

Minutes

Friends of West Barnes Library Committee

Meeting 24th March 2015 at 7.15pm

1. Present

- Theresa Clarke (Chair)
- Brenda Brevitt (Outreach Coordinator)
- Anthony Hopkins (Head of Library & Heritage Services)
- Brian Lewis-Lavender (West Barnes Ward Councillor)
- Gilli Lewis-Lavender (West Barnes Ward Councillor)
- Karen McCarthy (Library Manager)
- Penny Price (Treasurer)
- Alison Honour

2. Apologies

- No apologies received.

3. Minutes of Meeting

Minutes of meeting of 20th January 2015 were approved.

4. Matters Arising

None.

5. Anthony Report

- The library redevelopment plan is on track with the reopening scheduled for Autumn 2017. The redevelopment of Donald Hope Library goes to the planning committee this week and works could commence summer 2015 (Donald Hope Library will be over 3 floors of a 7 storey building).
- Replacement of the self-service technology is now being planned and should be complete by January 2016.
- The consultation of non-library users is nearing completion. Anthony will share this report when it is made available.
- Anthony confirmed that Merton will retain the name 'Library'.

6. Library Manager's Report

- Karren offered her thanks to Brenda and Mary-Jane for their outreach work in March 15.
- Visitor Numbers: 3,775 – which are up on last month and last year.
- Issues & Renewals: -1.56 – massive improvement and best in the whole borough!
- Access to services: 2,985 - up on previous months.
- Good ties now established with Blossom School and, after a slow start, now working with John Fisher
- Issues & renewals – best result in the borough!
- Establishing good links with Raynes Park High School for work experience for students
- Plasma screen – Karren has received negative feedback regarding the charges for advertising. Merton are currently reviewing the advised charges. Anthony agreed that flexibility should be shown to local businesses and will discuss further with Karren
- Karren has received interest in the possible hiring of the library on Wednesdays for a relaxation class.
- More volunteers are now needed on Mondays – Karren to contact VCM.
- An Open Day will be held on 1st June 2015 and the volunteers will be asked to hep ‘man the desk’

7. Officers’ Reports

- a) Treasurer (PP) distributed an income and expenditure report, reproduced at the end of this document. Funds available stand at £976.12 after payment of the £600 contribution to Merton for the plasma screen and £155.16 advance costs for the Quiz Night to held on 27/03/2015. See file attached below.
- b) Membership secretary absent. PP advised no new members since last meeting. TC advised that the new membership cards are ready and can be issued after the AGM.
- c) Publicity – Karen Baker has taken over production of publicity material and leaflets and has produced new posters asking for volunteers to join the Events Team.

- d) Events – Quiz Night coming up on 27/03/2015; a reminder of the Quiz will be posted on Facebook. Children & Adults’ Craft sessions are still running but uptake has been slow. Someone will be required to take over the organization of the Summer Fair from TC.
- e) Karren organizing a Volunteers’ Social Event on 5th June 2015. Committee agreed to provide refreshments.
- f) Outreach - Brenda and Mary-Jane carried out outreach work in March 15 on the non-users survey.

8. Any Other Business

Anthony apologised that the Wifi had not been working for over a week. The problem had been identified and should be operational again soon.

TC confirmed that the website was running and Madeleine will continue to maintain it.

9. Next Meeting

The next meeting will be the AGM on Thursday 11th June at 7.15pm.



Income &
Expenditure 2014-15