



# BENWICK PARISH COUNCIL

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Clerk: Mrs J S RICHARDSON

## To Members of the Council

26<sup>th</sup> September 2018

You are hereby summoned to attend a Meeting of Benwick Parish Council at the Village Hall, 62 High Street, Benwick PE15 0XA for the purpose of transacting the following business.

**On Monday 1<sup>st</sup> October 2018 at 7.30 p.m.**

**Members of the public and press are invited to address the Council at its Public Time**

Yours truly

Mrs J S Richardson  
Clerk/Proper Officer

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## AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

**PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.**

**127/18-19 Apologies for Absence**

**128/18-19 Declarations of Interest**

**Councillors to declare any interests in respect of any item to be discussed at this meeting:-**

- a) Disclosable Pecuniary Interest
- b) Non-Pecuniary Interest
- c) Sensitive Pecuniary Interest

**129/18-19 PUBLIC TIME**

**130/18-19 Confirmation of Minutes**

To sign and approve the Minutes of the Meeting held on 3<sup>rd</sup> September 2018

**131/18-19 Matters Arising**

Request to Benwick Bugle to include articles on Dog fouling and hedges/trees overhanging footpaths (04/09/18)

Footpath Bridge painting reported (04/09/18). Response is *"having undertaken a site visit, we do not feel that any action is necessary, however we will continue to monitor this location as part of routine inspections and works will be carried out if required in the future"*.

Post Box on Doddington Road reported (04/09/18). Royal Mail are to look into this matter (09/09/18)

Overhanging hedge on Nene Parade, outside Old Rectory reported to Highways (05/09/18). Response is *"I have asked the Community Pay Back Team to attend to Nene Parade. They have something of a backlog but I am sure they will act asap"*

**132/18-19 Police Matters**

- a) To discuss police report
- b) To discuss and agree Community Engagement request

**133/18-19 County & District Councillors Reports**

Reports from County and District Councillors

**134/18-19 Hate Crime Training - 24th October**

To discuss and agree attendance on the Hate Crime training 24<sup>th</sup> October 2018

**135/18-19 Street Lighting**

a) To note and discuss letter received from FDC re Street Lighting Maintenance and Power, and updated information following contact by Cllr Chapman, and FDC response to email sent, and

- meeting with CAPALC and agree actions and response  
 b) Discuss and agree actions re report of street light at Little London not working
- 136/18-19 Village Benches**  
 a) Cemetery and Chapel Gardens (Benches x 3). Update on current situation and discussion and agreement on actions required  
 b) War Memorial Bench. Update on current situation and discussion and agreement on actions required
- 137/18-19 GDPR**  
 a) To discuss and identify appropriate storage for computer records etc.  
 b) To discuss and agree the CAPALC Membership scheme re support in handling a potential breach  
 c) To discuss and agree request of information relating to contact details of an individual
- 138/18-19 The Pound**  
 a) Discussion regarding placement of a storage container to include sizes and costs of the purchase of a container as actioned at 4th December meeting
- 139/18-19 Income & Expenditure**  
 a) 2<sup>nd</sup> Instalment Precept rec'd £5730.50, Ransonmoor Grant rec'd £1154.14  
 b) Members to consider and approve the following accounts for payment
- |                      |                        |                 |
|----------------------|------------------------|-----------------|
| Tivoli               | Cemetery Maintenance   | £382.54         |
| CGM Landscapes       | Verge Cutting          | £44.48          |
| J Richardson         | Admin – 23/09/18       | £356.88         |
| J Richardson         | Reimbursement-Expenses | £87.72          |
| CAPALC               | GDPR Scheme            | £25.00          |
| EKS Construction     | War Memorial Bench     | £480.00         |
| Benwick Village Hall | Room Hire              | £62.50          |
|                      | <b>TOTALS</b>          | <b>£1439.12</b> |
- b) Clerk to report on the September Bank Balances and reconciliation statement
- 140/18-19 Allotments**  
 a) Update on progress, at September Gardens, and discussion and agreement of further actions required, following weedkilling, to include ploughing, marking out of new plots and allotment rents
- 141/18-19 Benwick Gateways - LHI 2018-2019**  
 a) To discuss and agree modifications and cost of proposed scheme
- 142/18-19 Cemetery**  
 a) To discuss and agree Burial Regulations and Fees  
 b) To discuss and agree Memorial request
- 143/18-19 Mooring**  
 To discuss and agree any actions to be taken in relation to a boat moored on the river outside the cemetery.
- 144/18-19 Community Gritting Volunteers Winter 2018-2019**  
 To discuss and agree any volunteers for the 2018-2019 Community Gritting Volunteers Scheme
- 145/18-19 Planning Training Sessions**  
 To discuss and agree attendance at Planning Training Sessions provided by FDC on 01/11/18, 24/01/19 and 14/03/19 all at 18.30
- 146/18-19 Councillors Training**  
 To discuss and agree the increase in cost per person from £56.28 to £65.61 which covers all three sessions and will be attended by 4 Cllrs
- 147/18-19 Remembrance Day**  
 To discuss and agree the laying of the Parish Council Poppy Wreath
- 148/18-19 Donations**  
 Letters of thanks received from:-  
 Benwick Ladies in support of McMillan Coffee Evening  
 Royal British Legion for purchase of Poppy Wreath  
 Magpas for support of Magpas Air Ambulance
- 149/18-19 Correspondence**  
 a) Rural Services Network, bulletin (emailed 01/09/18, 04/09/18, 05/09/18, 12/09/18, 26/09/18)  
 b) Highway Events Diary - September 2018 (emailed 03/09/18)  
 c) CPRE Campaigns (emailed 10/09/18)  
 d) Thanks from Magpas Air Ambulance (emailed 10/09/18)  
 e) IHMC Incident Report August 2018 (emailed 10/09/18)  
 f) Joint Minerals and Waste Local Plan - Submitted Sites (emailed 10/09/18)  
 g) A14 CLOSURE AT BAR HILL JUNCTIONS 29 TO 30 (emailed 12/09/18, 26/09/18)  
 h) Collective energy switching (emailed 12/09/18)  
 i) CAPALC Bulletin - September 2018 (emailed 26/09/18)

j) M11 northbound to A14 eastbound slip road closure (emailed 26/09/18)

k) Training Slides - Planning & Affordable Housing (emailed 26/09/18)

l) FDC Press Release (emailed 26/09/18)

m) Cambridgeshire Matters - September 2018 (emailed 26/09/18)

**150/18-19 Motion to exclude Press and Public**

**151/18-19 Clerks Annual Appraisal**

To discuss and review the Clerks Annual Appraisal and identify any action points required

**152/18-19 Agenda Items/Next Meeting**

The date of the next Parish Council Meeting will be Monday 5<sup>th</sup> November 2018. Items to be included on Agenda should be with the Clerk by Monday 29<sup>th</sup> October 2018