



BENWICK PARISH COUNCIL

11 DODDINGTON ROAD BENWICK MARCH PE15 0UT

Tel: 01354 677856 Mobile: 07717 343132 e-mail: benwickparishcouncil.clerk@gmail.com

Clerk: Mrs J S RICHARDSON

To Members of the Council

1st November 2017

You are hereby summoned to attend a Meeting of Benwick Parish Council at the Village Hall, 62 High Street, Benwick PE15 0XA for the purpose of transacting the following business.

On Monday 6th November 2017 at 7.30 p.m.

Members of the public and press are invited to address the Council at its Public Time from 7.35 p.m. to 7.50 p.m.

Yours truly

Mrs J S Richardson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

135/17-18 Apologies for Absence:

136/17-18 Declarations of Interest

- a) Disclosable Pecuniary Interest
- b) Non-Pecuniary Interest
- c) Sensitive Pecuniary Interest

137/17-18 Public Time

138/17-18 Confirmation of Minutes

To sign and approve the Minutes of the Meeting held on 2nd October 2017

139/17-18 Matters Arising (for information only)

The weeds around the kissing gate were reported 03/10/17 and the response from Highways is:- *The footpath linking Chapel Gardens to High Street is not maintainable at public expense and I would report this issue to Circle (Roddons).*

140/17-18 Parish Councillors

To discuss co-option of L Leech

141/17-18 Police Report

To discuss police report

142/17-18 Unadopted Right of Way

To discuss issue raised regarding an Unadopted right of way, including request of resident that the Parish Council liaise with County Council Farms, and agree any actions required

143/17-18 Village Benches

To report findings of working party meeting and discuss and agree any actions required

144/17-18 County & District Councillors Reports

Reports from Cllrs Butcher, Connor and Miscandlon

145/17-18 Planning

Applications

- a) F/YR17/0939/F Formation of a manège and the erection of 2 x stable blocks, a storage barn, a hay barn and a security light mounted on a 5.0m high pole Land North West Of 42 Ramsey Road Benwick Cambridgeshire

146/17-18 The Pound: Update on current situation regarding placement of a storage container

147/17-18 Clerks & Council Direct

- To discuss and agree subscription renewal to Clerks and Council's direct at £12.00
- 148/17-18 Income & Expenditure**
Income Rec'd £437.50 Town Ground Rent, £5781.50 2nd instalment of Precept, £3989.37 VAT Refund
- | | | |
|---|------------------------------|-----------------|
| a) Members to consider and approve the following accounts for payment | | |
| ISS Facility Services | Cemetery Maintenance | £364.32 |
| CGM Landscapes | Verge Cutting | £70.08 |
| CGM Landscapes | Allotment Spraying | £96.00 |
| Anglian Water (dd) | Water Rates | £19.00 |
| J Richardson | Admin – 29/10/17 | £389.72 |
| J Richardson | Reimbursement-Expenses | £15.60 |
| ICO (dd) | Data Protection Registration | £35.00 |
| CommuniCorp | Clerks & Council Magazine | £12.00 |
| | TOTAL | £1001.72 |
- b) Clerk to report on the October Bank Balances and reconciliation statement
c) Clerk to report on performance v budget up to end September 2017
- 149/17-18 Cemetery**
a) To discuss the current situation regarding the grass cutting and bin emptying in the cemetery
- 150/17-18 Cemetery & Verge Cutting**
a) To commence discussions regarding the tender and process for the contract renewal in April 2018
- 151/17-18 Allotments**
a) Update on allotment clearance project for September Gardens, and discussion on way forward
- 152/17-18 Local Highways Improvement Opportunity 2018**
Update on the scheme submission and agreement on actions required, including attendance (if required) at panel
- 153/17-18 War Memorial**
a) To note clean up of War Memorial, and agree flag flying, ahead of Remembrance Day
- 154/17-18 Tour of Cambridgeshire Public Authorities 2018**
To discuss and agree attendance at meeting on 8th November 2017
- 155/17-18 Street Lighting**
To discuss and agree any actions required
- 156/17-18 Rural Services Network**
To discuss and agree response to survey "Growing a Rural Community Survey for Fenland"
- 157/17-18 Data Protection**
A new Data Protection General Regulation (GDPR) comes into force in May next year (2018). To discuss and agree Clerks training requirements.
- 158/17-18 Correspondence**
a) Rural Services Network Bulletins (emailed 03/10/17, 12/10/17, 17/10/17, 18/10/17, 24/10/17, 30/10/17, 1/11/17)
b) Roadworks & Events Bulletin 1-15th October 2017 (emailed 29/09/17)
c) Cambridgeshire Festival of Remembrance Invitation (emailed 02/10/17)
d) Cambs Acre Town and Parish Council Development Plan (emailed 02/10/17, 15/10/17)
e) War Memorials News (emailed 03/10/17, 17/10/17, 1/11/17)
f) CPRE latest: the wrong homes in the wrong places (emailed 12/10/17)
g) News From The Police And Crime Commissioner (emailed 12/10/17)
h) Roadworks and Events Bulletin 16th-31st October 2017 (emailed 12/10/17), 1st-15th November 2017 (emailed 1/11/17)
i) CAPALC AGM (emailed 15/10/17), CAPALC Funding Alert - October 2017 (emailed 23/10/17)
j) FDC Press Releases (emailed 15/10/17, 17/10/17, 23/10/17, 27/10/17, 30/10/17)
k) Highway Events Diary - October 2017 (emailed 15/10/17)
l) Fenland Parish Council Conference invite from Police and Crime Commissioner (emailed 17/10/17)
m) Youth Work Mapping Survey (emailed 17/10/17)
n) Heritage Lottery Fund & Cambridgeshire CVS Funding Focus 8th November (emailed 17/10/17)
o) Invite from The High Sheriff of Cambridgeshire (emailed 23/10/17)
p) CCC Cambridgeshire Matters Newsletter October 2017 (emailed 27/10/17)
- 159/17-18 Motion to exclude Press and Public Clerks Appraisal**
To discuss and agree Clerks Appraisal and in year performance

160/17-18 Agenda Items/Next Meeting

The date of the next Parish Council Meeting will be Monday 4th December 2017. Items to be included on Agenda should be with the Clerk by Monday 27th November 2017