



# BENWICK PARISH COUNCIL

## Minutes of the Meeting of the Benwick Parish Council on Monday 5<sup>th</sup> March 2018 in the Side Room of the Village Hall in High Street, Benwick PE15 0XA

- Present:** Cllrs M Chapman (Chair); L Keppel-Spoor; A Cade; L Robinson; R Few; R Emmitt; A Miscandlon (FDC); D Connor (CCC); and seven members of the public
- 222/17-18 Apologies for Absence:** Cllr R Butcher
- 223/17-18 Declarations of Interest**  
None declared
- 224/17-18 Public Time**  
Footpaths around Lilyholt are really bad, from the old garage up to Doddington Road. Grass verges are being churned up from cars parking on them. (Clerk to email Cllr Connor re Highways involvement in this matter). **Clerk**  
Clerk to email PCSO re illegal parking round corner of Lilyholt Road/Doddington Road and opposite Give Way sign on High Street. **Clerk**  
Dog excrement outside shop was reported to Rapid Response team (FDC) this morning but not hopeful of it being cleared up quickly. (Clerk to email Cllr Connor re this item). **Clerk**  
Have noticed that since the shop there is now more litter around the village in general. The matter of Greenvale staff depositing rubbish in the ditch at the end of Floods Ferry Road was also raised. Cllr Chapman is to discuss the matter of a litter pick with Benwick In Bloom. **Cllr Chapman**  
It was raised that there is no rubbish bin in Old West area. Clerk to place Litter bins on next month's agenda **Clerk**  
Public Time Closed at 19.39
- 225/17-18 Confirmation of Minutes**  
It was Proposed by Cllr Chapman, and AGREED, to sign and approve the Minutes of the Meeting held on 5<sup>th</sup> February 2018 **Agreed**
- 226/17-18 Matters Arising (for information only)**  
None
- 227/17-18 Police Report**  
The lighting around the cemetery that was mentioned to be a roddans/circle housing issue. I have sent an email and am waiting a response as to any action they plan to take in lighting this area. Cars parking on the footpath. I have been around the shop a few times and have seen this can be an issue. Blocking the pathway for pedestrians. At any stage when passing I will make sure that action is taken to assist in improving this.  
There has been no burglaries, robberies or shop liftings this month in Benwick.  
It looks like quite a successful month on reports to the police. Given the exceptionally bad weather we have not seen any reported car accidents in Benwick and only 1 on the road between Benwick and Whittlesey.  
I pass thanks to the assistance everyone has been giving in relation to hare coursing in the village. The latest incident resulted in us being able to seize 2 dogs and stop the ongoing neglect that had clearly been occurring. Please continue the hard work you have been putting in.
- 228/17-18 Tidy Fenland - Dog Campaign**  
a) It was Proposed by Cllr Chapman, and AGREED, that hot areas for patrol are Nene Parade and Whittlesey Road round to Footbridge at end of High Street. **Agreed**  
Clerk to inform FDC **Clerk**  
b) Introducing a PSPO on Parish Council land was discussed but no recommendation made
- 229/17-18 Village Benches**  
It was Proposed by Cllr Chapman, and AGREED, that Clerk to go out to companies for quotes to remove old bench and install new one at War Memorial **Agreed**  
**Clerk**

