

# BENWICK PARISH COUNCIL

Minutes of a meeting of the Benwick Parish Council on Monday 4<sup>th</sup> April 2016 in the side room of the Village Hall in High Street, Benwick PE15 0XA.

- Present:** Cllrs: L Keppel-Spoor (Chair); R Few; J Chandler; J Hindle; V Gobie; J Clark (CCC); R Butcher (FDC); J Richardson (Clerk) and 3 members of the public
- 274/15-16 Apologies for Absence:** Cllr M Chapman; Cllr A Miscandlon (FDC); T Liano (PCSO),
- 275/15-16 Declarations of Interest**  
Disclosable Pecuniary Interest:- Cllr J Chandler Item 285/16 a)
- 276/15-16 Public Time**  
Dogs have again been seen in the Play Park. The Clerk to contact FDC re **Clerk**  
"no dog sign".  
Dog fouling has taken place around the bin on Whittlesey Road.  
Bus shelter has been painted. Rear of bus stop has all been tidied up as well, and the area at the front is now being looked after by a local resident.  
Closed 7.38
- 277/15-16 Confirmation of Minutes**  
It was Proposed by Cllr Keppel-Spoor, and AGREED, to sign and approve **Agreed**  
the Minutes of the Meeting held on 7<sup>th</sup> March 2016
- 278/15-16 Matters Arising (for information only)**  
Email sent to Planning re FYR16/0083/F to say Benwick Parish Council have no comments to make on this application, 08/03/16  
Equality Policy and Asset Register placed on website 08/03/16  
Willow tree on Nene Parade reported to Highways 08/03/16  
Response sent to Cambridgeshire Future Transport to confirm that Benwick Parish Council would like the bus service to remain as it is currently, 08/03/16  
Response sent to Historic England regarding the War Memorial, that the Council have no further comments to make on the Notification of Designation Application, 08/03/16  
Complaint regarding the noise nuisance during Parish Council Meetings sent to the Chairperson of the Village Hall Committee 09/03/16
- 279/15-16 Play Park:** The Council has not been successful in the application to Amey for a grant due to the fact that it does not allow FDC to apply. The Tesco grant is now being looked into. The Wren grant decision is due the end of April and the Rural Capital Grant decision is imminent. Sport England grant has been looked into and it needs to be for whole project and not an individual part. Cllrs Hindle and Gobie will now look at Ransonmoor and **Cllrs Hindle & Gobie**  
Burnthouse Drove wind farms for funding.
- 280/15-16 Police Matters:** During the month of March 2016 there have been 15 incidents reported with only 1 having impact on the local community:-  
29.03.2016 – Road Traffic Accident at Whittlesey Road Benwick no injuries, vehicle damage.  
This has been a good month for Benwick and its crime and incident levels, with nothing of note to report locally. There have not even been any reports locally of Hare coursing this month, further afield Whittlesey have had a serious of vehicles being damaged but these are rather random and do not seem linked.  
There is always concern for parking with patrols being carried out regularly, and we are aware of hot spots in Benwick. We are happy for any further information to be passed to us in relation to this, but please be aware that sometimes there is nothing the Police can do apart from speaking with the owners of the vehicles concerned.  
At this time of year we now start to experience shed and out building burglaries
- 281/15-16 County & District Councillors Reports**  
Cllr Butcher had nothing to report except that in the Comprehensive

Spending Review the charging for brown bins may be an option, the possibility that this may cause flytipping was raised.

Cllr Clark reported that the main issue for CCC is about devolution, but this is ongoing. 1<sup>st</sup> July is the date that Councils will need to make the decision by. Question raised re consideration of the cost to householders for another tier of local government. Offer document for devolution is available on the government website.

Wisbech Garden Town was raised and it would appear that most are supportive of this. Wisbech is an area of deprivation, education, jobs etc is low.

Concerns were raised regarding the fact that this area could become a commuter area.

**282/15-16** **Cycle Race 2016:** There is currently a campaign happening with posters being distributed/placed in all the local communities affected by the race route. They are being put up in community centres, local shops, post offices, pubs and anywhere that the local communities will see them.

