



BENWICK PARISH COUNCIL

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Clerk: Mrs J S RICHARDSON

To Members of the Council


31st August 2016

You are hereby summoned to attend a Meeting of Benwick Parish Council at the Village Hall, 62 High Street, Benwick PE15 0XA for the purpose of transacting the following business.

On Monday 5th September 2016 at 7.30 p.m.

Members of the public and press are invited to address the Council at its Public Time from 7.35 p.m. to 7.50 p.m.

Yours truly


Mrs J S Richardson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

103/16-17 Apologies for Absence:

104/16-17 Declarations of Interest

- a) Disclosable Pecuniary Interest
- b) Non-Pecuniary Interest
- c) Sensitive Pecuniary Interest

105/16-17 Public Time

106/16-17 Confirmation of Minutes

To sign and approve the Minutes of the Meeting held on 1st August 2016

107/16-17 Matters Arising (for information only)

Hedge at corner of Floods Ferry Road/Benwick Road reported to Highways 09/08/16 (emailed reply received "At this time, we do not feel that any action is necessary, however we will continue to monitor this location as part of routine inspections and works will be carried out if required in the future").

108/16-17 Roadwatch: Presentation

109/16-17 Play Park: Update on current position

110/16-17 Police Matters: To report crime figures

111/16-17 County & District Councillors Reports

Reports from Cllrs Butcher, Clark and Miscandlon

112/16-17 The Pound: Update on current situation and discussion on fencing at front of The Pound and Village Hall

113/16-17 Xmas Tree: Update on progress for a permanent Xmas Tree in the village

114/16-17 Allotments

- a) To discuss and agree actions required regarding September Gardens allotment plots
- b) To discuss and agree Town Ground allotment rents for 2016/17

115/16-17 Income & Expenditure

- a) Recycling Credit £39.07 rec'd. Refund of Non Domestic Rates £77.12 rec'd
 - b) Members to consider and approve the following accounts for payment
- | | | |
|--------------------|------------------------------|---------|
| C Owen | Cemetery & Pound Maintenance | £288.75 |
| CGM Landscapes | Verge Cutting | £70.08 |
| Anglian Water (dd) | Water Rates | £19.00 |

J Richardson	Admin – 28/08/16	£211.55
J Richardson	Expenses & reimbursement	£89.06
White Fen Drainage	Drainage Rates	£114.25
Mid Level	Drainage Rates	£118.82
PKF Littlejohn	External Audit	£120.00
LCPAS	Councillor Training	£120.00
TOTAL		£1151.51

c) Clerk to report on the August Bank Balances and reconciliation statement

d) 2015/16 External Audit Report

e) To discuss letter received regarding Council Tax Support Grant

116/16-17

Planning/Development

Pre-Application Request for comment

Proposed base station installation at White Fen Farm, Whittlesey Road, Benwick, March, Cambridgeshire PE15 0XJ

Enforcement

a) Update on 35A and 35B Lilyholt Road, Benwick - New 1.2m (approx) fence

Development

a) Update on Copalder Corner

117/16-17

Highways

a) To discuss and agree application for Local Highways Improvement

Funding opportunity for 2017-18

b) To update on actions taken, and identify further actions regarding the removal of the pole at the footbridge

c) To discuss Community Highways Volunteering Scheme

118/16-17

Remembrance Day Wreath

To discuss and agree the purchase of a Poppy Wreath for Remembrance Day

119/16-17

Street Lighting

a) Discussion on FDC Street Lighting Contract and update from meeting held 31/08/16

b) Update on Cat2 replacement street lights, discussion and agreement of way forward

120/16-17

Speedwatch/Roadwatch

a) To discuss and agree any actions required as a result of Roadwatch Presentation

b) To discuss the possibility of the setting up of a Speedwatch group

121/16-17

Cemetery/Mooring

Cemetery

a) To provide an update for work on Cemetery extension, and funding opportunities

b) To provide update on Cemetery Maintenance

c) To discuss and agree request from Benwick In Bloom to use the Hayter Hawk Lawnmower

d) To provide an update on the removal of Ivy from the Holly Tree

Mooring

a) To discuss and agree the requirement for signage at the mooring regarding village amenities

b) To discuss and agree maintenance requirements for Litter Bins at footbridge and road bridge

c) To discuss and agree maintenance requirements for the benches at the mooring

122/16-17

Training

a) Update on training for Councillors and arrangements made

123/16-17

Correspondence

a) Rural Services Network Bulletins (emailed 28/07/16, 01/08/16, 09/08/16, 18/08/16, 22/08/16, 29/08/16, 31/08/16)

b) Invite to Cambridgeshire Fen Leader Project Coffee Morning (emailed 09/08/16)

c) Invitation to Cambridgeshire ACRE's AGM 2016 (emailed 18/08/16)

d) Police And Crime Panel Seeking New Member (emailed 18/08/16)

e) Invitation to come and speak to us about Minor Injury and Outpatient services (emailed 22/08/16)

f) Job Vacancy - Audit Committee Member (emailed 22/08/16)

- g) Youth Bus Termly Report (emailed 22/08/16)
- h) Chelsea's Choice School & Community Performance - professionals Invitation (emailed 29/08/16)
- i) Cambridgeshire Network Rail level crossing 2nd round consultation (emailed 29/08/16)

124/16-17 Motion to Exclude Press and Public

To discuss and agree Clerks annual appraisal

125/16-17 Flagpole

To discuss and agree annual inspection requirements, including quotes received

126/16-17 Agenda Items/Next Meeting

The date of the next Parish Council Meeting will be Monday 3rd October 2016. Items to be included on Agenda should be with the Clerk by Monday 26th September 2016