- 230/17-18 County & District Councillors Reports**  
 Cllr Connor reported that CCC Council Tax has increased.  
 Kings Dyke crossing is progressing well.  
 Cllr Miscandlon reported that FDC Council Tax has increased 1.96%.  
 New Leader of FDC is Cllr Chris Seaton.  
 It was asked where CCC sits, with regard to the Northamptonshire CC problems highlighted in the media. It was stated that CCC has achieved a balanced budget. Having a mayor for the area will be beneficial.  
 Pot hole filler is now in the area, and road repairs are scheduled in.
- 231/17-18 Tour of Cambridgeshire Cycle Race**  
 The race will be coming through Benwick on 3rd June 2018 and there will be road closures in and around the village on that day. Item to be left on agenda
- 232/17-18 Planning Applications**  
 F/YR18/0198/O Erection of up to 15no dwellings (outline application with matters committed in respect of access) involving demolition of buildings Land North Of 17 Doddington Road Benwick Cambridgeshire  
 Confusion over drainage in the application. Last time planning on this land was for 2 detached houses on front of the land.  
 Sewage works not felt to be able to cope with extra houses. Greenfield site. Capacity of sewage works on Doddington Road needs to be investigated. Land has been an eyesore for years. Council needs to be consistent in its approach to planning applications.  
 It was Proposed by Cllr Chapman, and AGREED, that Parish Council objects to the size of this development on a greenfield site (behind original planning approval), have concerns over the capacity of the sewage system in the area, the capacity of the school, and it's on Flood Zone 3. Concerns over access road joining Doddington Road so close to Heron Way. Local doctor's surgery is also at capacity. **Agreed**  
 Clerk to report to FDC **Clerk**  
 Cllr Miscandlon and Cllr Connor did not take part in any of this discussion  
**Granted**  
 F/YR17/1144/F Siting of a temporary 2-bed mobile home for use as an annexe and change of use of livery yard to residential curtilage involving demolition of stable blocks and hay barn, 40 And 42 Ramsey Road Benwick Cambridgeshire
- 233/17-18 Street Lighting**  
 Letter from FDC was discussed re current position for repair and maintenance of parish street lights and timescales of tender process.
- 234/17-18 The Pound:** Placement of a storage container to include sizes and costs of the purchase of a container as actioned at 4<sup>th</sup> December meeting.  
 No update as yet.  
 Cllr Cade informed that there is a company at Alconbury who supplies containers
- 235/17-18 Income & Expenditure**  
 a) Cllr Chapman Proposed, and it was AGREED, that members consider and approve the following accounts for payment **Agreed**
- |                       |                        |                |
|-----------------------|------------------------|----------------|
| ISS Facility Services | Cemetery Maintenance   | £126.96        |
| CGM Landscapes        | Verge Cutting          | £70.08         |
| Anglian Water (dd)    | Water Rates            | £19.00         |
| J Richardson          | Admin – 25/02/18       | £323.17        |
| J Richardson          | Reimbursement-Expenses | £7.20          |
| Benwick In Bloom      | Donation               | £130.00        |
|                       | <b>TOTAL</b>           | <b>£676.41</b> |
- b) Clerks report on the February Bank Balances and reconciliation statement is at Appendix 1
- 236/17-18 Cemetery**  
 a) Letter sent regarding the hedge overhanging into the Cemetery (21/02/18). Response from tenant of cottage is that she knows it's her responsibility and is on her list to do once the weather improves. She guarantees that no damage will be done to the gravestones, all the rubbish will be taken away and photos of stones will be taken before and after work. Wants to know who owns the fence and do the Parish Council have any objection to her painting both sides of the fence?  
 Cllr Chapman Proposed and it was AGREED, that the hedge cutting and **Agreed**

