



## BENWICK PARISH COUNCIL

### Minutes of the Meeting of the Benwick Parish Council on Monday 4<sup>th</sup> December 2017 in the Church room of the Village Hall in High Street, Benwick PE15 0XA

- Present:** Cllrs M Chapman (Chair); L Keppel-Spoor; R Few; R Emmitt; A Cade; L Robinson; D Connor (CCC); A Miscandlon (FDC); J Richardson (Clerk) and six members of the public
- 161/17-18 Apologies for Absence:** Cllr R Butcher (FDC)
- 162/17-18 Declarations of Interest**  
Non disclosed
- 163/17-18 Public Time**  
Conversion of barns taking place on Whittlesey Road was raised. FDC planning approved this on 04/11/15  
**Public Time Closed at 19.38**
- 164/17-18 Confirmation of Minutes**  
It was Proposed by Cllr Chapman, and AGREED, to sign and approve the Minutes of the Meeting held on 6<sup>th</sup> November 2017 **Agreed**
- 165/17-18 Matters Arising (for information only)**  
Cllr Cade spoke to owner of hedge reported on Doddington Road and this has now been cut back
- 166/17-18 Police Report**  
No response to emails, Clerk to, again, request attendance at next meeting. Cllr Connor offered to raise this with Police as well **Clerk**
- 167/17-18 Christmas Tree**  
It was Proposed by Cllr Chapman, and AGREED, that the Parish Council will not supply batteries for the Christmas Tree lights at the Spar shop. **Agreed**
- 168/17-18 Meeting Closed at 19.42**  
**Benwick Christmas Lights**  
Presentation from Benwick Christmas Lights Committee. The matter was discussed, and various points were raised.  
**Meeting re-opened at 20.00**
- 169/17-18 Village Benches**  
Cllr Connor offered to discuss the tarmac around the War Memorial with Highways in conjunction with the placement of a new bench.
- 170/17-18 County & District Councillors Reports**  
Cllr Miscandlon reported that FDC have been given a report regarding Environmental Enforcement. At present this trial is only in the 4 market towns, but it may spread to villages in the future.  
Cllr Connor reported that street lighting issue is still ongoing. LHI bids have been submitted. Kings Dyke crossing is still ongoing but there are some issues.
- 171/17-18 Planning Applications**  
a) F/YR17/1043/F Erection of a single-storey 4-bed dwelling and the formation of static caravan pitches for the siting of 6 x mobile homes involving the demolition of existing buildings and the removal of existing hardstanding Crazy Acres Chase Road Benwick March Cambridgeshire PE15 0XS.  
It was Proposed by Cllr Chapman, and AGREED, that the PC objects on the following grounds:- **Agreed Clerk**  
In 2009 when the current planning permission was approved the officers report states "In approving this site, there will be no precedent set, as each site is determined on its own merits. This site is small scale in nature on the fringe of Benwick and any further caravans on this site would not find favour with Highways nor respect the character of the area".  
In 2009 the Planning Decision notice states that no more than 2 touring caravans should be stationed within the area and the reason this was stated was to protect the character and amenity of the area and to ensure highway safety.  
The Parish Council believes that both of these statements should still apply

and also the latest evidence shows that there is no need for Fenland District Council to identify any new pitches for Gypsies and Travellers.

- 172/17-18 Tour of Cambridgeshire Cycle Race**  
The race will be coming through Benwick on 3<sup>rd</sup> June 2018 and there will be road closures in and around the village on that day. This item to be included on future agenda's, and Clerk to send article to Benwick Bugle and Cllrs to notify village groups  
**Clerk  
All Cllrs**
- 173/17-18 The Pound:** The Pound has been measured will hold a 20ft container, tree does not impede, however access to put it in may be a problem, new and used prices to be obtained by Cllr Emmitt, it is thought to be approx. £1000. Agenda item for next month, Clerk.  
**Cllr Emmitt  
Clerk**
- 174/17-18 Income & Expenditure**  
a) It was Proposed by Cllr Chapman, and AGREED, that members consider and approve the following accounts for payment  

