



BENWICK PARISH COUNCIL

Minutes of a meeting of the Benwick Parish Council on Monday 9th January 2017 in the side room of the Village Hall in High Street Benwick PE15 0XA.

- Present:** Cllrs M Chapman (Chair); J Chandler; V Gobie; J Hindle; R Few; A Miscandlon (FDC); J Clark (CCC); J Richardson (Clerk) and one member of the public
- 194/16-17 Apologies for Absence:** Cllrs L Keppel-Spoor; R Emmitt; R Butcher (FDC)
- 195/16-17 Declarations of Interest**
Non-Pecuniary Interest Cllr Hindle 204/16-17
- 196/16-17 Public Time**
Increase in dog fouling in High Street and Lilyholt Road over the Xmas period.
Cllr Clark informed the meeting that Fenland are looking into targeting dog fouling as a joint exercise with Peterborough.
Rubbish is also becoming an issue around the village. No litter picks have taken place due to the weather.
Clerk to contact Bob Ollier to discuss signage of Play Park re dogs etc **Clerk**
Clerk to place dog fouling on March agenda **Clerk**
Complaint received from resident of White Hart Drive re work on Play Park, email was read out.
Public Time Closed at:-19.46
- 197/16-17 Confirmation of Minutes**
It was Proposed by Cllr Chapman, and AGREED, to sign and approve the Minutes of the Meeting held on 5th December 2016. **Agreed**
- 198/16-17 Matters Arising (for information only)**
Repainting of white lines requested to Highways (12/12/16). Response "I will visit site in the new year as Lining works are best suited in the 'spring / summer' months".
- 199/16-17 Play Park:** Work has commenced. It was Proposed by Cllr Chapman, and AGREED, to split the funding money available (£250) equally between Scouts and School, and also Cllrs Gobie, Hindle and Chapman to attend the "visual checking" training. Clerk to inform HAGs. **Agreed**
Clerk
- 200/16-17 County & District Councillors Reports**
Cllr Clark reported that at the last CCC Meeting it was agreed not to turn off street lights and also reinstate gritting routes as per previous years. They are now looking at Council Tax for 2017/18.
Cllr Miscandlon apologised for not attending Play Park photo shoot.
- 201/16-17 Buckingham Palace Garden Party**
No nominations are to be put forward.
- 202/16-17 The Pound:** Cllr Emmitt is to continue looking into the placement of a storage container. The Clerk is to continue investigations on fencing options at front of The Pound and Village Hall. **Cllr Emmitt**
Clerk
- 203/16-17 HGV Lorries**
Cllr Chandler has emailed a company regarding HGV's using Lilyholt Road from 5.45a.m. Cllr Chandler is to keep collecting evidence to use for a traffic calming bid next year. **Cllr Chandler**
- 204/16-17 Benwick In Bloom**
It was Proposed by Cllr Chapman, and AGREED, to give £130 donation to Benwick In Bloom. Clerk to arrange **Agreed**
Clerk
- 205/16-17 Income & Expenditure**
a) It was Proposed by Cllr Chapman, and AGREED, that members considered and approved the following accounts for payment. **Agreed**
- | | | |
|--------------------|-----------------------------------|---------|
| C Owen | Cemetery & Pound Maintenance | £288.75 |
| CGM Landscapes | Verge Cutting | £70.08 |
| Anglian Water (dd) | Water Rates | £19.00 |
| J Richardson | Admin – 01/01/17 | £347.29 |
| J Richardson | Expenses (reimbursement Dec 2016) | £33.14 |
| Communicorp | | £12.00 |

	Cambs Acre	Clerks & Council Direct Mag Membership	£54.00
		TOTAL	£824.26
	b) Clerks report on the December Bank Balances is at Appendix 1		
	c) Clerks report on performance against budget end Dec 2016 is at Appendix 2		
	d) The Working party recommendations for the Budgets and Precept for 2017-18 were discussed. It was Proposed by Cllr Chapman, and AGREED, that the precept for 2017/18 be set at £10,715.00 which is 0% increase on last year.		Agreed
	Clerk to inform FDC		Clerk
206/16-17	Planning/Development Granted		
	F/YR16/0953/F Erection of a single-storey side extension to existing dwelling 33A Doddington Road Benwick March Cambridgeshire PE15 0UT		
	F/YR16/1041/F Erection of a single-storey rear extension to existing dwelling 3 Cricketers Way Benwick Cambridgeshire PE15 0UU		
207/16-17	War Memorial		
	The bench and litter bin at the War Memorial was discussed. The Clerk to place this item on agenda in June.		Clerk
208/16-17	Cemetery/Mooring Cemetery		
	a) The application to Grantscape has been unsuccessful. It was Proposed by Cllr Chapman, and AGREED, that The Clerk is now to apply to Burnt House Drove Wind Farm for funding to extend the paths in the Cemetery.		Agreed Clerk
	Mooring		
	a) The Three quotes obtained for the signage at the Mooring were discussed. Quote A £723.60 Quote B £ 723.82 Quotes C £ 765.37 + (installation £274.24)		
	It was Proposed by Cllr Chapman, and AGREED, that Quote C (Aztech Engineering Limited) be accepted and that, also, the installation cost be approved. The sign will be installed on the Mooring and the sign will display Village Shop, Public House, and Play Park. The Clerk is to arrange		Agreed Clerk
209/16-17	Allotments		
	The allotments were discussed and future activities identified, for when Tenants leave the site in April 2017, as spraying the weeds. It was Proposed by Cllr Chapman, and AGREED, that the Clerk investigates quotes for the spraying of allotments in May		Agreed Clerk
210/16-17	Correspondence		
	a) Rural Services Network Bulletins (emailed 12/12/16, 21/12/16, 29/12/16, 04/01/17)		
	b) NALC Newsletters - (emailed 04/12/16, 21/12/16)		
	c) Press statement re audit appointments (emailed 13/12/16)		
	d) CPRE Update (emailed 13/12/16)		
	e) Volunteer Centre Fenland Magazine (emailed 13/12/16)		
	f) Cambridgeshire Parish Council Conference - Post-Event Report (emailed 13/12/16)		
	g) Traffic Management for Community Events (Lantra awards) training (emailed 13/12/16)		
	h) CAPALC Bulletin (emailed 21/12/16)		
	i) Police And Crime Commissioner Newsletter (emailed 21/12/16)		
	j) Consultation on a DRAFT Corporate Energy Strategy for Cambridgeshire County Council (emailed 29/12/16)		
	k) Pride in Fenland Awards 2017 (emailed 29/12/16)		
211/16-17	Motion to Exclude Press and Public		
	It was Proposed by Cllr Gobie, and AGREED, that the Parish Council do not want to sell any land assets at present.		Agreed
212/16-17	Agenda Items/Next Meeting		
	The date of the next Parish Council Meeting will be Monday 6 th February 2017. Items to be included on Agenda should be with the Clerk by Monday 30 th January 2017		

