



BENWICK PARISH COUNCIL

11 DODDINGTON ROAD BENWICK MARCH PE15 0UT

Tel: 01354 677856 Mobile: 07717 343132 e-mail: benwickparishcouncil.clerk@gmail.com

Clerk: Mrs J S RICHARDSON

To Members of the Council

29th March 2017

You are hereby summoned to attend a Meeting of Benwick Parish Council at the Village Hall, 62 High Street, Benwick PE15 0XA for the purpose of transacting the following business.

On Monday 3rd April 2017 at 7.30 p.m.

Members of the public and press are invited to address the Council at its Public Time from 7.35 p.m. to 7.50 p.m.

Yours truly

Mrs J S Richardson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

259/16-17 Apologies for Absence:

260/16-17 Declarations of Interest

- a) Disclosable Pecuniary Interest
- b) Non-Pecuniary Interest
- c) Sensitive Pecuniary Interest

261/16-17 Public Time

262/16-17 Confirmation of Minutes

To sign and approve the Minutes of the Meeting held on 6th March 2017

263/16-17 Matters Arising (for information only)

Lack of approaching bend sign on Whittlesey Road reported to Highways 7th March 2017. *Reply received 22/03/17 "can you recall when the sign was last in place as it is not recorded on our inventory. Our records as far back as 2009 make no reference".*

Request for information on the felling of 2 Lime Trees in St Marys Churchyard sent to FDC 7th March 2017. *Reply received 10/03/17 "The two trees on inspection were rotten through the main trunk at approx. 3 to 5 metres from the ground, plus they had considerable dead wood in the crown of the tree, I deemed them unsafe and in need of urgent felling due to them being adjacent to the road where regular car parking for the river area is undertaken. We will look at two replacements next winter if budgets permit".*

Email sent to FDC to advise of outstanding CAT1 street lights 7th March 2017. *Reply received 13/03/17 "Balfour Beatty are aware that the completion of the Benwick CAT1 replacements remains outstanding and this will be addressed as part of the backlog clearance. Unfortunately they do not have a timetable for completing these works other than this is their priority."*

Footpaths in the village have been highlighted to Highways as needing repair on 13th March 2017. *Reply received 22/03/17 "I will have a look at the pavements especially Lilyholt Road".*

264/16-17 Police Report

To report on Police activity during February & March 2017

265/16-17 Play Park: Update on current position, including official opening, signage, invitations etc

266/16-17 County & District Councillors Reports

Reports from Cllrs Butcher, Clark and Miscandlon

267/16-17 The Pound: Update on current situation regarding placement of a storage container. To update

- on investigations on fencing options at front of The Pound and Village Hall
- 268/16-17 Speedwatch**
To update on the setup of a Speedwatch team following Benwick Bugle article
- 269/16-17 Income & Expenditure**
- | | | |
|---|------------------------------|----------------|
| a) Members to consider and approve the following accounts for payment | | |
| C Owen | Cemetery & Pound Maintenance | £288.75 |
| CGM Landscapes | Verge Cutting | £70.08 |
| Anglian Water (dd) | Water Rates | £19.00 |
| J Richardson | Admin – 26/03/17 | £315.94 |
| | TOTAL | £693.77 |
- b) Clerk to report on the March Bank Balances and reconciliation statement
c) Clerk to report on 2016/17 financial position
d) To discuss and agree any earmarked reserves
- 270/16-17 Audit 2016/17**
a) To complete and sign the Annual Governance Statement for 2016/17
b) To complete and sign the Accounting Statements for 2016/17
- 271/16-17 Risk Register**
To discuss and agree process and documentation for annual check of Parish Council Assets
- 272/16-17 Cemetery/Mooring**
Cemetery
a) Update of work on Cemetery extension
- 273/16-17 Allotments**
Update on seeking quotes for work on allotments
- 274/16-17 Casual Vacancies**
Update on the position of Casual Vacancies on the Parish Council
- 275/16-17 War Memorial**
To discuss the cleaning of the War Memorial and surrounding area
- 276/16-17 Correspondence**
a) Rural Services Network Bulletins (emailed 10/03/17, 22/03/17, 28/03/17)
b) CCC Innovation Fund Invitation (emailed 01/03/17)
c) Cambs Acre Support Cambridgeshire newsletter (emailed 06/03/17)
d) S137 Allowance for 2017-18 £7.57 (emailed 06/03/17)
e) CPRE latest: lecture from Housing Minister, land use strategy, (emailed 10/03/17)
f) CAPALC March 2017 Bulletin (emailed 10/03/17)
g) Clarification of Diocese owned Land edging Whittlesey Road, near bridge (emailed 13/03/17)
h) News From The Police And Crime Commissioner (emailed 22/03/17)
i) Fenland & East Cambs Surface Treatments 2017 (emailed 22/03/17)
j) Cambridgeshire Rural Services Survey results (emailed 22/03/17)
k) Benwick In Bloom Update (emailed 24/03/17)
l) Police Update ref London (emailed 24/03/17)
m) SLCC Bulletin (emailed 28/03/17)
- 277/16-17 Agenda Items/Next Meeting**
The date of the next Parish Council Meeting will be Monday 8th May 2017. Items to be included on Agenda should be with the Clerk by Monday 1st May 2017