



## BENWICK PARISH COUNCIL

### Minutes of the Meeting of the Benwick Parish Council on Monday 7<sup>th</sup> September 2015 in the side room of the Village Hall in High Street Benwick PE15 0XA.

<b>Present</b>	Cllrs; M Chapman (Chair), L Keppel-Spoor, J Chandler, R Few, V Gobie, J Hindle, J Clark (CCC), A Miscandlon (FDC), T Liano (PCSO) 1 member of the public and J Richardson (Clerk)	
<b>096/15-16</b>	<b>Apologies for Absence:</b> Cllr R Emmitt, Cllr R Butcher (FDC)	
<b>097/15-16</b>	<b>Declarations of Interest</b> None declared	
<b>7:35p.m.</b>	<b>Public Time</b>	
<b>098/15-16</b>	2 street lights down Nene Parade are on during the day and off at night. Clerk to look into and report.	<b>Clerk</b>
	More paint is required for the bus shelter and a proposal of using an anti-graffiti coating is to be placed on next agenda	<b>Clerk</b>
	Manhole cover near 18 Lilyholt Road is raised and needs to be reported	<b>Clerk</b>
	Posters on telegraph poles not being removed after the event has taken place was highlighted to the meeting	
	Willow trees have still not been cut back down Nene Parade despite being reported	
	Dog fouling is still an issue and member of the public would like to see the spraying event take place again, to be placed on agenda item for next month by the Clerk	<b>Clerk</b>
	Fly tipping has taken place about 500yds down on the right at Floods Ferry and this is to be reported by the Clerk	<b>Clerk</b>
	Closed at 7.40p.m	
<b>099/15-16</b>	<b>Confirmation of Minutes</b> It was Proposed by Cllr Chapman, and AGREED, to sign and approve the Minutes of the Meeting held on 3 <sup>rd</sup> August 2015	<b>Agreed</b>
<b>100/15-16</b>	<b>Matters Arising (for information only)</b> FDC (Bob Ollier) emailed for update on public open space in Fields View Wall and Trees in White Hart Drive reported to Highways, and response received	
<b>101/15-16</b>	<b>Police Matters:</b> During the month of August 2015 – 20 incidents were called into the Police, those of interest to Benwick are:- 1. 02.08.2015 – Light aircraft has come down at fields Floods Ferry/Benwick. No serious injuries reported. 2. 08.08.2015 – Doddington Road, wall knocked down by unknown persons. Police are looking into this matter. 3. 13.08.2015 – Ibbersons Drove, two vehicles involved in road traffic accident, no injuries but both vehicles damaged. 4. 15.08.2015 – Floods Ferry/Benwick Road traffic accident at the location, no injuries and minor damage to the vehicle involved. There has been a number of garage burglaries around Whittlesey. The issue of parking outside the new shop was highlighted to the PCSO and she will look into this	
<b>102/15-16</b>	<b>WW2 US Plane Crash Memorial:</b> Reply back from Derek Stebbings stated that the USAF are unable to help with funding for a new memorial. Cllr Miscandlon updated the meeting on discussions with Darren re the memorial and advised that Darren will be invited to Whittlesey Town Council Meeting. Cllr Miscandlon to keep Benwick Parish Council updated on progress.	<b>Cllr Miscandlon</b>
<b>103/15-16</b>	<b>Dates of Parish Council Meetings:</b> The dates for 2016 Parish Council Meetings were Proposed by Cllr Chapman, and AGREED as at Appendix 1	<b>Agreed</b>
<b>104/15-16</b>	<b>County &amp; District Councillors Reports</b> Cllr Clark reported that Fenland are looking to find a further £1.8m savings and this could entail cuts in services, a public consultation will take place. CCC have also started to discuss further cuts to budgets amounting to £43m. The Chief Executive (Mark Lloyd) is leaving and a replacement is being	

sought. There is a suggestion that devolution or combined authorities could take place. Gritting services will be cut back, and street lighting cut backs could take place, and other services could be reduced.

Cllr Miscandlon highlighted that people need to complete the comprehensive spending review survey regarding budget cut backs when it is sent out, which should be 29th September.

The question was raised regarding the trading and consent streets publicity, which means that Fenland Council now has the power to deal with the trading on public highways, without permission.