The race organisers have leafletted already with flyers through individual homes and businesses that will be affected on the route and there should be another flyer campaign before the event.

Cllr Hindle to contact and chase up on leafletting and posters

**Cllr Hindle**

**283/15-16** **The Pound:** No update received

**284/15-16** **LCR Subscription:** It was Proposed by Cllr Keppel-Spoor, and agreed, to renew the LCR Subscription of £17, due 31/05/16

**Agreed**

**285/15-16** **Donations**

Cllr Chandler left the room

a) It was Proposed by Cllr Few, and agreed, that £30 be donated to FACT  
Cllr Chandler returned to the meeting

**Agreed**

b) It was Proposed by Cllr Few, and agreed, that £20 be donated to MAGPAS

**Agreed**

**286/15-16** **Income & Expenditure**

a) It was Proposed by Cllr Keppel-Spoor, and AGREED, that members approve the following accounts for payment

**Agreed**

C Owen	Cemetery & Pound Maintenance	£288.75
CGM Landscapes	Verge Cutting	£70.08
Anglian Water (dd)	Water Rates	£7.00
Fenland District Council	Cemetery Rates	£38.72
J Richardson	Admin – 27/03/16	£227.87

**TOTAL** **£632.42**

b) Clerks report on the March Bank Balances and reconciliation statement is at Appendix 1

c) Clerks report on end of year financial accounts is at Appendix 2

**287/15-16** **Planning/Development**

**Application**

a) F/YR16/0161/F Erection of a 2-storey 4-bed dwelling with double garage involving demolition of existing dwelling and outbuildings, 6-7 Nene Parade Benwick Cambridgeshire PE15 0XL. It was Proposed by Cllr Gobie, and AGREED, that there were no comments

**Agreed**

b) F/YR16/0153/F Erection of a single-storey rear extension to existing dwelling Waterside House 14 Cricketers Way Benwick, March, Cambridgeshire PE15 0UU. It was Proposed by Cllr Gobie, and AGREED, that there were no comments

**Agreed**

**Appeal**

a) F/YR15/0707/F Erection of 2 x 2-storey 4-bed dwellings involving demolition existing polytunnel and demolition of 2 x dwellings (1 and 2 Bank Farm Cottages), Land West Of 4 The Cottages And 1 And 2 Bank Farm Cottages Bank Farm Forty Foot Bank Ramsey. It was Proposed by Cllr Chandler, and AGREED, no comments

