



## BENWICK PARISH COUNCIL

Minutes of a meeting of the Benwick Parish Council on Monday 6<sup>th</sup> February 2017 in the side room of the Village Hall in High Street Benwick PE15 0XA.

- Present** Cllrs; M Chapman (Chair); L Keppel-Spoor; R Few; J Hindle; J Clark (CCC); R Butcher (FDC); A Miscandlon (FDC), J Richardson (Clerk) and one member of the public
- 213/16-17 Apologies for Absence:** Cllrs J Chandler; V Gobie and R Emmitt
- 214/16-17 Declarations of Interest**  
Non Pecuniary Interest: Cllr Keppel-Spoor, Item 224/16-17 (Benwick Village Hall)
- 215/16-17 Public Time**  
Public asked when Benwick will get traffic calming, in Doddington Road and Ramsey Road, the same as in Ramsey Mereside. It was explained that a LHI bid was not submitted in 2016 and the next bid is in Nov 2017 and this will be noted.  
Public Time Closed 7.35
- 216/16-17 Confirmation of Minutes**  
Cllr Chapman Proposed, and it was AGREED, to sign and approve the Minutes of the Meeting held on 9<sup>th</sup> January 2017 **Cllr Chapman**
- 217/16-17 Matters Arising (for information only)**  
Hedge at High Street end of Doddington Road has been cut back
- 218/16-17 Police Report**  
Through the month of January there has been no reports of Anti-Social Behaviour.  
There has been 1 reported shed burglary on the Old West Estate area, this has not developed into any crime trends.  
Local PCSO's continue to work closely with the primary school and are looking into providing a letter to send out to parents to remind them about parking the cars safely during school drop-off and pick-up times.
- 219/16-17 Play Park:** Work is continuing. The Chairman has emailed Bob Ollier re Opening Ceremony and signage. Names of Cllrs for visual inspection training have been sent to Hags, awaiting dates
- 220/16-17 County & District Councillors Reports**  
Cllr Clark reported that CCC is working on budgets and impact on Council Tax.  
Cllr Butcher reported that FDC is working on budgets and a small rise in Council Tax may be necessary, the cost of the brown bins was raised.  
Cllr Miscandlon reported that Whittlesey have engaged with Roadwatch with very good results.  
The plane crash, in 1944, at Turves is to be commemorated with a service and memorial, invitations will be sent out
- 221/16-17 The Pound:** The Clerk asked for direction as to what type of fencing needs to be investigated. Cllr Chapman Proposed, and it was AGREED, that if the concrete posts are true (Cllr Chapman to investigate) then a wooden slat fence to be looked into. If posts not true, then, look into posts to be taken out and metal railings 1m high installed. **Agreed Cllr Chapman**  
**Clerk**
- 222/16-17 Wildlife and Countryside Act 1981 Section 53 - Footpath 1 Benwick PE15 0XJ**  
The proposed change to Footpath 1, Benwick, was discussed.  
It was Proposed by Cllr Chapman, and it was AGREED, that no objections be raised. **Agreed**  
Clerk to inform CCC **Clerk**
- 223/16-17 Speedwatch**  
The setup of a Speedwatch team and activities required were discussed. Cllr Chapman Proposed, and it was AGREED, that Facebook, and Benwick Bugle be used to seek a Speedwatch Co-Ordinator. Clerk to liaise with Cllr Chapman and produce article **Agreed Cllr Chapman**  
**Clerk**
- 224/16-17 Income & Expenditure**  
Bank Interest on NS&I account rec'd £124.67. VAT Refund Rec'd £234.67