**105/15-16** **Current Policies:** Standing Orders, Financial Regulations, Expenses Policy, Freedom of Information Policy, Complaints Code of Practice, Disciplinary and Grievance Policy, and Mobile Phone Policy (all emailed to Councillors 24/08/15)

All policies to be placed on next agenda.

Disciplinary and Grievance Policy has been reviewed by Cllr Chapman and all alterations circulated.

Mobile Phone Policy to be reviewed by Clerk ahead of next meeting

**Clerk**

**106/15-16** **Risk Assessment:** Annual risk assessment and completion of tasks (emailed to Councillors 24/08/15)

The Pound, and flagpole to be included on risk assessment and this item to be placed on next agenda

**Clerk**

**107/15-16** **Play Park:** Tony Richardson has agreed to help on this project. Councillors to contact Tony who will update them on what has happened previously and actions required, especially obtaining funding

**108/15-16** **Cycle Race:** Tour of Cambridgeshire 2016 is being planned for 5<sup>th</sup> June 2016. Discussion took place regarding the way in which the race was handled last year. Cllr Keppel-Spoor and Cllr Emmitt will try to engage with the organisers of the race.

**109/15-16** **The Pound:** Cllr Emmitt not present, to be placed on next agenda

**110/15-16** **Income & Expenditure**

a) Proposed by Cllr Chapman, and AGREED, members approved the following accounts for payment

**Agreed**

C Owen	Cemetery & Pound Maintenance	£288.75
CGM Landscapes	Verge Cutting	£70.08
Anglian Water (dd)	Water Rates	£7.00
E-on (dd)	Street Light Electricity	£127.01
J Richardson	Admin – 30/08/15	£239.38
J Richardson	Stamp purchase (reimbursement)	£7.56
Middle Level Commissioners	Drainage Rates	£118.82
White Fen District Drainage Commissioners	Drainage Rates	£91.40
CCC	LHI Contribution 14/15	£131.17
	<b>TOTAL</b>	<b>£1081.17</b>

b) Clerks report on the August Bank Balances and reconciliation statement is at Appendix 2

**111/15-16** **Planning/Development**

**Planning Applications**

a) F/YR15/0707/F Erection of 2 x 2-storey 4-bed dwellings involving demolition existing polytunnel and demolition of 2 x dwellings (1 and 2 Bank Farm Cottages) Land West Of 4 The Cottages And 1 And 2 Bank Farm Cottages Bank Farm Forty Foot Bank Ramsey Huntingdon Cambridgeshire Proposed by Cllr Chapman, and AGREED, that there are no material objections to this planning application

**Agreed**

**Development**

a) Copalder Corner, no update received. Cllr Miscandlon to chase up

b) Public open space in Fields View, no update received

**Cllr Miscandlon**

**112/15-16** **Cemetery/Mooring**

**Cemetery**

a) An update on Cemetery Extension Planning Application was given by the Clerk which included discussions with the Environment Agency and FDC Planning Officer.

b) The Baptist Cemetery, has been cut back, and it is hoped this area will now be better maintained