**Agreed**

**Development**

a) Update on Copalder Corner was deferred until May Meeting

**288/15-16** **Street Lighting**

	a) No update on Cat2 replacement street lights. Clerk to chase Balfour Beatty re no response	<b>Clerk</b>
<b>289/15-16</b>	<b>War Memorial</b> a) There has been a Notification of Designation Decision on the War Memorial which is now Grade II listed. b) The work on the grant funding opportunity is ongoing by Cllrs Hindle & Gobie.	<b>Cllrs Hindle &amp; Gobie</b>
<b>290/15-16</b>	<b>HM the Queen's 90<sup>th</sup> Birthday</b> No responses have been received from any village groups	
<b>291/15-16</b>	<b>Cambridgeshire Roadwatch</b> There is no further information on this item and it is to be taken off agenda	
<b>292/15-16</b>	<b>Mooring</b> There has never been a lifebelt at the mooring and it was not felt that one is needed. The Mooring planting will be undertaken soon and Benwick In Bloom will let Cllr Keppel-Spoor know the theme for this year	<b>Cllr Keppel-Spoor</b>
<b>293/15-16</b>	<b>Bus Shelter</b> a) The branch hanging down from the tree near the Bus Shelter has been reported to FDC b) The possibility of a collage installation in the Bus Shelter was discussed this would provide a history of Benwick. There is a possibility of funding being obtained to do this project. It was Proposed by Cllr Hindle, and AGREED, to design this, and to come back to the Parish Council for agreement prior to installation	<b>Agreed Cllr Hindle</b>
<b>294/15-16</b>	<b>2015-16 Audit</b> a) The Annual Governance Statement was discussed and it was Proposed by Cllr Keppel-Spoor, and agreed b) The Annual Accounting Statement was discussed and it was Proposed by Cllr Keppel-Spoor, and agreed	<b>Agreed Agreed</b>
<b>295/15-16</b>	<b>Correspondence</b> a) Rural Services Network Bulletins (emailed 09/03/16, 16/03/16, 29/03/16, 30/03/16) b) Police and Crime Commissioner bulletin (emailed 29/03/16) c) Fenland Village Thresholds information from FDC Planning (emailed 02/03/16) d) Result of LHI Bids 2016/17 (emailed 02/03/16) e) Invite to Commonwealth Fly a Flag event including the Single Commemorative Act on Monday 14th March (emailed 09/03/16) f) Consultation on application to designate a neighbourhood area in Doddington (emailed 09/03/16) g) Planning Training Presentation for Town and Parish Councils (emailed 09/03/16) h) LP12 Guidance Notes from FDC Planning (emailed 16/03/16) i) CAPALC Bulletin (emailed 29/03/16) j) Came and Company Insurance Bulletin (emailed 29/03/16) k) Fenland Twinning Association Letter (emailed 29/03/16)	
<b>296/15-16</b>	<b>Motion to exclude Press and Public. Proposed by Cllr Keppel-Spoor, and AGREED.</b>	<b>Agreed</b>
<b>297/15-16</b>	<b>Cemetery</b> The Clerk to go back to companies re Quotes, based on use of recycled materials The Clerk is to look into grant funding from wind farms	<b>Clerk Clerk</b>
<b>298/15-16</b>	<b>Agenda Items/Next Meeting</b> The date of the next Parish Council Meeting will be Monday 9 <sup>th</sup> May 2016. Items to be included on Agenda should be with the Clerk by Monday 2 <sup>nd</sup> May 2016 Agenda items identified are:- Benwick in Bloom placing flowers around the tree on The Pound Solar lighting for Mooring and Cemetery Cllr Chandler apologies	

Meeting Closed at:- 9.18

## Appendix 1

Bank Reconciliation		Financial Year ending 31 March 2016	
Benwick Parish Council			
Prepared by Jacquie Richardson (Clerk & RFO)			
Date	31/03/2016		
Approved by		Chair	
Date	04/04/2016		
<b>Balance per bank statements as at</b>	<b>31/03/2016</b>	<b>£</b>	<b>£</b>
Current Account		29845.03	
NS&I		20750.04	
			50595.07
Less: Unpresented Cheques			
Cheque Number			
			0.00
Add: Any unbanked cash in transit			
<b>Net bank balances as at</b>			<b>50,595.07</b>
The net balances reconcile to the Cash Book, as follows:-			
Opening Balance		45,781.90	
Add: Receipts to date		18,232.09	
Less: Payments to date		13,418.92	
<b>Closing Balance</b>		<b>50,595.07</b>	
<b>Earmarked Reserves:</b>			
Parish Plan	£532.89		
Verge Planting	£1.40		
Cemetery Extension	£14,357.50		
Street Lighting	£10,000.00		
The Pound	£2,000.00		
War Memorial	£2,000.00		
Mooring	£1,000.00	TOTAL	£32,891.79
Play Park	£3,000.00		
General Reserve	£17,703.28		

