

BENWICK PARISH COUNCIL

Minutes of the Meeting of the Benwick Parish Council on Monday 4th September 2017 in the Church room of the Village Hall in High Street, Benwick PE15 0XA

- Present:** Cllrs L Keppel-Spoor (Chair); R Emmitt; R Few; A Cade; D Connor (CCC), J Richardson (Clerk) and two members of the public
- 092/17-18 Apologies for Absence:** Cllrs R Butcher; A Miscandlon; M Chapman
- 093/17-18 Declarations of Interest**
No declarations received
- 094/17-18 Public Time**
The ramp at Whittlesey side of the bridge on Whittlesey Road to be reported to Highways. **Clerk**
Architect presented the pre-app plans for land at 15 Doddington Road and highlighted the history of the site in order to get feedback on the plans. Infill development for Benwick is included in FDC Local Plan. Concerns were raised regarding entrance of the site onto Doddington Road and school capacity. The question of parking and drainage was also raised.
- 095/17-18 Confirmation of Minutes**
To sign and approve the Minutes of the Meetings held on 7th August 2017 and 17th August 2017. Councillors unable to access minutes and therefore this item is deferred until October Meeting
- 096/17-18 Matters Arising (for information only)**
Areas identified to FDC Streetscene for extra dog fouling patrols. *Reply Rec'd "Thank you for your email we will include these areas with our dog enforcement patrols".*
Copy of trees with TPO's in village emailed to Cllrs
- 097/17-18 Police Report**
No report received
- 098/17-18 Community Gritting 2017-18**
The Clerk is to place an article on volunteers for community gritting in Benwick Bugle and on Notice Board **Clerk**
- 099/17-18 Village Benches**
Current condition of benches within the village were discussed
Cemetery Benches need replacing (2)
War Memorial Bench needs replacing (1)
Mooring Benches are alright (2)
Chapel Gardens benches (2) need looking at. Assessment on benches in Chapel Gardens to be undertaken
Information on prices and types of benches to be investigated **Cllr Keppel-Spoor Clerk**
- 100/17-18 County & District Councillors Reports**
Report from Cllr Connor that nothing is happening at FDC. CCC will know who the engineers are for the new bridge at Kings Dyke railway crossing tomorrow.
Arson has destroyed Mepal Outdoor Centre and it will be put out to tender for someone to take this over.
- 101/17-18 The Pound:** Placement of a storage container on The Pound is still ongoing. Cllr Connor is to make enquiries and clerk to email requirements. **Cllr Connor**
- 102/17-18 Income & Expenditure**
a) It was Proposed by Cllr Keppel-Spoor, and AGREED, that members considered and approved the following accounts for payment **Agreed**
- | | | |
|--------------------|------------------|----------------|
| CGM Landscapes | Verge Cutting | £70.08 |
| Anglian Water (dd) | Water Rates | £19.00 |
| J Richardson | Admin – 27/08/17 | £277.68 |
| | TOTAL | £366.76 |
- b) Clerks report on the August Bank Balances and reconciliation statement is at Appendix 1
- 103/17-18 Cemetery**
a) The Clerk is in the process of questioning the Invoice and also the number of cuts undertaken regarding the grass cutting in the cemetery.
b) Cemetery path installation project, is complete and it was Proposed by Cllr Keppel-Spoor, and AGREED, that the Clerk completes the form for Burnt House Drove Wind Farm grant **Agreed Clerk**

