



# BENWICK PARISH COUNCIL

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Clerk: Mrs J S RICHARDSON

## To Members of the Council

30th September 2015

You are hereby summoned to attend a Meeting of Benwick Parish Council at the Village Hall, 62 High Street, Benwick PE15 0XA for the purpose of transacting the following business.

**On Monday 5<sup>th</sup> October 2015 at 7.30 p.m.**

Members of the public and press are invited to address the Council at its Public Time from 7.35 p.m. to 7.50 p.m.

Yours truly

Mrs J S Richardson  
Clerk/Proper Officer

## AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

**PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.**

121/15-16 **Apologies for Absence:**

122/15-16 **Declarations of Interest**

- a) Disclosable Pecuniary Interest
- b) Non-Pecuniary Interest
- c) Sensitive Pecuniary Interest

7:35p.m. **Public Time**

123/15-16

124/15-16

**Confirmation of Minutes**

To sign and approve the Minutes of the Meeting held on 7<sup>th</sup> September 2015

125/15-16

**Matters Arising (for information only)**

No objections to F/YR15/0707/F Planning Application sent to FDC

126/15-16

**Police Matters:** To report crime figures

127/15-16

**WW2 US Plane Crash Memorial:** To update on current situation

128/15-16

**Public Rights of Way:** To review the grass cutting on Public Rights of Way in Benwick

129/15-16

**County & District Councillors Reports**

Reports from Cllrs Butcher, Clark and Miscandlon

130/15-16

**Dog Fouling:** To discuss and agree actions to tackle increase in dog fouling

131/15-16

**Play Park:** Update on current situation and identification of actions required

132/15-16

**The Pound:** Update on current situation and actions required

133/15-16

**Bus Shelter:** To discuss the painting and maintenance of the Bus Shelter, and agreement of budget allowance

134/15-16

**Income & Expenditure**

a) Members to consider and approve the following accounts for payment

C Owen	Cemetery & Pound Maintenance	£288.75
CGM Landscapes	Verge Cutting	£70.08
Anglian Water (dd)	Water Rates	£7.00
J Richardson	Admin – 27/09/15	£223.27
J Richardson	(Poppy Wreath reimbursement)	£25.00
PKF Littlejohn LLP	External Audit	£120.00

- b) Clerk to report on the September Bank Balances and reconciliation statement  
 c) Clerk to report on budget performance to end September 2015  
 d) Clerk to report on completion of External Audit
- 135/15-16 Planning/Development**  
**Planning Applications**  
 a) F/YR15/0789/PNC04 Change of use of an agricultural building to 3 x 2-storey 4-bed dwellings (Class Q (b)), Farm Building White Fen Farm Whittlesey Road Benwick Cambridgeshire  
 b) F/YR15/0838/PNC04 Change of use of an agricultural building to 2 x 2-storey 4-bed dwellings and 1 x 2-storey 3-bed dwellings (Class Q (b)) Farm Building Bank Farm Whittlesey Road Benwick Cambridgeshire  
**Development**  
 a) Update on Copalder Corner  
 b) Update on public open space in Fields View
- 136/15-16 Cemetery/Mooring**  
**Cemetery**  
 a) Update on Cemetery Extension Planning Application  
 b) Update on burials and plot purchases  
**Mooring**  
 a) To discuss and agree winter planting, including budget allowance, for mooring and two other flower tubs
- 137/15-16 Allotments:** Update on actions, including the formation of an allotment association
- 138/15-16 Highways**  
 a) **2016-17 Local Highways Improvement Bid:** To discuss options for the submission of a bid
- 139/15-16 Fenland Safety Advisory Group**  
 To discuss attendance at training event
- 140/15-16 Grass Cutting Verges**  
 Update from Clerk re actions taken and outcomes
- 141/15-16 Pensions Regulator**  
 To agree a contact for the Pensions Regulator
- 142/15-16 Street Lighting**  
 a) Update on transfer of lighting maintenance and power to FDC  
 b) Update on proposal from FDC re Cat1 and Cat2 street lights
- 143/15-16 War Memorial:**  
 a) To discuss arrangements for Memorial Service, including flag raising, and cleaning of war memorial
- 144/15-16 Christmas:** To discuss Christmas arrangements for the village
- 145/15-16 Current Policies:** To discuss and agree changes required to Standing Orders, Financial Regulations, Expenses Policy, Freedom of Information Policy, Complaints Code of Practice, Disciplinary and Grievance Policy, and Mobile Phone Policy (all emailed to Councillors 24/08/15)
- 146/15-16 Risk Assessment:** To discuss annual risk assessment and completion of tasks (emailed to Councillors 24/08/15)
- 147/15-16 Clerk**  
 To discuss the number of emails received by Councillors and identify a way forward  
 Authorise Clerks Annual Leave
- 148/15-16 Correspondence**  
 a) Rural Services Network Bulletins (emailed 07/09/15, 23/09/15, 25/09/15, 29/09/15 )  
 b) Invitation to FDC Chairman's Macmillan Coffee morning (emailed 07/09/15)  
 c) SLCC News Bulletin (emailed 07/09/15)  
 d) Draft Cambridgeshire Flood and Water Supplementary Planning Document (emailed 07/09/15)  
 e) NALC Bulletin (emailed 10/09/15)  
 f) Invite to Cambs Acre AGM (emailed 10/09/15)  
 g) Benwick Youth Bus update, and invite to AGM (emailed 10/09/15, 23/09/15)

- h) Invite to Citizens Advice AGM (emailed 10/09/15)
- i) Cambridgeshire Street Lighting PFI (circulated 23/09/15)
- j) Update from Cambs Police Inspector (emailed 23/09/15)
- k) Update from FDC Chairman's Secretary (emailed 23/09/15)
- l) Invite to Tourism Day ay FDC (emailed 29/09/15)
- m) CPRE bulletin (emailed 29/09/15)

**149/15-16**

**Agenda Items/Next Meeting**

The date of the next Parish Council Meeting will be Monday 2<sup>nd</sup> November 2015. Items to be included on Agenda should be with the Clerk by Monday 26<sup>th</sup> October 2015