

Minutes

Friends of West Barnes Library Committee

Meeting 25th April 2017 at 7.15pm

1. Present

- Toby Ewin (Chair)
- Penny Price (Treasurer)
- Dan Griffiths (Secretary)
- Karren McCarthy (Library Manager)
- Theresa Clarke (Committee Member)
- Alison Honor (Committee Member)
- Mary-Jane Jeanes (West Barnes Ward Councillor)

2. Apologies

- Rachel Taylor (Vice-Chair)
- Anthony Hopkins (Head of Library & Heritage Services)
- Gilli Lewis-Lavender (West Barnes Ward Councillor)
- Brian Lewis-Lavender (West Barnes Ward Councillor)

3. Minutes of Meeting

Minutes of meeting of 21st February 2017 were approved.

4. Matters Arising

TE to provide prices for folding tables and email around to Committee.

DG to ask can AH provide a key to the toilets so we can assess if it's suitable to use for storage of folding tables and other items for the library.

DG to check Madeleine (MM) is on the Committee email distribution list.

5. Library Manager's Report

Visitor numbers up 4,149, slightly down year-on-year (YOY) but up on the previous month.

Issues are +1% YOY, which means WBL is the only library in Merton recording growth for YOY issue numbers, which is a huge achievement! In comparison Raynes Park library's issues declined 2% and Wimbledon library declined 11% in the same period.

New member of staff Paul Headley is confirmed. He has worked at WBL before. Jogen will do 9am-7pm three days per week and a new security guard called Kashif is being trained-up and will provide cover when Jogen isn't working.

Committee recorded its thanks to KMcC, Julie and Jogen for all their help and support with the library. Their contribution and hard work is hugely appreciated.

Julie's last day at WBL is 28th April. She will be much missed and we wish her all the best at Wimbledon. Leaving drinks will be held in the Earl Beatty pub on Saturday 29 April (from 5pm) to celebrate everything Julie has contributed to our library.

No new DVDs will be bought by LBM for borrowing. The existing DVD library may still be borrowed. Assumption is that the service is not being well used as more people move to Amazon, iTunes and other digital movie rentals.

6. Head of Libraries & Heritage Services Report

AH sent his apologies.

Coffee shop franchises are being opened in some local libraries. Space may be an issue preventing this happening at WBL and there are differing opinions on whether this is desirable. DG to ask AH to update the Committee.

7. Officers' Reports

Treasurer (PP) reported that total funds stand at £1,868.72. The Spring Fair on 8th April was a success, with net proceeds for that event of £129.40 including a generous £50 donation from the Knit & Natter group for which the Committee is very grateful.

8. Update on Events

- A spring flower arranging event was held 1st April organized by AH. Thanks for organizing Alison.
- DG to ask SK about running another games night, perhaps in the summer.
- TE to approach MM about a further quiz night.
- Friends of Joseph Hood may be organising an event in the park in the summer which the WBL Friends could participate in. DG to follow-up.
- Huge thanks to MM and Sarah McAllister for their hard work organising the Spring fair.

9. Any Other Business

Special thanks and recognition is due also to the volunteers who have supported WBL and the library staff over a difficult period of library restructure and changes. Their flexibility in helping staff the library and cover for critical meetings (often at short notice) is very much appreciated.

10. Next Meeting

The next meeting will be the AGM on 10th June 2017. Offer tea and cakes from 3.30pm to encourage attendance. Meeting starts at 4pm.

Income & Expenditure Report at 25th April 2017

	Income	Expenses	Net Income
	£	£	£
Membership Subscriptions	0.00		0.00
Donations			0.00
Spring Fair 08.04.17	91.40	12.00	79.40
25.04.17 Donation from Knit & Natter	50.00		50.00
25.04.17 Leaving Gift for Julie Willcox		12.00	-12.00
	<u>141.40</u>	<u>24.00</u>	<u>117.40</u>
Cash at Bank @08.04.2017			1714.92
Cash in hand 25.04.2017			<u>153.8</u>
			<u>1,868.72</u>
Cash reserves b/fwd at 01.04.17			1751.32
Net expenditure 2017/18			<u>117.40</u>
Cash reserves c/fwd			<u>1868.72</u>