**113/15-16** **Allotments:** A working party meeting was held 7<sup>th</sup> September 2015.

Allotment representatives attended the meeting and there could be a

- possibility of having an allotment association. The allotment holders are to look into the formation of an association. This item to be on the agenda for next month. The Clerk is to investigate issues concerning the formation of an allotment association from the Parish Council perspective. **Clerk**
- 114/15-16 Highways**  
 a) **2016-17 Local Highways Improvement Bid:** Discussion took place on different options regarding lorries travelling through the village. It was Proposed by Cllr Chapman, and AGREED, that Cllr Keppel-Spoor, and possibly Cllr Gobie, attend a Highways Meeting to discuss the introduction of a 7.5 tonne weight limit on the village and also a speed restriction on Whittlesey Road. Cllr Keppel-Spoor and Cllr Gobie ~~are~~ to continue with the petition regarding a 7.5 tonne weight limit. **Agreed**  
 b) **HGV's:** This item has been covered in the LHI Bid and now needs to be taken off the agenda
- 115/15-16 Street Lighting**  
 a) Benwick Street light maintenance is now covered on FDC's contract. The electricity supply for the street lights will hopefully be taken over by FDC within the next month.  
 b) The proposal from FDC re Cat1 and Cat2 street lights had been circulated to the Cllrs and has been examined by the Clerk. Comments are asked for from the Parish Council by 17<sup>th</sup> September.  
 A meeting has been held by other Parish Councils relating to this matter at which 6 parishes attended and the main points were read to the meeting. Cllr Chapman Proposed and, it was AGREED, that we;-  
 Write to FDC to say that "We welcome the FDC offer to replace the CAT1 lights and their contribution for the replacement of CAT2's to a schedule to be agreed with Benwick Parish Council."  
 Respond to other Parishes Meeting saying that we are sorry that the emails were received too late to attend the meeting but we would like to be kept up to date going forward and thank you for the copy of the minutes **Agreed Clerk**
- 116/15-16 Town Ground Allotment Rents:** It was Proposed by Cllr Few, and AGREED, that the Town Ground Allotment Rents for 2015/16 stay at £125 per acre per annum **Agreed**
- 117/15-16 Poppy Wreath:** Proposed by Cllr Chapman, and AGREED, that a poppy wreath be purchased for £25 **Agreed Clerk**
- 118/15-16 Christmas:** Christmas arrangements for the village were discussed. It is believed that villagers like the Xmas tree, and Health and Safety assessments will need to be completed if a tree is erected. Cllr Chapman will look at the proposed tree and also the siting of the Xmas Tree for this year. All Cllrs to look into the possibility of a flagpole Xmas tree **Cllr Chapman**  
 Cllr Chandler will discuss the siting of the tree on the corner of Boons land **All Cllrs Cllr Chandler**
- 119/15-16 Correspondence**  
 a) Rural Services Network Bulletins (emailed 10/08/15, 19/08/15, 24/08/15, 01/09/15, 02/09/15)  
 b) Invitation to Cambs ACRE AGM (emailed 19/05/15)  
 c) Invitation to Merchant Navy Day 03/09/15 (emailed 24/08/15)  
 d) Connections Bus Term Report (emailed 24/08/15)  
 e) Invitation to Cambridgeshire Fens LEADER Launch Event September 28 2015 (emailed 24/08/15)  
 f) Cambs Acre Bulletins (emailed 24/08/15, 02/09/15)  
 g) CCC Rights of Way Improvement Plan consultation (emailed 24/08/15)
- 120/15-16 Agenda Items/Next Meeting**  
 The date of the next Parish Council Meeting will be Monday 5<sup>th</sup> October 2015. Items to be included on Agenda should be with the Clerk by Monday 28<sup>th</sup> September 2015

Meeting Closed at 21.30

Appendix 1

### BENWICK PARISH COUNCIL MEETING DATES 2016

MONDAY	4th	January	2016
MONDAY	1st	February	2016
MONDAY	7th	March	2016

MONDAY	4th	April	2016
MONDAY	9th	May	2016
MONDAY	6th	June	2016
MONDAY	4th	July	2016
MONDAY	1st	August	2016
MONDAY	5th	September	2016
MONDAY	3rd	October	2016
MONDAY	7th	November	2016
MONDAY	5th	December	2016

## Appendix 2

Bank Reconciliation				Financial Year ending 31 March 2016			
Benwick Parish Council							
Prepared by Jacquie Richardson (Clerk & RFO)							
Date	01/09/2015						
Approved by				Chair			
Date							
<b>Balance per bank statements as at</b>	<b>01/09/2015</b>			<b>£</b>		<b>£</b>	
Current Account				26903.72			
NS&I				20595.57			
						47499.29	
Less: Unpresented Cheques							
Cheque Number			2360	195.00			
			2363	70.08			
			2368	33.75			
						298.83	
Add: Any unbanked cash in transit							
<b>Net bank balances as at</b>						<b>47200.46</b>	
The net balances reconcile to the Cash Book, as follows:-							
Opening Balance				45,781.90			
Add: Receipts to date				8,922.12			
Less: Payments to date				7,503.56			
<b>Closing Balance</b>				<b>47,200.46</b>			
<b>Earmarked Reserves:</b>							
Parish Plan	£532.89						
Verge Planting	£1.40						
Cemetery Extension	£7,470.00						
Street Lighting	£8,000.00						
The Pound	£2,000.00						
War Memorial	£2,000.00						
Mooring	£1,000.00						
			<b>TOTAL</b>	<b>£21,004.29</b>			
General Reserve	£26,196.17						