

# BENWICK PARISH COUNCIL

Minutes of a Meeting of the Benwick Parish Council on Monday 4<sup>th</sup> February 2019 in the Side Room of the Village Hall in High Street, Benwick PE15 0XA

- Present:** Cllrs M Chapman (Chair); L Keppel-Spoor; R Few; A Cade; B Taylor; A Miscandlon (FDC); J Richardson (Clerk) and four members of the public
- 217/18-19 Apologies for Absence:** Cllr L Robinson; Cllr R Butcher (FDC); Cllr D Connor (CCC)
- 218/18-19 Declarations of Interest**  
**Councillors to declare any interests in respect of any item to be discussed at this meeting:-**  
None declared
- 219/18-19 PUBLIC TIME**  
A planning application for conversion of use has been submitted there is confusion over how many conversions can take place for one holding, it would appear that slightly different names have been used as the applicant. It was advised that any individual person can submit an objection.  
Benwick In Bloom updated the Parish Council re information boards to be placed on The Pound, these will be removable. Anglia In Bloom is to be entered into again.
- 220/18-19 Confirmation of Minutes**  
It was Proposed by Cllr Keppel-Spoor, and AGREED, to sign and approve the Minutes of the Meeting held on 7<sup>th</sup> January 2019 **Agreed**
- 221/18-19 Matters Arising**  
None
- 222/18-19 Police Matters**  
a) Police report noted
- 223/18-19 County & District Councillors Reports**  
Cllr Miscandlon reported for Cllr Connor that the chevron signs are now on order.  
Cllr Miscandlon and Cllr Connor is to try to get more action for the villages regarding dog fouling from Street Pride  
Budget for FDC is to be voted on over the next two weeks  
Cllr Miscandlon was asked if he could help regarding the return of the Concurrent Function Grant, which he is to do **Cllr Miscandlon**
- 224/18-19 Street Lighting**  
a) Street Lighting quotation and report from the Clerk was discussed and it was Proposed by Cllr Chapman, and AGREED, that Electrical Testing be authorised to carry out the survey at a cost of £35 per asset, £1330 + VAT. Clerk to confirm to Electrical Testing. **Agreed Clerk Cllr Chapman**  
b) Concurrent Functions Grant Cllr Chapman still following up on this matter
- 225/19-19 Benwick In Bloom**  
Benwick in Bloom requested a donation to enable them to keep up the standards of work performed in the village. Last donation was £130 in March 2018. £140 remaining in 2018/19 budget for donations. It was Proposed by Cllr Chapman, and AGREED, that £130 be given to Benwick In Bloom. Clerk to place payment on next agenda **Agreed Clerk**
- 226/18-19 Local Council Elections 2019**  
To update and discuss the timetable for the local elections to take place on May 2<sup>nd</sup> 2019. It was Proposed by Cllr Chapman, and AGREED, 13<sup>th</sup> May 2019 for Parish Council meeting. It was Proposed by Cllr Chapman, and AGREED, that the Clerk attend the briefing session on Elections at FDC on 25<sup>th</sup> February 2019. Potential Councillors briefing event is on 28<sup>th</sup> Feb at 6.30pm at Fenland Hall. **Agreed Agreed Clerk**
- 227/18-19 The Pound**  
a) Discussion regarding placement of a storage container to include sizes and costs of the purchase of a container as actioned at 4th December 2018 meeting. No update
- 228/18-19 Tour of Cambridgeshire Cycle Race 2019**  
To discuss and agree any actions required regarding the Tour of Cambridgeshire Cycle Race 2019, which will mean road closures for the village on 2<sup>nd</sup> June 2019 between 11.00 and 18.15. Information sent to Benwick Bugle. Leave on agenda