- painting of fence in a wood stain type treatment is agreed.  
Clerk to inform **Clerk**
- 237/17-18 Allotments**  
Awaiting contact from Community Payback on allotment clearance project for September Gardens.  
Ploughing quote once area cleared is £100.
- 238/17-18 GDPR Update:**  
a) Update from Clerk. Attendance at workshop on 15<sup>th</sup> March confirmed  
b) NALC have sent out the templates etc regarding GDPR. Computer virus protection to aid with GDPR compliance is to be left to look at with the whole package of requirements
- 239/17-18 Unadopted Right of Way**  
To update on correspondence sent and received regarding the track from High Street to Ibbersons Drove  
The track is owned by Cambridgeshire County Council and is let to their tenant.  
In all County Farm tenancy agreements there is a standard clause which states the Tenant must-  
Take all reasonable steps to prevent trespass on the Holding and to prevent any new public or private rights from being acquired over the Holding and to notify the Landlord in writing of any encroachment or trespass on the Holding  
As such our tenant cannot allow walkers, horse riders and cyclists access to this track. The track is not a public right of way and he would be breaking the terms of his tenancy.  
If the track were to be formally adopted as a public right of way through the appropriate channels of course this would be different.  
Clerk to forward email received to the person who raised this matter originally **Clerk**
- 240/17-18 Correspondence**  
a) Rural Services Network Bulletins (emailed 09/02/18, 12/02/18, 14/02/18, 19/02/18, 23/02/18, 27/02/18 )  
b) FDC Press Releases (emailed 02/02/18)  
c) CAPALC Bulletin - February 2018 (emailed 12/02/18)  
d) War Memorials News (emailed 12/02/18, 21/02/18)  
e) Benwick in Bloom Re donation (emailed 12/02/18)  
f) Highway Events Diary (emailed 12/02/18), Roadworks & Events Bulletin 16th - 28th February 2018 (emailed 15/02/18)  
g) Fly the Flag for the Commonwealth (emailed 14/02/18 & 15/02/18)  
h) Fenland Police Inspector (emailed 14/02/18)  
i) NALC Chief Executive's Bulletin 6-9 February 2018 (emailed 14/02/18)  
Chief Executive's Bulletin 7-16 February 2018 (emailed 23/02/18) Chief Executive Bulletin 8-23 February 2018 (emailed 28/02/18)  
j) CPRE Campaigns update (emailed 15/02/18)  
k) CAPALC AGM Extra Ordinary Meeting (EOM) - 22nd March 2018  
l) Metalcraft Community Fund (emailed 23/02/18)
- 241/17-18 Motion to exclude Press and Public**  
Cllr Chapman, Proposed under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted, the Press and Public were excluded, and AGREED **Agreed**
- 242/17-18 Cemetery & Verge Cutting 2018-2021**  
a) The tenders for the cutting of the Cemetery, Mooring and The Pound, for 2018-2021 were discussed.  
It was Proposed by Cllr Chapman, and AGREED, that Quote E is accepted which is ISS Facilities. Clerk to inform all tenderers of outcome. **Agreed Clerk**  
b) The tenders for the Verge cutting for 2018-2021 were discussed.  
It was Proposed by Cllr Chapman, and AGREED, that Quote B is accepted. **Agreed Clerk**  
This is CGM Landscapes. Clerk to inform all tenderers of outcome. **Clerk**
- 243/17-18 Agenda Items/Next Meeting**  
The date of the next Parish Council Meeting will be Monday 9<sup>th</sup> April 2018.  
Items to be included on Agenda should be with the Clerk by Monday 2<sup>nd</sup> April 2018  
Traffic calming measures to be placed on next agenda. **Clerk**
- Meeting Closed at: - 20.47

## Appendix 1

| Bank Reconciliation                                       |                   | Financial Year ending 31 March 2018 |                   |
|---|-------------------|-------------------------------------|-------------------|
| Benwick Parish Council                                    |                   |                                     |                   |
| Prepared by Jacquie Richardson (Clerk & RFO)              |                   |                                     |                   |
| Date  | 28/02/2018        |                                     |                   |
| Approved by   |                   | Chair                               |                   |
| Date  | 05/03/2018        |                                     |                   |
| <b>Balance per bank statements as at</b>                  | <b>28/02/2018</b> | <b>£</b>                            | <b>£</b>          |
| Current Account   |                   | 27205.88                            |                   |
| NS&I  |                   | 20973.08                            |                   |
|   |                   |                                     | 48,178.96         |
| Less: Unpresented Cheques                                 |                   |                                     |                   |
| Cheque Number   |                   |                                     |                   |
|   | Anglian Water DD  | 19.00                               |                   |
|   |                   |                                     |                   |
|   |                   |                                     | 19.00             |
| Add: Any unbanked cash in transit                         |                   |                                     | 0.00              |
| <b>Net bank balances as at</b>                            |                   |                                     | <b>48,159.96</b>  |
| The net balances reconcile to the Cash Book, as follows:- |                   |                                     |                   |
| Opening Balance   |                   | 54,994.67                           |                   |
| Add: Receipts to date                                     |                   | 24,295.37                           |                   |
| Less: Payments to date                                    |                   | 31,130.08                           |                   |
| <b>Closing Balance</b>                                    |                   | <b>48,159.96</b>                    |                   |
| <b>Earmarked Reserves:</b>                                |                   |                                     |                   |
| Parish Plan   | £532.89           |                                     |                   |
| Verge Planting  | £151.40           |                                     |                   |
| Cemetery Extension  | £8,157.50         |                                     |                   |
| Street Lighting   | £11,500.00        |                                     |                   |
| The Pound   | £2,000.00         |                                     |                   |
| War Memorial  | £2,000.00         |                                     |                   |
| Mooring   | £1,633.66         | <b>E M TOTAL</b>                    | <b>£26,345.45</b> |
| Allotments  | £370.00           |                                     |                   |
| General Reserve   | £21,814.51        |                                     |                   |