



BENWICK PARISH COUNCIL

11 DODDINGTON ROAD BENWICK MARCH PE15 0UT

Tel: 01354 677856 Mobile: 07717 343132 e-mail: benwickparishcouncil.clerk@gmail.com

Clerk: Mrs J S RICHARDSON

To Members of the Council

3rd May 2017

You are hereby summoned to attend the Annual General Meeting of Benwick Parish Council at the Village Hall, 62 High Street, Benwick PE15 0XA for the purpose of transacting the following business.

On Monday 8th May 2017 at 7.30 p.m.

Members of the public and press are invited to address the Council at its Public Time

Yours truly

Mrs J S Richardson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

- 001/17-18 Election of Chairman**
To elect the Chairman of the Parish Council and to receive the Chairman's Declaration of Acceptance of Office
- 002/17-18 Election of Vice Chairman**
To elect the Vice-Chairman of the Parish Council and to receive the Vice-Chairman's Declaration of Acceptance of Office
- 003/17-18 Apologies for Absence**
- 004/17-18 Declarations of Interest**
Councillors to declare any interests in respect of any item to be discussed at this meeting:-
- a) Disclosable Pecuniary Interest
 - b) Non-Pecuniary Interest
 - c) Sensitive Pecuniary Interest
- 005/17-18 Election of Working Parties & Representatives** (Members are reminded that individuals are not allowed to make decisions or take actions on behalf of the Council. Any action or decision must be brought before the Council for prior sanction.)
- Cemetery
 - Allotments (September Gardens and Town Ground)
 - Village Hall
 - Planning
 - Finance
 - Street Lighting
 - Highways
 - Land (The Pound)
 - War Memorial & Flag Pole
 - Moorings
 - Village Sign
 - Bus Shelter
- 006/17-18 Bank Signatories**
To agree and appoint Bank Signatories

- 007/17-18 Internal Auditor**
To agree and appoint the Internal Auditor for 2017/18
- 008/17-18 PUBLIC TIME**
- 009/17-18 Confirmation of Minutes**
To sign and approve the Minutes of the Meeting held on 3rd April 2017
- 010/17-18 Co-Option of Councillors**
Council to discuss and agree to co-opt 3 Councillors
- 011/17-18 Play Park**
Update on current situation and agreement to pay FDC £3000 contribution
- 012/17-18 Police Matters**
To report crime figures
- 013/17-18 Membership Renewals**
a) To discuss and agree SLCC Membership for 2017/18 £78.00
b) To discuss and agree CAPALC Membership for 2017/18 £301.64
- 014/17-18 County & District Councillors Reports**
Reports from County and District Councillors
- 015/17-18 Insurance**
Update on Insurance for 2017/18, review of requirements and agreement on renewal
- 016/17-18 Income & Expenditure**
- | | | |
|--|---------------------------|-----------------|
| a) Precept and Council Tax Support Grant (1 st Payment) rec'd | £5,781.50 | |
| b) Members to consider and approve the following accounts for payment | | |
| C Owen | Cemetery & Pound Apl 2017 | £288.75 |
| CGM Landscapes | Verge Cutting April 2017 | £70.08 |
| Anglian Water (dd) | Water Rates April 2017 | £19.00 |
| J Richardson | Admin – 30/04/17 | £283.80 |
| J Richardson | Reimbursement Expenses | £76.28 |
| CAPALC | Membership 2017/18 | £301.64 |
| Came & Company | Insurance | £648.39 |
| Fenland District Council | Play Park Contribution | £3000.00 |
| SLCC | Membership 2017/18 | £78.00 |
| Ivan Cooper | Internal Audit | £120.00 |
| Aztech Engineering | Mooring Sign | £675.75 |
| | TOTALS | £5561.69 |
- c) Clerk to report on the April Bank Balances and reconciliation statement
d) Clerk to report on Internal Audit and arrangements for External Audit
- 017/17-18 Allotments**
a) Update on quotes for clearing the area of weeds
- 018/17-18 War Memorial**
a) Discussion on cleaning, and maintenance of War Memorial and surrounding area
- 019-17-18 Planning/Development**
Planning
F/YR17/0321/F Erection of a 2-storey rear extension to existing dwelling involving removal of existing single-storey element. 27A Doddington Road Benwick March Cambridgeshire PE15 0UT
Pre-Application Consultation
Proposed base station upgrade at land at Chatteris, Greenvale Produce Ltd, Floods Ferry Road, Benwick, near Chatteris, Cambridgeshire, PE15 0UN.
- 020/17-18 Mooring & Cemetery**
Mooring
a) To discuss and agree the position of the sign with regard to the area and surrounding trees
Cemetery
a) Discussion and agreement on Grant Offer of £6000 from Burnthouse Farm Wind Farm Community Benefit Fund, to include project measures etc
b) Discussion and agreement on actions to be taken re complaints regarding the state of the Cemetery
c) Update on Cemetery extension project of pathway solutions, and agreement on way forward including tender documentation
- 021/17-18 Dog Fouling**
To discuss and agree approach to tackle dog fouling in the village
- 022/17-18 Correspondence**
a) Rural Services Network, bulletin (emailed 30/03/17, 03/04/17, 10/04/17, 14/04/17, 21/04/17, 26/04/17, 02/05/17)
b) Notice - Elections 4 May 2017 (emailed 10/04/17)

- c) Cambridgeshire Fens LEADER Coffee Morning Event Invite (emailed 10/04/17)
- d) CCC Local validation list consultation (emailed 10/04/17)
- e) Came & Company Spring Council Matters 2017 (emailed 14/04/17)
- f) News From The Police And Crime Commissioner (emailed 14/04/17, 26/04/17)
- g) Latest from CPRE (emailed 14/04/17)
- h) NALC Newsletters (emailed 14/04/17, 26/04/17)
- i) Encourage Responses To Housing White Paper Consultation (emailed 14/04/17)
- j) CCC 2017/18 TDP Structures Schemes within Fenland and East Cambridgeshire (emailed 21/04/17)

023/17-18

Agenda Items/Next Meeting

The date of the next Parish Council Meeting will be Monday 5th June 2017. Items to be included on Agenda should be with the Clerk by Monday 29th May 2017