<b>229/18-19</b>	<b>Income &amp; Expenditure</b>		
	a) NS&I bank interest rec'd £152.10		
	b) It was Proposed by Cllr Chapman, and it was AGREED, that members considered and approved the following accounts for payment		<b>Agreed</b>
<b>230/18-19</b>	Tivoli	Cemetery Tree Maintenance	£576.00
	CGM Landscapes	Verge Cutting	£44.48
	J Richardson	Salary	£340.80
	J Richardson	Expenses reimbursement	£61.81
	T Shepperson	Allotment ploughing	£240.00
		<b>TOTALS</b>	<b>£1263.09</b>
	c) Clerks report on the January Bank Balances and reconciliation statement is at Appendix 1		
	d) Clerks report on Precept request for 2019/20 was that precept request has been sent in for £12852.00		
<b>231/18-19</b>	<b>Planning</b>		
	<b>Granted</b>		
	F/YR18/1040/F Formation of new access in association with existing agricultural workshop - Land North West Of Neneside Accessed From Whittlesey Road Benwick Cambridgeshire		
	<b>Refused</b>		
	F/YR18/1038/F Formation of static caravan pitches for the siting of 8no mobile homes with balcony involving the demolition of existing buildings and the removal of existing hardstanding. Crazy Acres Chase Road Benwick March Cambridgeshire PE15 0XS		
	<b>Application</b>		
	a) F/YR19/0068/O Erection of up to 15no dwellings (outline application with matters committed in respect of access) involving demolition of buildings Land North Of 17 Doddington Road Benwick Cambridgeshire.		
	Discussion took place on this matter the major concerns are the sewage and drainage, no provision for local employment and putting strains on local roads. It was Proposed by Cllr Cade, and AGREED, that this planning application is not supported on the grounds of it is over development in the village, sewage may be an issue, and it is an unsustainable location due to lack of infrastructure. Clerk to inform planning		<b>Agreed</b>
<b>232/18-19</b>	<b>Allotments</b>		
	a) Update on progress, at September Gardens, and discussion and agreement of further actions required, following weedkilling, and marking out of new plots, rental dates and allotment rents. Cllr Chapman, Few and Taylor have marked out 8 half plots. It was Proposed by Cllr Chapman, and AGREED, that the Clerk be authorised to spend £50 on stencils and paint for the plot markers, and the rents for the allotments to start from April 2019. Clerk to arrange plots to be allocated		<b>Agreed</b>
<b>233/18-19</b>	<b>Cemetery</b>		
	a) To discuss and agree application to place memorial on Plot 596, following internment of cremated remains. It was Proposed by Cllr Chapman, and AGREED, that this is acceptable. Clerk to inform		<b>Agreed</b>
	b) To discuss and agree application to place memorial on Plot 644. It was Proposed by Cllr Chapman, and AGREED, that this is acceptable. Clerk to inform		<b>Agreed</b>
	c) To discuss and agree application to place memorial on Cremation Plot C18. It was Proposed by Cllr Chapman, and AGREED, that this is acceptable. Clerk to inform		<b>Agreed</b>
<b>234/18-19</b>	<b>GDPR</b>		
	To discuss Clerks report on current situation of protection and security of data and agree way forward. No further work done		<b>Clerk</b>
<b>235/18-19</b>	<b>Correspondence</b>		
	a) Rural Services Network, bulletin (emailed 04/01/19, 09/01/19, 16/01/19, 23/01/19, 30/01/19)		
	b) NALC - Chief Executive Bulletin - 20/12/18 (emailed 02/01/19), NALC - Chief Executive Bulletin - 04/01/19 (emailed 09/01/19), NALC - Chief Executive Bulletin - 18/01/19 (emailed 21/01/19), NALC Chief Executive Bulletin - 25/01/19 (emailed 28/01/19)		
	c) Views sought on County Council business planning (emailed 04/01/19)		
	d) Fenland Twinning Association AGM (emailed 04/01/19)		
	e) FDC Press releases (emailed 7/01/19, 25/01/19)		

- f) County Council business planning (08/01/19)
- g) Highway Events Diary - January 2019 (emailed 09/01/19), Roadworks & events bulletin 16th - 31st January (emailed 14/01/19)
- h) Highways Incident Report December 2018 (emailed 14/01/19)
- i) Cambridgeshire Matters - January 2019 (emailed 17/01/19)
- j) Pride in Fenland Awards 2019 (emailed 21/01/19)
- k) CAPALC Bulletin - January 2019 (emailed 25/01/19)

**236/18-19 Agenda Items/Next Meeting**

The date of the next Parish Council Meeting will be Monday 4<sup>th</sup> March 2019. Items to be included on Agenda should be with the Clerk by Monday 25<sup>th</sup> February 2019

Meeting Closed at:- 20.30

**Appendix 1**

Bank Reconciliation		Financial Year ending 31 March 2019	
Benwick Parish Council			
Prepared by Jacquie Richardson (Clerk & RFO)			
Date	30/01/2019		
Approved by		Chair	
Date	04/02/2019		
<b>Balance per bank statements as at</b>	<b>30/01/2019</b>	<b>£</b>	<b>£</b>
Current Account		30,570.41	
NS&I		21,125.18	
			51,695.59
Less: Unpresented Cheques			
Cheque Number			
			0.00
Add: Any unbanked cash in transit			
<b>Net bank balances as at</b>			<b>51,695.59</b>
The net balances reconcile to the Cash Book, as follows:-			
Opening Balance		47,521.55	
Add: Receipts to date		18,547.80	
Less: Payments to date		14,373.76	
<b>Closing Balance</b>		<b>51,695.59</b>	
<b>Earmarked Reserves:</b>			
Parish Plan	£532.89		
Verge Planting	£127.23		
Cemetery Extension	£7,974.17		
Street Lighting	£11,500.00		
The Pound	£2,000.00		
War Memorial	£2,000.00		
Mooring	£3,133.66	<b>E M TOTAL</b>	<b>£28,914.12</b>
Allotments	£1,646.17		
General Reserve	£22,781.47		