



28 April 2017

Dear Parent / Carer

It is with regret that I write to inform you of my intention to retire at the end of this school session.

The Onthank School community is very special and I have enjoyed being part of this and leading Team Onthank through changes to the environment, learning experiences and curriculum development.

I am looking forward to the coming weeks in term 4 and know I will miss our lovely pupils and committed staff.

East Ayrshire Council HR department are planning the procedure to appoint a new Head Teacher and I will keep you informed as appropriate.

The school is closed on Monday 1 May as it is a public holiday and Thursday 4 May which is an inservice day. I wish you all a good holiday weekend.

Yours sincerely

Mrs K McCartney
Head Teacher