Meeting Closed at 8.48p.m

Appendix 1

Bank Reconciliation				Financial Year ending 31 March 2017	
Benwick Parish Council					
Prepared by Jacquie Richardson (Clerk & RFO)					
Date	29/12/2016				
Approved by		Chair			
Date	09/01/2017				
Balance per bank statements as at	29/12/2016			£	£
Current Account				36429.74	
NS&I				20750.04	
					57179.78
Less: Unpresented Cheques					
Cheque Number		2454	12.00		
					12.00
Add: Any unbanked cash in transit					
Net bank balances as at				57,167.78	
The net balances reconcile to the Cash Book, as follows:-					
Opening Balance				50,595.07	
Add: Receipts to date				15,116.82	
Less: Payments to date				8,544.11	
Closing Balance				57,167.78	
Earmarked Reserves:					
Parish Plan	£532.89				
Verge Planting	£1.40				
Cemetery Extension	£14,357.50				
Street Lighting	£10,000.00				
The Pound	£2,000.00				
War Memorial	£2,000.00				
Mooring	£1,000.00	E M TOTAL		£32,891.79	
Play Park	£3,000.00				
General Reserve	£24,275.99				

Appendix 2

BENWICK PARISH COUNCIL					
		BUDGET	CURRENT	CURRENT	CURRENT
INCOME:		2016-17	End JUNE 2016	End SEPT 2016	End DEC 2016
Maintenance Grants:	Precept	£10,715.00	£5,357.50	£10,715.00	£10,715.00
Council Tax Support Grant	Council Tax Support Grant	£1,272.00	£636.00	£1,272.00	£1,272.00
	Concurrent	£985.00	£485.00	£485.00	£485.00
	Grass Cutting	£703.88	£703.88	£703.88	£703.88
Rents:	Town	£875.00	£437.50	£437.50	£875.00
	September Gardens	£170.00	£140.00	£155.00	£155.00
Recycling Credits		£27.74		£39.07	£39.07
VAT Refund		£400.00			
Burials		£200.00	£254.75	£254.75	£294.75
Bank Interest		£150.00			
Rate Refund		£0.00		£77.12	£77.12
SUB TOTALS:		£15,498.62	£8,014.63	£14,139.32	£14,616.82
Sundries		£0.00			
		£0.00			
TOTALS:		£15,498.62	£8,014.63	£14,139.32	£14,616.82
EXPENDITURE					
Rates		350.00	£71.72	£361.79	£418.79
Room Hire		200.00	33.75	86.25	123.75
Subscriptions:	NALC LCR Magazine	18.00	17.00	17.00	17.00
	CAPALC	320.00	294.41	294.41	294.41
	Cambs Acre	54.00			45.00
	SLCC	59.00	88.00	88.00	88.00
	Clerks & Councils Magazine	12.00			12.00
Maintenance	Verges	700.82	175.17	350.34	525.54
	Cemetery	3,150.00	866.25	1,732.50	2,598.75
	Street Lights				
	Allotments	-			
Insurance		650.00	621.49	621.49	621.49
Energy					
Professional Charges	Internal Auditor	120.00	120.00	120.00	120.00
	External Auditor	120.00		100.00	100.00
	ICO	40.00			35.00
	Computer Security				
Sundries		200.00			195.00
Telephone/Internet		150.00	30.33	63.13	79.42
Post & Stationery		100.00	20.86	187.45	187.45
Travel		90.00	15.75	15.75	15.75
Clerk's annual office expenses		150.00		150.00	150.00
Planting & Maintenance		75.00			
Training		200.00	98.50	218.50	218.50
VAT Paid		400.00	60.79	128.11	214.41
Wages/PAYE-NI		4,000.00	821.72	1,558.94	2,383.85
SUB TOTALS:		11,158.82	3,335.74	6,093.66	8,444.11
Election		1,000.00			
Development Projects		2,000.00			
Tourism (Cycle Races)		500.00			
Local Highways Improvement					
Play Park					
WW1 Commemoration					
Xmas Decorations		150.00			
S137 Payment	British Legion Poppy Wreath	25.00			30.00
Donations/Charity		200.00	50.00	70.00	70.00
TOTALS:		15,033.82	3,385.74	6,163.66	8,544.11
Parish Plan		532.89			
Verge Planting		1.40			
Cemetery Extension		14,357.50			
Street Lighting		10,000.00			
The Pound		2,000.00			
War Memorial		2,000.00			
Mooring		1,000.00			
Play Park		3,000.00			
TOTALS:		44,925.61	3,385.74	6,163.66	8,544.11