The following ACTION points from previous meetings were reviewed.

2009/314 point 10 Lowering of kerbs a Manor Drive, Bakehouse Corner, Townsend Corner, Sherlands corner. ACTION: Clerk to contact contractors for estimate. October agenda.

2011/173, 2011/283 Cllr Maxwell to pursue the conservation of the bollards at Evergreen path. The Clerk awaits a copy of a form from Cllr Maxwell (re English Heritage). ACTION: Cllr Maxwell meeting English Heritage August 2013. Agenda October agenda.

2013/227 User Agreement – Cllr Noble & Clerk to review and produce draft. –Agenda October agenda

2013/108 Broadway traffic calming – letter to Mr A Gunn. ACTION: Clerk –Completed end June BUT no response from Highways –ONGOING. County Councillor Small Improvement Scheme.

2013/333 Opening of Courtmill pathway. Outstanding – Clerk to action.

REPORT FROM COUNTY COUNCILLOR

A newsletter from the County Councillor will be circulated to members and put on the notice board.

REPORT FROM DISTRICT COUNCILLOR

The following information was received by e-mail.

- The SSDC Local Plan is still suspended as work continues on the urban development for Yeovil.
- Meeting in August with English Heritage regarding Bollards. They will be in contact in 6-8 weeks.
- Following on from the Flooding Seminar in March the agencies have prepared a report for the Local Authorities.

FINANCE : The following invoices received in September were presented for payment.

PAYEE	DETAILS	AMOUNT	BUDGET LINE	FOR PAYMENT	CHQ NO.
Western Power	Connection Charge	£1,440.60 + vat £288.12 Total: £1,728.72	Pavilion	Agreed AW & MA	2929
				Cheque DELETED	2930
Grafton Merchandising (Buildbase)	Invoices for August	Total: £6,436.55	Pavilion	Agreed AW & MA	2931
Bradfords Building Supplies	Invoices for August	Total; £9,901.85	Pavilion	Agreed AW & MA	2932
RBS – Roofing Gear	Invoices for August	Total: £2,803.48	Pavilion	Agreed AW & MA	2933
P Cox	Invoice 1106	£4,000	Pavilion	Agreed AW & MA	2934
P Cox	Invoice 1107 Petty Cash	£5,000	Pavilion	Agreed AW & MA	2935
M Andrews	34hrs @10.841 Travel 30@52.7 Telephone Office Allowance Cartridge Save x3 Printer Paper x3	£368.59 less PAYE £73.80=£294.79 £15.81 £ 5.50 £20.00 75.24 + 15.05vat = £90.30 34.53 + 8.63 vat = £43.16 TOTAL: £469.56	Clerk	Yes	2936
Tithe Barn	September x 1	£16.00	Hall Rental	Yes	2937
J Jackson	October Edit	£80.00	Messenger	Yes	2938
PMP	October Print	£195.00	Messenger	Yes	2939
A Lawrence	Messenger Competition Tokens Gift	£45.00 £20.00 Total: £65.00	Messenger	Yes	2940

M Down	September x2	£480.00	Churchyard	Yes	2941
M Rowswell	50hrs @ £6.50 Fuel £22.93 VAT£4.58	£325 less PAYE £65 =£260 £27.51 TOTAL:£287.51	Groundsman	Yes	2942
SSDC	Playground Inspection & Risk Assessment	£77.00+vat £15.4 Total: £92.40	Playground	Yes	2943
Avoncrop	AA Pitchline	£200.50 + vat £40.10 Total: £240.60	Rec Ground	Yes	2944
P Cox	Invoice 1109 Additional works	Total: £645.00	Pavilion	Yes	2945
P Cox	Invoice 1108 Labour quoted works	Total: £2,800	Pavilion	Yes	2946
Sigma Windows & Doors	Invoice 3684	£4286.00 +vat £857.20 Total: £5,143.20	Pavilion	No, work not signed off	No
J Wratten	Invoice As2786 Professional Fees	£532.75 + vat £106.55 Total: £639.30	Pavilion	No, work not signed off	No

2013/419 Cllr Bending proposed that only the accepted invoices are paid. Unanimously **RESOLVED**
ACTION: Clerk.

2013/420 The Clerk confirmed the following Deposits for September

Lawrences Auctioneers – Merriott Messenger £100.00

Robert Frith – Merriott Messenger £100.00

MYFC & training May – Aug £140.00

Merriott Messenger Distribution - £20.00

Kingfisher Vet – Merriott Messenger -£100.00

Robins – Merriott Messenger -£100.00

Kings Head – Merriott Messenger - £100.00

Stokes Partnership – Merriott Messenger - £100.00

2013/421 The general account £16,432. Bonus Saver £21,277. The Clerk asked that the Bonus Saver monies is transferred to the general account so contractor payments for the Pavilion can be made to ease cash flow. The VAT return has been submitted for the July & August expenditure on the build programme. **RESOLVED** unanimously. ACTION: Clerk to write letter and obtain signatures for transfer.

2013/422 Grant Request: Somerset Community Justice Panel. Thought not to be of benefit to the Parish. Not supported.

PLANNING AND PLANNING MATTERS

2013/423 DETERMINATION OF APPLICATION FOR PLANNING

(1) ERECTION OF AGRICULTURAL BUILDING – MANOR FARM, LOWER STREET-
GRANTED

(2) ERECTION OF POLY TUNNEL –BEADON FARM, BEADON LANE, - *GRANTED*

(3) ERECTION SINGLE STOREY EXTENSION TO BARN etc- 76 LOWER STREET –
GRANTED.

2013/424 Village Plan statement on planning.