ISS Facility Services	Cemetery Maintenance	£728.64
CGM Landscapes	Verge Cutting	£70.08
Anglian Water (dd)	Water Rates	£19.00
J Richardson	Admin – 26/11/17	£387.70
J Richardson	Reimbursement-Expenses	£10.00
<b>TOTAL</b>		<b>£1215.42</b>

  
b) Clerks report on the November Bank Balances and reconciliation statement is at Appendix 1  
c) Budget setting process for 2018/19 working party meeting is Thursday 14<sup>th</sup> December 2017 at 7.30pm at Cllr Chapman's  
**All Cllrs**
- 175/17-18 Cemetery & Verge Cutting**  
Working party meeting is Thursday 14<sup>th</sup> December 2017 at 7.30pm at Cllr Chapman's to discuss the documents regarding the contract renewal in April 2018  
**All Cllrs**
- 176/17-18 Allotments**  
Update on allotment clearance project for September Gardens, and discussion on way forward following Cllrs visit to the area.  
Clerk to seek advice from Cambs Acre etc re wording of quotes for clearance and disposal of items left on allotments.  
It was Proposed by Cllr Chapman, and AGREED, that Clerk places, Bugle entry regarding Allotment plots available from April 2018.  
**Clerk  
Agreed  
Clerk**
- 177/17-18 Local Highways Improvement Opportunity 2018**  
It was Proposed by Cllr Chapman, and AGREED, that Parish Council limit for the LHI bid is £1000 with a 10% contingency, if required, pre authorised to Cllr Chapman.  
**Agreed  
Cllr Chapman**
- 178/17-18 Correspondence**  
a) Rural Services Network Bulletins (emailed 13/11/17, 19/11/17, 21/11/17, 22/11/17, 27/11/17 )  
b) New TTRO Application - Benwick Road, B1096 (emailed 03/11/17)  
c) Chairman of Fenland District Council - Save the Dates (emailed 13/11/17)  
d) Highways Event Diary (emailed 13/11/17)  
e) TMO17564 - 120061488 - Heron Way – Benwick (emailed 13/11/17)  
f) Cambridgeshire Matters Newsletter October 2017 (emailed 13/11/17)  
g) CAPALC AGM 7th December 2017 at 7pm paperwork (emailed 13/11/17)  
h) CPRE Campaign Two weeks to stop Green Belt release (emailed 13/11/17)  
i) FDC Press Releases (emailed 13/11/17)  
j) CPRE latest: Place of beauty ... or a place to build (emailed 19/11/17)  
k) Roadworks & Events Bulletin (emailed 19/11/17)  
l) War Memorial News (emailed 19/11/17, 28/11/17)  
m) News From The Police And Crime Commissioner 21/11/2017 (emailed 22/11/17)  
n) Upcoming works in the Wimblington/ Manea area (emailed 27/11/17)  
o) Local Policing Review (emailed 27/11/17)  
p) NALC Newsletter 23 November 2017 (emailed 27/11/17)  
q) Stagecoach services 30 and 35 (emailed 28/11/17)
- 179/17-18 Agenda Items/Next Meeting**  
The date of the next Parish Council Meeting will be Monday 8<sup>th</sup> January 2018. Items to be included on Agenda should be with the Clerk by Monday 1<sup>st</sup> January 2018.

Meeting Closed at:- 20.55p.m

## Appendix 1

Bank Reconciliation		Financial Year ending 31 March 2018	
Benwick Parish Council			
Prepared by Jacquie Richardson (Clerk & RFO)			
Date	01/12/2017		
Approved by		Chair	
Date	04/12/2017		
<b>Balance per bank statements as at</b>	<b>01/12/2017</b>	<b>£</b>	<b>£</b>
Current Account		29366.39	
NS&I		20874.71	
			50,241.10
Less: Unpresented Cheques			
Cheque Number			
Add: Any unbanked cash in transit			0.00
<b>Net bank balances as at</b>			<b>50,241.10</b>
The net balances reconcile to the Cash Book, as follows:-			
Opening Balance		54,994.67	
Add: Receipts to date		23,697.00	
Less: Payments to date		28,450.57	
<b>Closing Balance</b>		<b>50,241.10</b>	
<b>Earmarked Reserves:</b>			
Parish Plan	£532.89		
Verge Planting	£151.40		
Cemetery Extension	£8,157.50		
Street Lighting	£11,500.00		
The Pound	£2,000.00		
War Memorial	£2,000.00		
Mooring	£1,633.66		
Allotments	£450.00		
General Reserve	£23,815.65		
		<b>E M TOTAL</b>	<b>£26,425.45</b>