

# Minutes

## Friends of West Barnes Library Committee

Meeting 19<sup>th</sup> November 2015 at 7.15pm

### 1. Present

- Toby Ewin (Chair)
- Penny Price (Treasurer)
- Dan Griffiths (Secretary)
- Brenda Brevitt (Committee Member)
- Theresa Clarke (Committee Member)
- Mary-Jane Jeanes (West Barnes Ward Councillor)

### 2. Apologies

- Alison Honour (Committee Member)
- Anthony Hopkins (Head of Library & Heritage Services)
- Karren McCarthy (Library Manager)
- Gilli Lewis-Lavender (West Barnes Ward Councillor)
- Brian Lewis-Lavender (West Barnes Ward Councillor)

### 3. Minutes of Meeting

Minutes of meeting of 9<sup>th</sup> September 2015 were approved.

### 4. Matters Arising

- Local history talk from Robin Gill of the Maldens & Coombe Heritage Society took place on Thursday 29th October. Well received, 21 turned out for the event.
- KMCC to confirm if she will buy electric pencil sharpener for Children's Craft as per September minutes. KMCC to be remunerated by the Friends.

### 5. Library Manager's Report

KMCC provided figures, read by DG:

- Visitor Numbers: 4,311 for October up from 3,751 in September
- Issues: -7% in October versus -6% in September. Target is zero decline.
- Access to services: 2,968 – about 100 up on the previous month

## **6. Head of Libraries & Heritage Services Report**

DG asked AH for an update on the library re-development plan before the meeting. No further news at this time. The next update will be provided in January when a preferred developer should be known. AH to advise the Committee when he has more information and is happy to answer any specific questions by email.

## **7. Officers' Reports**

- a) Treasurer (PP) reported that, following the Autumn Fair, total funds stand at £1,333.47. The fair generated £247.88 of income after expenses. BB proposed purchase of an oven or some way to warm-up food at events. Committee to ask KMcC her opinion on this purchase.
- b) DG volunteered to maintain the mailing list and remove opt-outs. TC to send DG details of Friends email account – done.

## **8. Update on Events**

BB is organising a quiz night for 27th November. Well prepared: questions set, posters displayed and wine bought. Sufficient volunteers have agreed to help out.

DG to follow-up with Simon Kay on his idea for an evening of board games in the library with cheese and wine. Possibly arrange for early in the New Year.

A Volunteer Social is being organised by KMcC for Monday 30<sup>th</sup> November.

## **9. Any Other Business**

None.

## **10. Next Meeting**

The next meeting is proposed for 26<sup>th</sup> January at 7.15pm. DG to confirm if AH is able to attend and will have the information on the consultation by then.