The Clerk circulated to members with the agenda a draft statement. After consideration the following was ACCEPTED.

Village plan 2007 page 7/8 HOUSING-Objective

- Ensure Merriott only has limited housing development.

Further to the statement above the County Council, District Council and Parish Council is being influenced by the Localism Bill of December 2012. The Parish Council following a meeting and discussion with the District Planning and Policy Officer in September 2013 RESOLVED NOT to make a NEIGHBOURHOOD PLAN but to make the following statement to be include within the Village Plan.

‘The Parish Council is eager to retain a rural village community that does not extend beyond the current boundaries nor loses Greenfield sites and gardens.

There are 4 sites identified within the village, Tail Mill (Merriott Plastics), Moorlands, Broadway and Scotts Nursery that have developers interested in providing in some instances in excess of a 100 mixed properties to provide starter, social, family and retirement properties. These will be supported as long as the infra structure includes the required finances for additional school places, roads, transport and recreation and also supports businesses within the village’.

All Planning Applications will be considered by the Parish Council within this framework.

ACTION: Clerk to consult with Village Plan group.

COMMUNITY PAVILION PROJECT

2013/425 Build Update: Cllr Wallis reported that there are 4 issues causing delay, Windows and doors are in but not to the contractor & client approval. Following discussion it was AGREED that an independent opinion from Mr M Rowsell is sought. **ACTION:** Clerk to contact M Rowsell asap. The screed is not sufficiently dry to lay flooring, Western Power connection mid October and the disabled toilet had the wrong doorway. Members thanked the Chairman and Clerk for the hours that they are spending on this project.

2013/426 Expenditure: The project expenditure to date was circulated for information. (Cash flow as above under finance.)

2013/427 Grant Funding: The additional information required by the officers of SSDC to support the Grant of £12,500 has to be provided before the end of October. Cllr Noble is working on a REVISED 5 year Revenue Plan.

2013/428 Premise Hire Agreement: A draft copy was circulated for information. Members were asked for comment by Thursday.

2013/429 Security: The wiring for alarms and cameras is installed. Cllr Wallis advised that only alarms are connected at present.

2013/430 Completion is expected to be the end of October.

RECREATION GROUND

2013/431 The DRAFT User Agreement and booking process has been edited by Cllr Noble. Comments by Thursday. Agreed for it to be shared with Users.

2013/432 SSDC Play Inspection Report: This is an Insurance requirement. The report shows nothing new and the Risk Assessment is LOW. Cllr Merrick reported that the Zip Wire running board is wearing at the sides and will need attention. Is there something more substantial for the job? Ask Somerset Landscapes and Holden Engineering. **ACTION:** Clerk to make contact and ask prices.

2013/433 Feedback from Cllr Bending for September. Trees on the left hand side need taking back.

2013/434 Ditches need to be strimmed and cleared to allow drainage. Doug Cable stand to be repainted. The Chairman confirmed receipt of the 3 new bins. To be installed near the Tennis Court, Pavilion and Playground.

HIGHWAYS AND FOOTPATHS

2013/435 Dropped kerbs: The Clerk reported being in contact with 3 contractors from the list provided by SSDC. No response as yet. **ACTION:** Clerk to follow up.

2013/436 Some strimming of footpaths has taken place. The Lengthsman has responded to an enquiry. A request for the treatment of knotweed in Monkhouse Lane and for the footpath to be inspected as stones are blocking the field drain.

VILLAGE PLAN

2013/437 The statement from the Parish Council on planning was discussed earlier. It was commented that a piece on the role of the Parish Councillor might be included. Will the Council support financing the printing cost of a re-print?

TRANSFER OF EGWOOD TO PARISHES

No update since last month.

LENGTHSMAN SCHEME

2013/438 The Lengthsman has taken additional leave without pay. He is now back for October.

CLOSED SESSION - DUE TO THE PRIVATE AND CONFIDENTIAL FINANCIAL INFORMATION FOR DISCUSSION THIS PART OF THE MEETING WAS CLOSED TO THE PRESS AND PUBLIC.

2013/439 PAVILION REVENUE: The Chairman explained that following meeting with Cllr Noble the tabled revenue plan has been put together. This was discussed at length. Further work is required. ACTION: Clerk, Cllr Noble, Cllr Wallis, Cllr Sumpter to meet Thursday.

2013/440 MYFC Request dated Sept 17th. This information was circulated with the agenda. This and information from the discussion at the meeting requires further consideration within the revenue plan. ACTION: Meeting as above and then with MYFC representatives.

2013/441 CLERK NATIONAL SALARY AWARD 2013/14: Information from NALC was circulated to members with the agenda. Cllr Wallis proposed that the increase is accepted and that the SCP point goes from 24 to 25 which gives an hourly rate increase of 35p. On 30hrs per month this is an additional £10.50. To be back dated to April 2013. Unanimously RESOLVED.

2013/442 CHAIRMAN'S COMMENT: Cllr Wallis wished members to receive early information on a future decision.

CORRESPONDENCE FOR ACTION

2013/443 SALC training for members –dates available from Clerk.

ITEMS OF NOTE

2013/444 Mr Wright Co-ordinator for Speed Watch telephoned to say that volunteers are signed up for another month. Areas of concern are being targeted.

The Clerk reported that the SIDS has identified sufficient speeds to warrant regular SIDS use on Broadway so will be included on the county council schedule.

Meeting Closed 21.40hrs.

DATE OF NEXT MEETING:

Monthly Parish Council meeting

FRIDAY NOVEMBER 1ST : MERRIOTT Recreation Ground Community PAVILION.