	a) It was Proposed by Cllr Chapman, and it was AGREED that members approve the following accounts for payment.	<b>Agreed</b>
	C Owen Cemetery & Pound Maintenance £288.75	
	CGM Landscapes Verge Cutting £70.08	
	Anglian Water (dd) Water Rates £19.00	
	J Richardson Admin – 29/01/17 £253.23	
	Benwick Village Hall Room Hire £37.50	
	Benwick Street Pride Donation £130.00	
	Volunteer Group	
	Aztech Engineering Ltd Mooring Sign 35% £363.86	
	<b>TOTAL</b>	<b>£1162.42</b>
	b) Clerks report on the January Bank Balances and reconciliation statement is at Appendix 1	
<b>225/16-17</b>	<b>Planning/Development Applications</b> F/YR17/0064/O Erection of a dwelling (Outline application with all matters reserved) Land West Of 20 High Street Benwick Cambridgeshire It was Proposed by Cllr Chapman, and it was AGREED, that the Parish Council have concerns over vehicle access, visual splay and safety and would like these to be considered	<b>Agreed</b>
	F/YR17/0065/O Erection of dwelling involving the demolition of existing Methodist Church (Outline application with all matters reserved) Benwick Methodist Church High Street Benwick Cambridgeshire It was Proposed by Cllr Chapman, and it was AGREED, that the Parish Council have concerns over vehicle access, visual splay and safety and would like these to be considered	<b>Agreed</b>
	Clerk to inform FDC	<b>Clerk</b>
<b>226/16-17</b>	<b>Archiving</b> To authorise the Clerk to review the archive documents in line with NALC and destroy those no longer in use or relevant. It was Proposed by Cllr Chapman, and AGREED, that the Clerk reviews the documents in line with NALC Legal Topic Note 40, dispose of those not required, but any special interest or contentious items are to be kept.	<b>Agreed Clerk</b>
<b>227/16-17</b>	<b>War Memorial</b> The Remembrance Poppy Campaign, to display knitted or crocheted Poppies on the War Memorial or surrounding area was discussed. The agreement to support this was Proposed by Cllr Chapman, and it was AGREED in principle, providing that the War Memorial is not damaged, it must be treated respectfully, and not cover the names on the War Memorial. The flagpole and the tree on The Pound could also be used and Benwick In Bloom will put together a project for which the detailed proposal will be communicated to the Parish Council	<b>Agreed</b>
<b>228/16-17</b>	<b>Cemetery/Mooring Cemetery</b> a) Funding application to Burnthouse Drove Wind Farm has been submitted, a decision is expected during March	
	<b>Mooring</b> a) No further update on the signage at the mooring	
<b>229/16-17</b>	<b>Christmas 2017</b> Cllr Chapman is still pursuing the costing of lights on the tree on The Pound. The suggestion of a Xmas Tree on the shop car park or pub car park was discussed and Cllr Hindle is looking into this. It was noted that an entry on Facebook suggests that an individual is looking to set up a village Christmas lights committee.	<b>Cllr Chapman Cllr Hindle</b>
<b>230/16-17</b>	<b>Allotments</b> A meeting with CGM re weed killing on allotments has been held and a quote is awaited	
<b>231/16-17</b>	<b>Clerks Holiday</b> It was Proposed by Cllr Chapman, and it was AGREED, that the Clerk's holiday request be authorised	<b>Agreed</b>
<b>232/16-17</b>	<b>Correspondence</b> a) Rural Services Network Bulletins (emailed 09/01/17, 12/01/17, 18/01/17, 25/01/17, 31/01/17) b) Cambridgeshire County Council Gritting Update (emailed 09/01/17, 12/01/17)	

- c) CAPALC Bulletin (emailed 09/01/17)
- d) Fenland District Council Business Plan consultation (emailed 09/01/17)
- e) Public Spaces Protection Order (Dogs) Consultation (emailed 09/01/17)
- f) March Neighbourhood Plan Regulation 16 Consultation (emailed 09/01/17)
- g) SAAA announcement of appointed auditors by county area 2017/18 - 2021/22 (emailed 11/01/17)
- h) CPRE Update (emailed 12/01/17)
- i) Invite to Fenland Twinning Association Tea Party and AGM (emailed 16/01/17)
- j) Fenland Secondary Review Consultation (emailed 16/01/17)
- k) News From The Police And Crime Commissioner (emailed 16/01/17)
- l) Labour Exploitation Awareness Campaign in Fenland (emailed 18/01/17)
- m) Transforming Lives Briefing, January 2017 (emailed 23/01/17)
- n) NALC Chief Executive's Bulletin (emailed 30/01/17)
- o) NHS East Cambridgeshire and Fenland update (emailed 31/01/17)

### 233/16-17 **Agenda Items/Next Meeting**

The date of the next Parish Council Meeting will be Monday 6<sup>th</sup> March 2017.

Items to be included on Agenda should be with the Clerk by Monday 27<sup>th</sup>

February 2017

Review of Policies

Asset Register

Risk Register

Meeting Closed at:- 20.59

### Appendix 1

Bank Reconciliation		Financial Year ending 31 March 2017	
Benwick Parish Council			
Prepared by Jacquie Richardson (Clerk & RFO)			
Date	31/01/2017		
Approved by		Chair	
Date	06/02/2017		
<b>Balance per bank statements as at</b>	<b>31/01/2017</b>	<b>£</b>	<b>£</b>
Current Account		35894.15	
NS&I		20874.71	
			56768.86
Less: Unpresented Cheques			
Cheque Number			
			0.00
Add: Any unbanked cash in transit			
<b>Net bank balances as at</b>			<b>56,768.86</b>
The net balances reconcile to the Cash Book, as follows:-			
Opening Balance		50,595.07	
Add: Receipts to date		15,476.16	
Less: Payments to date		9,302.37	
<b>Closing Balance</b>		<b>56,768.86</b>	
<b>Earmarked Reserves:</b>			
Parish Plan	£532.89		
Verge Planting	£1.40		
Cemetery Extension	£14,357.50		
Street Lighting	£10,000.00		
The Pound	£2,000.00		
War Memorial	£2,000.00		
Mooring	£1,000.00		
Play Park	£3,000.00		
General Reserve	£23,877.07		
		<b>E M TOTAL</b>	<b>£32,891.79</b>