## Appendix 2

<b>BENWICK PARISH COUNCIL</b>						
		<b>BUDGET</b>	<b>CURRENT</b>	<b>CURRENT</b>	<b>CURRENT</b>	<b>ACTUAL</b>
<b>INCOME:</b>		<b>2015-16</b>	<b>End JUNE 2015</b>	<b>End SEPT 2015</b>	<b>End DEC 2015</b>	<b>2015-16</b>
Maintenance Grants:	Precept	£10,609.00	£5,304.50	£5,304.50	£10,609.00	£10,609.00
Council Tax Support Grant	Council Tax Support Grant	£1,288.00	£644.00	£644.00	£1,288.00	£1,288.00
	Concurrent	£2,687.00		£1,347.00	£2,687.00	£2,687.00
	Grass Cutting	£703.88	£703.88	£703.88	£703.88	£703.88
Rents:	Town	£875.00	£437.50	£437.50	£875.00	£875.00
	September Gardens	£260.00	£170.00	£170.00	£170.00	£170.00
Recycling Credits		£60.00	£27.74	£27.74	£27.74	£27.74
VAT Refund		£660.00	£0.00		£246.66	£434.50
Burials		£200.00	£287.50	£287.50	£1,262.50	£1,282.50
Bank Interest						£154.47
Bursary Payment						
Railings Contribution						
<b>SUB TOTALS:</b>		<b>£17,342.88</b>	<b>£7,575.12</b>	<b>£8,922.12</b>	<b>£17,869.78</b>	<b>£18,232.09</b>
Sundries	Parish Plan	£0.00	£0.00	£0.00	£0.00	£0.00
	Verge Planting	£0.00	£0.00	£0.00	£0.00	£0.00
<b>TOTALS:</b>		<b>£17,342.88</b>	<b>£7,575.12</b>	<b>£8,922.12</b>	<b>£17,869.78</b>	<b>£18,232.09</b>
<b>EXPENDITURE</b>						
Rates		350.00	51.40	282.62	303.62	324.62
Room Hire		200.00	30.00	63.75	97.50	131.25
Subscriptions:	NALC LCR Magazine	18.00	17.00	17.00	17.00	17.00
	CAPALC	381.53	297.43	297.43	297.43	297.43
	Cambis Acre	54.00	-			54.00
	SLCC	70.00	59.00	59.00	59.00	59.00
	Clerks & Councils Magazine	12.00	-		12.00	12.00
Maintenance	Verges	700.82	172.42	347.62	522.82	698.02
	Cemetery	3,150.00	827.09	1,693.34	2,559.59	3,425.84
	Street Lights	1,038.31	863.07	863.07	863.07	863.07
	Allotments	-	-			-
Insurance		596.16	627.02	627.02	627.02	627.02
Energy		1,222.40	297.55	656.52	894.53	894.53
Professional Charges	Internal Auditor	120.00	120.00	120.00	120.00	120.00
	External Auditor	150.00	-		100.00	100.00
	ICO	40.00	-		35.00	35.00
	Computer Security					
Sundries		200.00	-		35.65	41.83
Telephone/Internet		150.00	29.89	58.30	88.13	117.58
Post & Stationery		100.00	22.11	37.33	77.04	84.60
Travel		90.00	-			27.45
Clerk's annual office expenses		150.00	-	150.00	150.00	150.00
Planting & Maintenance		75.00	-	44.29	44.29	44.29
Training		450.00	-			17.50
VAT Paid		900.00	227.93	302.53	392.54	427.30
Wages/PAYE-NI		4,000.00	904.83	1,761.08	2,578.20	3,353.90
<b>SUB TOTALS:</b>		<b>14,218.22</b>	<b>4,546.74</b>	<b>7,380.90</b>	<b>9,874.43</b>	<b>11,923.23</b>
Election		1,066.80	-			231.08
Development Projects		3,000.00	-			-
Tourism (Cycle Races)		500.00	-	52.66	52.66	52.66
Local Highways Improvement		1,000.00	-	131.17	131.17	131.17
Play Park			-			
Cemetery Extension			530.00	530.00	642.50	642.50
WW1 Commemoration						
Xmas Decorations		150.00	-		18.28	18.28
S137 Payment	British Legion Poppy Wreath	25.00	-		25.00	25.00
Donations/Charity		200.00	100.00	490.00	490.00	395.00
<b>TOTALS:</b>		<b>20,160.02</b>	<b>5,176.74</b>	<b>8,584.73</b>	<b>11,234.04</b>	<b>13,418.92</b>