

# BENWICK PARISH COUNCIL

## Minutes of the Meeting of the Benwick Parish Council on Monday 7<sup>th</sup> August 2017 in the Church room of the Village Hall in High Street, Benwick PE15 0XA

- Present:** Cllrs M Chapman (Chair); L Keppel-Spoor; R Emmitt; A Miscandlon (FDC); S King (FDC), J Richardson (Clerk) and two members of the public
- 066/17-18 Apologies for Absence:** R Butcher (FDC); R Few; A Cade; PCSO S Green
- 067/17-18 Declarations of Interest**  
Nothing declared
- 068/17-18 Public Time**  
It was asked how many trees in the village have preservation orders on them. Cllr Miscandlon will contact Conservation Officers to see if there is a list. **Cllr Miscandlon**  
It was raised that the Cemetery is still a mess but the new footpaths in the Cemetery look good.  
The condition of the village benches including the one at the War Memorial to be placed on next agenda. **Clerk**  
Footpath at start of drive to 36b Lilyholt Road to be reported to Highways. **Clerk**  
Cllr Simon King attended meeting and was questioned about the recent letter from FDC on street lighting. FDC are looking at a process for going out to tender for a new provider. CAT1 commitment still stands, contribution towards CAT2 still stands. Fresh survey of lights to be undertaken and CAT2 contribution may then be affected. Discussion on the matter took place and Cllr King is to look into this further, and seek clarification on a number of issues.  
Public Time Closed at:- 8.20p.m  
Cllr King left the meeting
- 069/17-18 Confirmation of Minutes**  
It was Proposed by Cllr Chapman, and AGREED, to sign and approve the Minutes of the Meeting held on 3<sup>rd</sup> July 2017 **Agreed**
- 070/17-18 Matters Arising (for information only)**  
Overhanging hedge on Nene Parade reported 03/07/17. Reply rec'd "*Thank you for the report on overhanging branches at Nene Parade. I have asked Community Payback to attend*"
- 071/17-18 Fenland parish council conference**  
Cllr Chapman Proposed, and it was AGREED, that he attend the Police Commissioners Conference on 1<sup>st</sup> December 2017 **Agreed**
- 072/17-18 CPRE Planning Workshop for Parish Councils, Thursday 2 November, 9am - 1pm, St Ives Corn Exchange**  
Cllr Chapman Proposed, and it was AGREED, that Cllr Keppel-Spoor and Cllr Emmitt are to attend the workshop, if they are free, at a budget of £60 **Agreed**
- 073/17-18 Police Report**  
There are currently no crime trends within Benwick.  
There has been no reported burglaries or criminal damage within Benwick.  
There has been no Anti-social behaviour reports within Benwick.  
There has been 2 incidents in relation to vehicle nuisance which have been resolved and have not escalated. There has been 1 Road Traffic Collision. A motorcyclist with slight leg injuries. Given the amount of rainfall we have had recently and farm traffic we would like to stress to be cautious. We are continuing to patrol and will monitor road conditions.
- 074/17-18 Parking on Lilyholt Road**  
Discussion resulted in not knowing who has sent the request in and it was felt that more information is needed but the person sending in the request is unknown and cannot be contacted. The individual is encouraged to attend the PC Meeting.
- 075/17-18 County & District Councillors Reports**  
Cllr Miscandlon reported that August is a quiet month. He will attempt to get TPO information. Whittlesey Town Council have purchased the old police station to turn into council offices. Local builders are being asked to express

