



BENWICK PARISH COUNCIL

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Clerk: Mrs J S RICHARDSON

To Members of the Council

1st March 2017

You are hereby summoned to attend a Meeting of Benwick Parish Council at the Village Hall, 62 High Street, Benwick PE15 0XA for the purpose of transacting the following business.

On Monday 6th March 2017 at 7.30 p.m.

Members of the public and press are invited to address the Council at its Public Time from 7.35 p.m. to 7.50 p.m.

Yours truly

Mrs J S Richardson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

- 234/16-17 Apologies for Absence:**
235/16-17 Declarations of Interest
a) Disclosable Pecuniary Interest
b) Non-Pecuniary Interest
c) Sensitive Pecuniary Interest
- 236/16-17 Public Time**
237/16-17 Confirmation of Minutes
To sign and approve the Minutes of the Meeting held on 6th February 2017
- 238/16-17 Matters Arising (for information only)**
239/16-17 Police Report
To report on Police activity during February 2017
- 240/16-17 Play Park:** Update on current position, and discussion and agreement on official opening, signage, invitations etc
- 241/16-17 County & District Councillors Reports**
Reports from Cllrs Butcher, Clark and Miscandlon
- 242/16-17 Dog Fouling**
To discuss and agree actions to be taken to reduce dog fouling in the village
- 243/16-17 The Pound:** Update on current situation regarding placement of a storage container. To update on investigations on fencing options at front of The Pound and Village Hall
- 244/16-17 CAPALC**
To discuss and agree response to the survey regarding the proposed "draft membership agreement"
- 245/16-17 Speedwatch**
To update on the setup of a Speedwatch team
- 246/16-17 Highways**
To discuss a request for the Parish Council to raise with Highways the state of the footpaths in the village
- 247/16-17 Income & Expenditure**
a) Members to consider and approve the following accounts for payment
C Owen Cemetery & Pound Maintenance £288.75

	CGM Landscapes	Verge Cutting	£70.08
	Anglian Water (dd)	Water Rates	£19.00
	J Richardson	Admin – 26/02/17	£233.94
	TOTAL		£611.77
	b) Clerk to report on the February Bank Balances and reconciliation statement		
248/16-17	Cemetery/Mooring		
	Cemetery		
	a) Update of work on Cemetery extension		
	Mooring		
	a) Update on the signage at the mooring		
249/16-17	Allotments		
	Discussion on CGM quote re weed killing on allotments, and identification of further actions required		
250/16-17	Planning		
	To discuss and agree process for “paperless” notifications of planning applications		
251/16-17	Review of Policies		
	To review current Policies, note compliance, and identify any amendments needed		
	a) Standing Orders (reviewed Jan 2015)		
	b) Financial Regulations (reviewed Dec 2014)		
	c) Transparency Code (introduced 2014)		
	d) Complaints Policy (reviewed Oct 2015)		
	e) Disciplinary & Grievance Policy (reviewed 2015)		
	f) Expenses Policy (reviewed Nov 2013)		
	g) Freedom of Information Policy (reviewed October 2015)		
	h) Policy on Filming (reviewed 2014)		
	i) Child & Vulnerable Adults Safeguarding Policy (adopted Feb 2016)		
	j) Media Policy (adopted June 2016)		
	k) Code of Conduct (adopted 2012)		
	l) Equality Policy (adopted March 2016)		
252/16-17	Risk Register Review and assessment		
	To review Risk Register, note compliance, and identify any actions required		
253/16-17	Asset Register		
	To review and update Asset Register		
254/16-17	Annual Parish Assembly		
	To discuss agenda requirements and agree date		
255/16-17	Clerks Annual Appraisal		
	To discuss and agree the appraisal process for 2017		
256/16-17	Casual Vacancies		
	Update on the position of Casual Vacancies on the Parish Council, and process to be followed regarding these vacancies		
257/16-17	Correspondence		
	a) Rural Services Network Bulletins (emailed 08/02/17, 22/02/17, 27/02/17, 01/03/17)		
	b) Join The Plunkett Rural Co-operatives' Programme Call To Action (emailed 06/02/17)		
	c) Survey of Cambridgeshire Town and Parish Councillors (emailed 06/02/17, 22/02/17)		
	d) Committee Outcomes for Fenland Secondary Review (emailed 06/02/17)		
	d) Locality 'How to Keep it Local' Guide (emailed 06/02/17)		
	e) NALC Chief Executive's Bulletin 4 (emailed 08/02/17) Bulletin 5 (emailed 17/02/17) Bulletin 6 (emailed 22/02/17)		
	f) Flag a Flag for the Commonwealth - Monday 13 March 10am (emailed 10/02/17)		
	g) Cambridgeshire County Council Parish Newsletter (emailed 13/02/17)		
	h) News From The Police And Crime Commissioner (emailed 17/02/17)		
	i) NALC DIS 901 (emailed 17/02/17)		
	j) Lobby Day (emailed 17/02/17)		
	k) Invitation to Timebanking workshop parish councils (emailed 01/03/17)		
258/16-17	Agenda Items/Next Meeting		
	The date of the next Parish Council Meeting will be Monday 3 rd April 2017. Items to be included on Agenda should be with the Clerk by Monday 27 th March 2017		