- 104/17-18 Allotments**
a) Allotment clearance project for September Gardens. Clerk has emailed CGM regarding the current state and the next spraying date, and a response is awaited
b) Town Ground Allotment Rents were discussed and It was Proposed by Cllr Few, and AGREED, that rents remain the same as previous year at £125 per acre **Agreed**
- 105/17-18 Remembrance Day**
It was Proposed by Cllr Keppel-Spoor, and AGREED, that a wreath for Remembrance Day be purchased for £30 **Agreed Clerk**
- 106/17-18 Local Highways Improvement Opportunity 2018**
Discussion and identification of appropriate schemes for submission took place and Cllr Emmitt Proposed, and it was AGREED, that white gates, and associated speed signs at all the entrances to the village be applied for (x3). Clerk to investigate the possible writing of the bid **Agreed Clerk**
- 107/17-18 Street Lighting**
Cllr Connor informed the meeting that Doddington, Wimblington, Parson Drove and Leverington are having their street lights re-evaluated by Electrical Testing. The authority to levy a maintenance and power charge to the Parishes is being questioned, and Cllr Connor agreed that he will raise the concurrent function grant issue for Benwick. **Cllr Connor**
- 108/17-18 Notice Board**
It was Proposed by Cllr Keppel-Spoor, and AGREED, that a new padlock, for the Notice Board, be purchased up to £10 **Agreed Clerk**
- 109/17-18 Parish Councillors**
No further progress has been made to fill the two vacancies for Parish Councillors.
Clerk to place a Notice in the Shop Window and Bugle **Clerk**
- 110/17-18 Clerks Annual Leave**
Clerks Annual Leave was agreed
- 111/17-18 Correspondence**
a) Rural Services Network Bulletins (emailed 02/08/17, 13/08/17, 17/08/17, 28/08/17)
b) CCC Events Diary – August (emailed 04/08/17)
c) SAB Newsletter Summer 2017 (emailed 04/08/17)
d) Survey on proposed Public Spaces Protection Orders (PSPO) to tackle antisocial street drinking (emailed 04/08/17)
e) Cambridgeshire ACRE AGM 2017 – Invitation (emailed 04/08/17)
f) Latest from CPRE (emailed 13/08/17)
g) £350 sponsored (free) places at Low Carbon Britain event Nov 2017 (emailed 13/08/17)
h) Roadworks & Events Bulletin 16th-31st August (emailed 17/08/17) 1st – 15th September (emailed 29/08/17)
i) NALC Newsletter (emailed 17/08/17)
j) Neighbourhood Watch Newsletter August Edition (emailed 21/08/17)
k) Fire Authority response to Police & Crime Commissioner consultation on Fire Service governance (emailed 21/08/17)
l) News From The Police And Crime Commissioner 17/08/2017 (emailed 21/08/17)
m) SLCC News Bulletin 25th August 2017 (emailed 28/08/17)
n) More workshops on the future of libraries for Cambridgeshire (emailed 29/08/17)
- 112/17-18 Agenda Items/Next Meeting**
The date of the next Parish Council Meeting will be Monday 2nd October 2017. Items to be included on Agenda should be with the Clerk by Monday 25th September 2017
Brendan (FDC) to attend

Meeting Closed at:- 20:55

Appendix1

Bank Reconciliation		Financial Year ending 31 March 2018	
Benwick Parish Council			
Prepared by Jacquie Richardson (Clerk & RFO)			
Date	28/08/2017		
Approved by		Chair	
Date	04/09/2017		
Balance per bank statements as at	28/08/2017	£	£
Current Account		21165.39	
NS&I		20874.71	
			42040.1
Less: Unpresented Cheques			
Cheque Number		2469 70.08	
		2491 17.00	
		2492 82.80	
			169.88
Add: Any unbanked cash in transit			0.00
Net bank balances as at			41,870.22
The net balances reconcile to the Cash Book, as follows:-			
Opening Balance		54,994.67	
Add: Receipts to date		13,488.63	
Less: Payments to date		26,613.08	
Closing Balance		41,870.22	
Earmarked Reserves:			
Parish Plan	£532.89		
Verge Planting	£151.40		
Cemetery Extension	£8,157.50		
Street Lighting	£11,500.00		
The Pound	£2,000.00		
War Memorial	£2,000.00		
Mooring	£1,633.66	E M TOTAL	£26,505.45
Allotments	£530.00		
General Reserve	£15,364.77		