- interest in the works required to modify the building.
- 076/17-18 Dog Fouling**  
It was Proposed by Cllr Chapman, and AGREED, that the response, by the Clerk, to Streetscene should highlight Nene Parade, Footbridge, Whittlesey Road, High Street, Doddington Road and Play Park as areas to be targeted. **Agreed Clerk**
- 077/17-18 The Pound:**  
No update on storage container (leave on agenda). **Clerk**  
Fencing quote was discussed and it was Proposed by Cllr Chapman, and AGREED, to delay this until the storage container issue has been decided. The Clerk to reply to Village Hall saying that we need to clarify other issues before the fencing work can be decided on. **Agreed Clerk**
- 078/17-18 Income & Expenditure**  
£485.00 rec'd Concurrent Functions Grant  
a) It was Proposed by Cllr Chapman, and AGREED, that members to consider and approve the following accounts for payment
- |                              |                        |            |               |                   |
|------------------------------|------------------------|------------|---------------|-------------------|
| CGM Landscapes               | Verge Cutting          | £70.08     | <b>Agreed</b> |                   |
| CGM Landscapes               | Allotment clearance    | £564.00    |               |                   |
| Anglian Water (dd)           | Water Rates            | £19.00     |               |                   |
| J Richardson                 | Admin – 30/07/17       | £282.54    |               |                   |
| J Richardson                 | Expenses               | £61.80     |               |                   |
| March West and White Fen IDB | Drainage Rates         | £114.25    |               |                   |
| Mid Level                    | Drainage Rates         | £118.82    |               |                   |
| Commissioners                |                        |            |               |                   |
| Benwick Village Hall         | Room Hire              | £85.00     |               |                   |
| PKF Littlejohn LLP           | External Audit         | £120.00    |               |                   |
| NALC                         | LCR Magazine Renewal   | £17.00     |               |                   |
| SLCC Enterprises Ltd         | Clerks Training Course | £82.80     |               |                   |
| David Seal                   |                        | £17,750.00 |               | <b>Not Agreed</b> |
| Cemetery Paths               |                        |            |               |                   |
- It was Proposed by Cllr Chapman, and AGREED, not happy with finish. Invoice not approved at present. When work completed to satisfaction, on unanimous agreement, then Invoice will be paid
- TOTAL £19,285.29**
- b) Clerks report on the July Bank Balances and reconciliation statement is at Appendix 1
- 079/17-18 Audit 2016/17**  
a) Clerk reported that a clean bill of health has been given by the Auditors. All paperwork is posted in Notice Board. Clerk was thanked for her work.
- 080/17-18 Cemetery**  
a) History of the grass cutting in the cemetery situation was stated by Cllr Chapman. Current contractor has decided to resign, no formal notification has been received by the Clerk. Clerk has gone out to seek quotes for recovery cuts and ongoing maintenance. It was Proposed by Cllr Chapman, and AGREED, that ISS quote for clearance and ongoing maintenance be accepted until April 2018. Costs will be £736.00 for initial visit. Winter Maintenance £105.80 per month and Summer Maintenance £303.60 per month. Clerk to confirm. **Agreed Clerk**  
b) Meeting in cemetery to look at path installation will be held on Thursday 10<sup>th</sup> August 2017 at 6.45p.m **All Cllrs**
- 081/17-18 Allotments**  
Allotment weeds have been sprayed once, now awaiting further spray. To be kept on agenda for future months
- 082/17-18 Planning Application**  
a) F/YR17/0579/O Erection of a dwelling involving the demolition of existing dwelling (Outline application with all matters reserved) at 5 Green Lane Benwick Cambridgeshire PE15 0XG

It was Proposed by Cllr Chapman, and AGREED, no objections

**Agreed**

**Withdrawn**

a) F/YR17/0065/O Erection of dwelling involving the demolition of existing Methodist Church (Outline application with all matters reserved) at Benwick Methodist Church High Street Benwick Cambridgeshire

b) F/YR17/0064/O Erection of a dwelling (Outline application with all matters reserved) at Land West Of 20 High Street Benwick Cambridgeshire

**083/17-18 Local Highways Improvement Opportunity 2018**

Identification of appropriate schemes for submission. Leave on agenda for next month when decision will be made on scheme to be submitted

**084/17-18 Parish Councillors**

Two vacancies for Parish Councillors. Councillors to continue trying to identify possible candidates

**085/17-18 Correspondence**

a) Rural Services Network Bulletins (emailed 03/07/17, 05/07/17, 11/07/17, 14/07/17, 18/07/17, 24/07/17)

b) Litter bins in Play Park (emailed 03/07/17)

c) News From The Police And Crime Commissioner (emailed 05/07/17)

d) CCC July's Highway Events Diary (emailed 11/07/17)

e) NALC Newsletter - 4 July 2017 (emailed 14/07/17)

f) Police Commissioner seeks your views (emailed 14/07/17)

g) Mepal Viaduct Road Closure (emailed 14/07/17)

h) Roadworks & Events Bulletin 16th - 31st July 2017 (emailed 14/07/17), 1<sup>st</sup> – 15<sup>th</sup> August (emailed 28/07/17)

i) July's Highway Events Diary (emailed 14/07/17)

j) CAPALC Announcement (emailed 18/07/17)

k) Governance of Fire and Rescue Service Consultation (emailed 24/07/17)

l) CAPALC Report (emailed 24/07/17)

m) Forthcoming Whippet service changes (emailed 26/07/17)

n) Help shape the future of Children's Centre Services in Cambridgeshire survey (emailed 28/07/17)

**086/17-18 Agenda Items/Next Meeting**

The date of the next Parish Council Meeting will be Monday 4<sup>th</sup> September 2017. Items to be included on Agenda should be with the Clerk by Monday 28<sup>th</sup> August 2017

Meeting Closed at:- 21.25

Appendix 1

Balance per bank statements as at		31/07/2017		£		£			
Current Account				40350.88					
NS&I				20874.71					
						61225.59			
Less: Unpresented Cheques									
Cheque Number			2469	70.08					
						70.08			
Add: Any unbanked cash in transit									
						0.00			
<b>Net bank balances as at</b>						<b>61,155.51</b>			
The net balances reconcile to the Cash Book, as follows:-									
Opening Balance				54,994.67					
Add: Receipts to date				13,488.63					
Less: Payments to date				7,327.79					
<b>Closing Balance</b>				<b>61,155.51</b>					
<b>Earmarked Reserves:</b>									
Parish Plan	£532.89								
Verge Planting	£151.40								
Cemetery Extension	£22,357.50								
Street Lighting	£11,500.00								
The Pound	£2,000.00								
War Memorial	£2,000.00								
Mooring	£1,633.66								
Allotments	£1,000.00								
General Reserve	£19,980.06								
			<b>E M TOTAL</b>	<b>£41,175.45</b>					