

# Minutes

## Friends of West Barnes Library Committee Meeting

Thursday 23<sup>rd</sup> November 2017 at 7.15pm

### 1. Present

- Toby Ewin (Chair)
- Penny Price (Treasurer)
- Dan Griffiths (Secretary)
- Madeleine Maguire (Committee Member)
- Mary-Jane Jeanes (West Barnes Ward Councillor)

### 2. Apologies

- Alison Honor (Committee Member)
- Anthony Hopkins (Head of Library & Heritage Services)
- Brian Lewis-Lavender (West Barnes Ward Councillor)
- Gilli Lewis-Lavender (West Barnes Ward Councillor)
- Karren McCarthy (Library Manager)
- Rachel Taylor (Vice-Chair)
- Theresa Clarke (Committee Member)

### 3. Minutes of Meeting

Minutes of last meeting were approved.

### 4. Library Manager's Report

KMcC provided DG with some notes.

October visitor figures were down 9% month on month. Unclear why that is although is it possible the fair held in September boosted the visitor numbers for that month higher?

Income in October is up 32% as we had 2 library bookings and also payments of fines and other monies due. Borrowing an item or using the public network computers was 2,771 in October down 4% on September which was 2,881. Issues and Renewals fell 4% month on month. We all need to continue to take books out.

KMcC is currently working on an advertising space for hire for local faith groups, this will bring in more visitors as well as income. Also starting a coffee and chat in the new year as it would be really good for people that have spare time or are lonely etc. to come in and chat to others in the local community. Roz is

organising some on-line support sessions in December too. The Volunteer Christmas Social will be held on Friday 15<sup>th</sup> December at 7pm in the library.

The library is once again in need of Monday volunteers, especially supervisors. Training will be provided. If you are aware of any Friends that are willing to spare some time please let Karren know.

DG to ask JB to make a call for new volunteers in the regular Friends email.

DG will draft an ad for the Guide asking for volunteers and send to the Committee for review. Some of the local shops may be willing to display the ad in their windows and to display in local shops.

## **5. Head of Libraries & Heritage Services Report**

No update was provided by AH for the meeting.

## **6. Officers' Reports**

Treasurer (PP) reported that total funds stand at £1,897.27. The full income and expenditure report is reproduced at the end of this document.

## **7. Matters Arising**

JB will no longer be sending the monthly email newsletters and will train TE to take over this responsibility. Our thanks to Jeremy for performing this important publicity role for the Friends which is very much appreciated.

Agreed that the Friends will buy one large plastic covered sandwich board to replace the pair recently retired by LBM. The hope is that Merton will replace the second board from its own funds.

The Council advertising poster space on West Barnes Lane outside Bon Bonnie is not available for Friends use. AH explains that the Library Service gets just 2 weeks per year use of the space – typically this is used to promote book week.

## **8. Update on Events**

- Autumn Fair on 30<sup>th</sup> September went well and was well attended raising £109 before expenses are factored in. Thanks for MM for her role in organizing this event.
- On 4<sup>th</sup> December Raynes Park Library is hosting a Christmas themed event with people performing, songs, poetry readings, etc. The Committee like the idea and consider something similar in future for WBL.
- The Volunteer Christmas Social will be held on Friday 15<sup>th</sup> December at 7pm in the library with the usual bring and share catering.

- Julian McCarthy, archivist of the Malden & Coombe Heritage Society has offered to speak in WBL on the topic of Hidden Kingston, which the Committee hope might take place in about February. This could perhaps be followed-up with a guided walk starting in the library. The Committee thought that another topic on which Julian had indicated willingness to speak (Malden's VCs) might be timetabled for Autumn 2018. TE will speak to Julian to arrange.
- MM has kindly agreed to organise another quiz night on Friday 19<sup>th</sup> January. These are a regular and hugely popular fixture at the library.
- We hope SK will be able to organize another games night in the library sometime in early 2018 since this is another popular event.
- TE will let the Worcester Park Library Friends know about future meetings and events being held by WBL.
- Noted that we should remember to email events to the Pavilion Club and Rendezvous Club to encourage their members to attend.
- Easter Fair will be held in early April.
- Discussion about organizing a short story, postcard painting or some other competition in the library.
- Suggested a Minecraft event could be organized to bring more children and young adults into the library. Minecraft is an online, collaborative building game (think virtual LEGO) played using the WiFi. DG to discuss with KMcC.

The goal is to try to build out a calendar of regular Friends events to complement the calendar of library events and ensure the library is busy and well used at all times. Maintaining this momentum is important given the uncertainty surrounding Crossrail 2 and the negative impact this has had on the library's re-development plans.

## **9. Any Other Business**

None.

## **10. Next Meeting**

The next meeting will be either 23<sup>rd</sup> or 30<sup>th</sup> January or 27<sup>th</sup> February. DG will send around a Doodle poll to confirm the best date for the majority.

## Income & Expenditure Report at October 2017

	Income	Expenses	Net Income
	£	£	£
Membership Subscriptions	25.00		25.00
Donations	-5.00		-5.00
Spring Fair 08.04.17	91.40	12.00	79.40
25.04.17 Donation from Knit & Natter	50.00		50.00
25.04.17 Leaving Gift for Julie Willcox		12.00	-12.00
13.05.17 Flowers		40.00	-40.00
17.06.17 Domain renewal 18/06/17-17/06/2018		14.38	-14.38
30.06.17 Quiz Night	177.00	78.62	98.38
30.09.17 Autumn Fair	109.55		109.55
30.09.17 Donation	5.00		5.00
02.09.17 5 x folding tables		150.00	-150.00
	452.95	307.00	145.95
Cash at Bank @22.10.2017			1766.3
Cash in hand @ 22.10.2017			130.97
			1,897.27